

# Academic Integrity

## Cheating, Plagiarism, and Fabrication

- ❖ **Cheating** – an act of deception by which a person misrepresents his or her mastery of material on a test or other academic exercise ([www.rowan.edu](http://www.rowan.edu)) This misrepresentation can be accomplished through some of the most common examples of cheating: using cheat sheets, “text-cheating,” discussing test questions before taking a test with a student who has taken the test, copying answers from another student’s paper during a test.
- ❖ **Plagiarism** – the representation of the words or ideas of another as one’s own in any academic work ([www.academicintegrity.rutgers.edu](http://www.academicintegrity.rutgers.edu)). This misrepresentation can be accomplished by using some of the most common examples of plagiarism: using another student’s essay/homework/lab and claiming that it is yours, using internet material and claiming it is yours, using “essay-generator” websites (free or pay) and claiming that the essay is yours. \*Rule to follow - If it is not common knowledge, not your original thought, or not your original words – USE A CITATION! For help with determining when to use citations, visit Purdue University’s On-Line Writing Lab. <http://owl.english.purdue.edu/owl/resource/589/01/>
- ❖ **Fabrication** – the falsification or invention of any information or citation in an academic work ([www.academicintegrity.rutgers.edu](http://www.academicintegrity.rutgers.edu)) This falsification can be accomplished by using some of the most common examples of fabrication: falsifying data collected in the conduct of research, making up or presenting falsified data in papers, manuscripts, books, or other documents submitted as course requirements, making up a source as a citation in an assignment, citing a source one did not use, falsifying material cited ([www.quinnipiac.edu](http://www.quinnipiac.edu))

The fundamental values of **academic integrity** are honesty, responsibility, integrity, trust worthiness, self-respect and justice. ([www.academicintegrity.org](http://www.academicintegrity.org))

What do these values mean in a high school setting?

Students will **NOT**:

- Copy homework
- Discuss test or quiz questions with students who have not taken the test
- Use another student's essay or work and claim ownership
- Use internet essays or website materials and claim ownership
- Use cheat sheets/cell phones/computers/electronic devices for answers on test and quizzes



**Willful collaboration of second party will be viewed as being equally guilty of cheating/plagiarism/fabrication**

**First Offense:** **One day** internal suspension, parent contacted by teacher, zero for assignment

**Second Offense:** **Two days** internal suspension, parent conference, zero for assignment

**Third Offense:** **Three days** internal suspension, parent conference, zero for assignment (\*Infractions beyond the third offense will each receive **three days** of internal suspension\*)