

Academic Integrity

Cheating, Plagiarism, and Fabrication

- ❖ **Cheating** – an act of deception by which a person misrepresents his or her mastery of material on a test or other academic exercise (www.rowan.edu) This misrepresentation can be accomplished through some of the most common examples of cheating: using cheat sheets, “text-cheating,” discussing test questions before taking a test with a student who has taken the test, copying answers from another student’s paper during a test.
- ❖ **Plagiarism** – the representation of the words or ideas of another as one’s own in any academic work (www.academicintegrity.rutgers.edu). This misrepresentation can be accomplished by using some of the most common examples of plagiarism: using another student’s essay/homework/lab and claiming that it is yours, using internet material and claiming it is yours, using “essay-generator” websites (free or pay) and claiming that the essay is yours. *Rule to follow - If it is not common knowledge, not your original thought, or not your original words – USE A CITATION! For help with determining when to use citations, visit Purdue University’s On-Line Writing Lab. <http://owl.english.purdue.edu/owl/resource/589/01/>
- ❖ **Fabrication** – the falsification or invention of any information or citation in an academic work (www.academicintegrity.rutgers.edu) This falsification can be accomplished by using some of the most common examples of fabrication: falsifying data collected in the conduct of research, making up or presenting falsified data in papers, manuscripts, books, or other documents submitted as course requirements, making up a source as a citation in an assignment, citing a source one did not use, falsifying material cited (www.quinnipiac.edu)

The fundamental values of **academic integrity** are honesty, responsibility, integrity, trust worthiness, self-respect and justice. (www.academicintegrity.org)

What do these values mean in a high school setting?

Students will **NOT**:

- Copy homework
- Discuss test or quiz questions with students who have not taken the test
- Use another student's essay or work and claim ownership
- Use internet essays or website materials and claim ownership
- Use cheat sheets/cell phones/computers/electronic devices for answers on test and quizzes



Willful collaboration of second party will be viewed as being equally guilty of cheating/plagiarism/fabrication

First Offense: **One day** internal suspension, parent contacted by teacher, zero for assignment

Second Offense: **Two days** internal suspension, parent conference, zero for assignment

Third Offense: **Three days** internal suspension, parent conference, zero for assignment (*Infractions beyond the third offense will each receive **three days** of internal suspension*)