

**REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, MARCH 4, 2020 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER**

Purpose: 2019-20 SCHOOL YEAR REGULAR BOARD MEETING FOR MARCH -  
SEE PAGE (S) \_\_\_\_\_ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. Ms. Kathie Catucci – 7:35p.m.  
Pres. Mrs. Tina DeSilvio Mr. Garry Lightfoot  
Mr. William DiMatteo Mrs. Desiree Miller  
Mr. Harry Kennedy Mr. David Piccirillo  
Mr. James Kelly Ms. Diane Trace

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Sentinel  
Identified:

Statement: Board President Mr. James Kelly read the following statement: "As Board President" of the Delsea Regional High School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. James Kelly led the pledge of allegiance.

**PRESENTATIONS:**

Mrs. Christine Dougherty introduced several students who are participating in the high school play  
The students introduced themselves, and preformed a short song from the play

Mr. Mike Nicholson, Middle School Vice Principal, and Dr. Sydonie Maitland, High School Vice Principal presented a review of the SSDS report to the Board  
Both Mr. Nicholson and Dr. Maitland stated that the number of reports are very low

**MINUTES:**

Aprv. Motion by Mr. James Kelly, seconded by Mr. William DiMatteo to approve the February 5, 2020 Regular session  
Minutes: minutes as listed

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo to approve the February 5, 2020  
Executive Executivesession minutes as listed  
Minutes:

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

**COMMUNICATIONS:**

None

**CITIZENS**

None

**COMMITTEES:**

**PERSONNEL COMMITTEE – Ms. Kathie Catucci**

*(All hiring is pending completion of required state paperwork)*

Aprv. B.  
Walker  
Mechanic:

Based upon the recommendation of the Superintendent approved the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Brandon Walker	Bus Mechanic	N/A	\$20.00/hr	3/9/20

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. D.  
Doyle  
Retirement:

Based upon the recommendation of the Superintendent approved the following retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
David Doyle	iSTEM Teacher	6/30/20

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Sch. B  
Positions:

Based upon the recommendation of the Superintendent approved the following Schedule B Non-Athletic position at a previously approved rate for the 2019-2020 school year as listed:

<u>Activity</u>	<u>Name</u>	<u>Action</u>
<b>School Play - High School:</b>		
<b>Costume Assistant</b>	Kathleen Assini	Resign
	Susan Coppola	Assign

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv LOA:

Based upon the recommendation of the Superintendent approved the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Diane Laspee <i>(transportation)</i>	2/20/20 through 3/26/20 <i>(extension)</i>	2/20/20 through 3/26/20 <i>(benefit 5 weeks)</i>	2/20/20 through 3/26/20 <i>(benefit 5 weeks)</i>	Paid leave 2/20/20 through 3/26/20 Unpaid leave N/A

Kristina Martorana (teacher)	5/11/20 through 11/24/20	N/A	9/1/20 through 11/24/20 (benefit 12 weeks)	Paid leave 5/11/20 through 6/19/20 Unpaid leave 9/1/20 through 11/24/20
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Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Sub.  
Nurses:

Based upon the recommendation of the Superintendent approved the following substitute nurses at a previously approved rate for the 2019-2020 school year as listed:

Eleni Wurster	Wanda Martorano	Carol Verechia
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Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. MS  
Club:

Based upon the recommendation of the Superintendent approved the creation of a middle school club and volunteer advisor as listed:

Badminton Club	Elizabeth Putz
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Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Dr. S.  
Maitland Sr.  
Trip  
Chaperone:

Based upon the recommendation of the Superintendent approved Dr. Sydnorie Maitland as a chaperone to attend the senior trip from March 24th to March 28th, 2020

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

**BUDGET AND FINANCE COMMITTEE - Ms. Diane Trace**

Aprv. Board  
Secretary  
Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

On File Superintendent's Office

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Treasurers Report: Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of January 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2020

See Page(s) \_\_\_\_\_ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv Board Sec. Cert: Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Board Cert: Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

See Page(s) \_\_\_\_\_ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Report of Transfers: Approved the Report of Transfer for January 2020

See Page(s) \_\_\_\_\_ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Mrs. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Bills: Approved the monthly bill list as listed:

i.	<u>Operating</u>	\$805,817.01
ii.	<u>Cafeteria, Athletic, &amp; Postage Bills</u>	\$74,344.42
ii.	<u>Hand Checks</u>	\$514,581.17
iii.	<u>Annual Employer Appropriation</u>	\$508,859.00

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Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0  
 Mrs. Kathie Catucci – Yes  
 Mrs. Tina DeSilvio - Yes  
 Mr. William DiMatteo – Yes  
 Mr. James Kelly - Yes  
 Mr. Harry Kennedy - Yes  
 Mr. Garry Lightfoot - Yes  
 Mrs. Desiree Miller - Yes  
 Mr. David Piccirillo - Yes  
 Ms. Diane Trace - Yes

Motion Carried Unanimously

Table Check #31703:

Motion by Mr. Harry Kennedy, seconded by Mrs. Desiree Miller to table check #31703

Roll Call Vote

Yes - 6 No - 2 Abstentions – 1  
 Mrs. Kathie Catucci – Abstain  
 Mrs. Tina DeSilvio - Yes  
 Mr. William DiMatteo – No  
 Mr. James Kelly - Yes  
 Mr. Harry Kennedy - Yes  
 Mr. Garry Lightfoot - Yes  
 Mrs. Desiree Miller - Yes  
 Mr. David Piccirillo - No  
 Ms. Diane Trace - Yes

Motion Carried

**EDUCATION COMMITTEE** – Mrs. Tina DeSilvio

Aprv. Clinics/  
Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Melissa Pilitowski	Camden County Boathouse, Pennsauken	New Jersey Schools Mental Health Summit	2/28/20	No Cost			No Cost
Pamela DeRose	NJ Statehouse Capitol Building, Trenton	Youth Art Month State Exhibit & Reception	3/6/20	No Cost	\$42.00		\$42.00
Jackie Scerbo	FEA Conference Center, Monroe Twp.	HIB and Discipline for	3/12/20	\$150.00	\$45.85		\$195.85

		Students with Disabilities					
Lisa Elisio Jack Burton Tara Heffner	Abilities Solution Center, Westville	Informational Session at Abilities Solution Center	3/12/20	No Cost	- - \$15.68		- - \$15.68
Brian Blaszczyk	Hunterdon Central Regional High School	NJ Psychology Teachers	3/16/20	\$15.00	\$55.30		\$70.30
Lisa Dolby	Rowan University, Glassboro	Inclusion Institute at Rowan	3/17/20	No Cost			No Cost
Christopher Gehringer	Cherry Hill	CompTIA IT Fundamentals (ITF+) Certification Exam	3/20/20	No Cost			No Cost
Lisa Dolby	TCNJ, Ewing	Learning Disabilities Association of NJ: Life in High School and Beyond Conference and Resource Expo	3/22/20	\$50.00	\$54.25		\$104.25
Tina Basile- Feoli	Harrison Township School	South Jersey I&RS Consortium Meeting	3/23/20	No Cost			No Cost
Renetta Meddick	Hilton Philadelphia	Next Gen Personal Finance FinCamp	3/26/20	No Cost	\$29.95		\$29.95
Tina Basile- Feoli Lisa Elisio	High Focus Center, Cherry Hill	Suicide Assessment Training	3/27/20	No Cost			No Cost

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (● Paid for with School Climate Grant)

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo - Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Rowan  
Students  
Practicum:

Based upon the recommendation of the Superintendent approved the following Rowan University students for the practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Keri Puleio	<i>Fall 2020: 9/1/20 - 10/22/20 (9/1, 9/3, 9/8, 9/10, 9/15, 9/17, 9/22, 9/24, 9/29, 10/1, 10/6, 10/8, 10/13, 10/15, 10/20, 10/22) Spring 2021: 3/15/21 - 5/7/21</i>	Art	Brian Fischer	MS
Jordan D'Alessio	<i>Fall 2020: 9/1/20 -10/19/20 (9/2, 9/9, 9/14, 9/16, 9/21, 9/23, 9/28, 9/30, 10/5, 10/7, 10/14, 10/19) Spring 2021: 3/15/21 - 5/6/21</i>	Health & Physical Education	Elizabeth Putz	MS

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

**POLICY** – Mr. David Piccirillo

Aprv. Policy: Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

<u>Policy# 5517</u>	School District Issued Student Identification Cards - <i>New</i>
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Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

**FACILITIES/ATHLETIC** – Mr. Garry Lightfoot

Aprv. 19-20 Athletic Positions: Based upon the recommendation of the Superintendent approved the following athletic positions for the 2019-2020 school year as listed:

*(All coach hiring is pending completion of required state paperwork)*

<u>Name</u>	<u>Sport</u>	<u>Action</u>	<u>School Year</u>
Patrick Dougherty	Assistant MS Track & Field Coach	Assign	2019-2020
Russell Streater	Assistant MS Track & Field Coach	Assign	2019-2020
Thomas Maxwell	Volunteer MS Track & Field Coach	Assign	2019-2020
David Doyle	Volunteer Boys Spring Track & Field Coach	Assign	2019-2020

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. R. Gaetano Golf Trip Chaperone: Based upon the recommendation of the Superintendent approved Robert Gaetano as a chaperone with the golf team to Ocean City, Maryland on March 17th through March 21<sup>st</sup>

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

**BUILDING AND GROUNDS COMMITTEE - Mr. William DiMatteo**

Aprv. Facility  
Use Request:

Based upon the recommendation of the Superintendent approved the following facility requests as listed:  
(All approvals are pending insurance certificates)

<b>Name of Person/Organization</b>	<b>Facilities Requested</b>	<b>Date Requested</b>	<b>Time</b>
Franklin Twp. Little League (Baseball & Softball) - Tom Schofield	JV Softball and JV Baseball Fields	3/9/20 - 6/12/20	5:30 pm - 9:00 pm
Franklin Twp. Spring Basketball - Joe Ingram	MS Gym	3/23/20 - 6/17/20	6:30 pm - 9:00 pm
Franklin Twp. Little League Pictures - Tom Schofield	MS Cafe.	3/30/20 & 3/31/20	4:30 pm - 9:00 pm
Horticulture Spring Craft Show - Gary Nelson	HS Cafe. (Includes Custodial Cost)	4/26/20	9:00 am - 3:00 pm
Soup Night, Anime Club - Soyan Unkow	HS Cafe.	4/7/20	5:00 pm - 9:00 pm

Motion by Mr. William DiMatteo, seconded by Mrs. Tina Desilvio

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

**CAFETERIA COMMITTEE – Mrs. Desiree Miller**

Aprv. Café.  
Report:

Based upon the recommendation of the Superintendent approved the following cafeteria report for January 2020 as listed:

<b>Total Income</b>	\$86,553.46
<b>Total Expense</b>	\$(80,331.06)
<b>Net Income or (Loss)</b>	\$6,222.40
<b>Average Daily Attendance</b>	1614
<b>Average Daily Participation</b>	849
<b>Percentage of Participation</b>	53%

Motion by Mrs. Desiree Miller, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously



**TRANSPORTATION – Mr. Harry Kennedy**

Aprv. Trans.  
Jointure:

Based upon the recommendation of the Superintendent approved the following 2019-2020 transportation jointure as listed:

- a. Deptford Township School District

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

**SUPERINTENDENT'S REPORT - Dr. Piera Gravenor**

Aprv. Field  
Trips:

Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

<b>Date</b>	<b>Location</b>	<b>Name</b>
<i>Week of 3/2/20 (weather permitting)</i>	Glassboro ( <i>construction site</i> ) - CAA Class	Carlos Castro
3/9/20	Spectrum Design, Franklinville - iSTEM class	David Doyle
3/11/20	Philadelphia, PA - Delta Eta Sigma	Tanya Mastrokyriakos
3/13/20	Mercer County College - Horticulture	Gary Nelson
3/17/20	Aura Elementary School - Music Tech	Vincent DuBeau
3/17/20	Philadelphia - Job Shadowing	David Daigle
3/18/20	Rowan University - Web Programming	David Daigle
3/19/20	Rowan University - Club Interact	Tina Basile-Feoli
3/27/20	Rowan College of South Jersey - Job Fair	David Daigle
4/3/20	Rowan University, Edelman Planetarium - 8th Grade Science Class	Karen MacGuigan
4/6/20	Rowan University, Edelman Planetarium - 8th Grade Science Class	Karen MacGuigan
4/26/20	Forrest Theatre, Philadelphia, PA - GSA	Jessica Ippolito
5/1/20	Edelman Fossil Park, Sewell - Science Class	Ashley Dobleman
5/2/20	The College of New Jersey - CTSO	Christopher Gehringer
5/8/20	Atlantic County Utilities Authority - 8th Grade Science Class	Karen MacGuigan
5/21/20	Little Ease Run - Science Class	Shannon Godfrey

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Spec.  
Ed.  
Placements:

Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition -</u>
B.B.	5/27/05	Newfield	CI	Home Instruction	N/A
D.R.	10/1/03	Franklin	SLD	Bankbridge Regional School North Campus	\$41,400.00/year
E.C.	12/30/04	Franklin	CI	Pineland Learning Center	\$302.00/day
R-G.B.	5/27/04	Franklin	ID	Bankbridge South High School	\$39,510.00/year

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

- Mrs. Kathie Catucci - Yes
- Mrs. Tina DeSilvio - Yes
- Mr. William DiMatteo - Yes
- Mr. James Kelly - Yes
- Mr. Harry Kennedy - Yes
- Mr. Garry Lightfoot - Yes
- Mrs. Desiree Miller - Yes
- Mr. David Piccirillo - Yes
- Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Safe  
Schools  
Report:

Based upon the recommendation of the Superintendent approved the MS/HS Summary Safe Schools Report as presented

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. 20-21  
District  
Calendar:

Recommend the Board approve the 2020-2021 district calendar

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv.  
February  
HIB:

Based upon the recommendation of the Superintendent approved the receipt of the February 2020 HS/MS HIB report as presented

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. January HIB: Based upon the recommendation of the Superintendent approved the January 2020 HS/MS HIB report as presented last month

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

For the information of the Board, Christina Leto announced the birth of her son Salvatore

**DISTRICT REPORTS:**

- A. \* Teacher Observation
- B. \* Attendance/Enrollment
- C. \* Suspension
  - 1. HS
  - 2. MS
- D. \* Transportation
- E. \* T&E/Curriculum/Monitoring/Staff Development
- F. \* CST
- G. \* Supervisors' Reports:
  - Mrs. Ferrucci
  - Mr. Schoudt
  - Mrs. Lomon
- H. Principals Educational Activities
  - High School
  - Middle School
- I. Nurses' Reports
  - High School
  - Middle School
- J. Guidance
- K. \* Maintenance
- L. Fire Drills/Crisis Drills
  - Dates:** 02/20/20 & 02/25/20
  - Times:** 10:03 a.m. & 12:48 p.m.
  - Locations:** Main Panel & Lockdown –H.S.
  - Dates:** 02/19/20 & 02/19/20
  - Times:** 10:28 a.m. & 10:28 a.m.
  - Locations:** C-Wing & Testing of Communication System – M.S.

\*On File Superintendent's Office

**EXECUTIVE BOARD MEMBERS REPORT** - Mrs. Tina DeSilvio

Mrs. DeSilvio informed the Board that Governor Murphy introduced the budget at forty point nine billion dollars Mrs. DeSilvio stated that public hearings on the budget will be held throughout the state including one at Rowan University

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT** – Mr. Joseph Collins

Aprv. ECert: Based upon the recommendation of the Superintendent approved the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2019 - ECert1

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv SHIF  
Resolution:

Based upon the recommendation of the Superintendent approved the Resolution to Renew participation in the Schools Health Insurance Fund

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

### **OLD BUSINESS**

Mr. Garry Lightfoot inquired about how quotes for the firewall software were received  
Mr. Joseph Collins stated that the quotes were received by verbal communication, as well as email

### **NEW BUSINESS**

Mrs. Desiree Miller recommended that the Board of Education Committee Meeting be conducted as a whole committee instead of individual committees

Mr. Joseph Collins stated that the President of the Board would need to make the discussion to change the Board Process

Mr. James Kelly designated a committee to discuss the possibly of making the change to open committee meetings

Dr. Piera Gravenor informed the Board that an email was sent to parents in reference to the Coronavirus and possible protocol in case of school closures

### **CITIZENS:**

Mr. Bill Morris questioned if an analysis of the savings from the solar field were available  
Mr. Collins stated that a report will be available after three quarters of the year is completed

### **EXECUTIVE SESSION:**

Executive  
Session Begins  
8:18 p.m.:

Recommend the Board enter Executive Session to discuss matters as listed, no action will be taken:

### **DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:41 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

#### **A. Board Matters**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on March 4, 2020.

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Joseph M. Collins,  
Board Secretary

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Adjourn  
Executive:

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci that the executive session be adjourned at 8:41 p.m.

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Adjourn  
Regular:

Motion by Mrs. Tina DeSilvio, seconded by Mr. David Piccirillo that the meeting be adjourned 8:42 p.m.

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Sincerely,

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Joseph M. Collins  
Business Administrator  
Board Secretary