

REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, MAY 6, 2020 DELSEA REGIONAL BOARD OF EDUCATION VIRTUAL MEETING

Purpose: 2019-20SCHOOL YEAR REGULAR BOARD MEETING FOR MAY-
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED FOR 7:30 P.M.
Meeting delayed due to technical difficulty began at 8:30 p.m.

Board Mem. Ms. Kathie Catucci
Pres. Mrs. Tina DeSilvio Mr. Garry Lightfoot
Mr. William DiMatteo Mrs. Desiree Miller
Mr. Harry Kennedy Mr. David Piccirillo
Mr. James Kelly Ms. Diane Trace

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Identified: Sentinel

Statement: Board President Mr. James Kelly read the following statement: "As President of the Delsea Regional High School
Regular District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter
Session: 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. James Kelly led the pledge of allegiance.

Aprv. Regular Minutes: Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci to approve the minutes for the Regular session on April 1, 2020

Voice Roll Call Vote
Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Executive Minutes: Motion by Mr. William DiMatteo, seconded by Mrs. Desiree Miller to approve the minutes for the executive session on April 1, 2020

Voice Roll Call Vote
Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

COMMUNICATIONS:

None

PRESENTATIONS:

None

CITIZENS

Mrs. Cindy Merckz – Since the Budget was tabled and a reduction in property taxes requested, where would the Board look to make cuts?

Mr. Collins said the entire budget would have to be reviewed to determine the additional budget cuts

Mr. James Kelly stated that the taxpayers are in a different situation than they were a few months ago. Harry Kennedy stated that it would be premature to state where cuts would come from at this moment

Mrs. Cindy Merckz questioned if the Board Members had time to review the budget prior to the meeting Mrs. Diane Trace stated that the budget needed to be reviewed

Mr. Bill Morris questioned if the utility bills had decreased with the closing of the schools Mr. Collins stated that he would not be able to determine the savings until the next billing cycle

Re-Organization

Appoint Dr. D. Koerner: Approved the appointment of Dr. David Koerner as the school physician for the 2020-2021 school year at a yearly rate of \$17,554.00

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Appoint Treasurer: Approved the appointment of Treasurer of School Monies - Mrs. Angela Gregory

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Appoint School Depository: Approved the appointment of Newfield National Bank as the School Depository (Bank)

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Professional Services: Approved the appointment of the following professional services for the 2020-2021 school year as listed:

1. Auditor - Petroni & Associates
2. Architect of Record - Garrison Architects
3. Reconstructive Orthopedics - Dr. Bernadini - sports medicine
4. Insurance Broker/Dental Benefits - Allen Associates
5. Glenn Insurance (surety bonds only)
6. Solicitor - Frank P. Cavallo, Jr. Esq - Parker McCay Law Firm
7. Special Education Solicitor – Capehart & Scathard Law Firm
8. ESS Support Services

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 2 Abstentions – 0

Ms. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - No

Mr. David Piccirillo - Yes

Ms. Diane Trace - No

Motion Carried Unanimously

Aprv. Broker of Health Ins.: Approved the appointment of Connor, Strong & Buckelew as broker of record as listed:
1. Health Insurance
2. Property & Casualty Insurance

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. SHIF: Approved participation in the School Health Insurance Fund

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Official Newspapers: Approved the Official Newspapers:
1. The Sentinel
2. South Jersey Times
3. The Daily Journal

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Appoint Working paper Officer: Approved the appointment of Issuing Officer for working papers – Mr. Francis Ciociola, High School Principal

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Appoint Dist. Affirmative Action, Title IX, Civil Right: Approved the appointment of Mike Nicholson for the following positions as listed:
1. District Affirmative Action Officer
2. Civil Rights Coordinator
3. Title IX Officer

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Appoint Dist. Public Compliance Officer, QPA, OPRA: Approved the appointment of Mr. Joseph Collins to the following positions as listed

1. District Public Agency Compliance Officer
2. Qualified purchasing agent, the bid limit is \$40,000.00
3. Custodian of Public Records (OPRA)

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Appoint 504-ADA Compliance Officer: Approved Jackie Scerbo as the Grievance Procedure 504-ADA Compliance Officer - Students & Staff

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Recognition of Official Bargaining Units: Approved the Recognition of official bargaining units

1. Delsea Regional High School Administrators Association (NJPSA)
2. Delsea Education Association (NJEA)
3. Delsea Regional High School District Transportation Dept. Assoc. (NJEA)
4. Delsea Regional Maintenance/Custodial Group (AFSCME)

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Appoint BOE Secretary for Emergency: Approved the appointment of Dr. Piera Gravenor as acting Board Secretary for Emergency Purposes

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Parliamentary Procedures: Approved parliamentary procedures as established by Roberts Rules in running our public meeting

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Appoint Tax Shelter Companies & Brokers: Approved the appointment of Tax Shelter Annuity Company and Brokers as listed

1. Allen Associates
2. Lincoln Investment Planning, Inc.
3. MetLife
4. Siracusa Benefits Association

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Chart of Accounts: Approved the chart of accounts as established by the State Dept. of Education

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Appointment Positions to Sam Teague: Approved the appointment of Mr. Sam Teague to the following positions as listed:

1. Right to Know Officer
2. Indoor Air Quality Coordinator
3. Asbestos/AHERA Coordinator
4. Integrated Pest Management Coordinator
5. Chemical Hygiene Officer
6. Safety & Health Designee
7. Licensed Water Operator

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Substance Awareness Coordinator: Approved the appointment of Tina Basile as district Substance Awareness Coordinator

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Appoint: Homeless Liaison: Approved the appointment of Deborah Adams as Homeless Liaison

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Appoint Board Secretary: Approved the appointment of Mr. Joseph Collins as Board Secretary/Business Administrator

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0
Ms. Kathie Catucci – Yes
Mrs. Tina DeSilvio - Yes
Mr. William DiMatteo – Yes
Mr. James Kelly - Yes
Mr. Harry Kennedy - Yes
Mr. Garry Lightfoot - Yes
Mrs. Desiree Miller - Yes
Mr. David Piccirillo - Yes
Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Add'l Pay Rates: Approved the additional pay rates not covered by a collective bargaining unit:
1. Instructional
2. Athletic

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0
Ms. Kathie Catucci – Yes
Mrs. Tina DeSilvio - Yes
Mr. William DiMatteo – Yes
Mr. James Kelly - Yes
Mr. Harry Kennedy - Yes
Mr. Garry Lightfoot - Yes
Mrs. Desiree Miller - Yes
Mr. David Piccirillo - Yes
Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Curricula, Course of Study, Texts, Eval Schedule, CST/Guid/Media Programs & Services: Approve the District's 2020-2021 List of Written Curricula and Courses of Study and Textbooks, Curriculum Evaluation Schedule, Child Study/Guidance/Media Center Programs and Services (all information is online - Delsea webpage)

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0
Ms. Kathie Catucci – Yes
Mrs. Tina DeSilvio - Yes
Mr. William DiMatteo – Yes
Mr. James Kelly - Yes
Mr. Harry Kennedy - Yes
Mr. Garry Lightfoot - Yes
Mrs. Desiree Miller - Yes
Mr. David Piccirillo - Yes
Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. District Travel: Motion to approve, in accordance with Policy #6471, School District Travel, and NJAC 6A:23A-7, the establishment of a maximum travel amount for the 2020-2021 school year in the amount of \$20,125 for the Operating Fund. The maximum travel amount excludes travel expenditures supported by federal funds. The annual maximum amount per employee for regular business travel shall be \$2,500.00. For the school year 2019-2020 school district travel was budgeted at \$9,200.00 for the Operating Fund. As of April 30, 2020, \$5,914.00 has been expended. The total amount of travel supported by Federal funds for the prior year, the prebudget year and the projected amount for the budget year are as follows:

2018-19 \$ -0-

2019-20 (@4/30/20) \$ 2,860.00
 2020-21 \$ 32,408.00

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions - 0
 Ms. Kathie Catucci - Yes
 Mrs. Tina DeSilvio - Yes
 Mr. William DiMatteo - Yes
 Mr. James Kelly - Yes
 Mr. Harry Kennedy - Yes
 Mr. Garry Lightfoot - Yes
 Mrs. Desiree Miller - Yes
 Mr. David Piccirillo - Yes
 Ms. Diane Trace - Yes

Motion Carried Unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Ms. Kathie Catucci

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. LOA:

Based upon the recommendation of the Superintendent approved the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Jessica Ebinger (Amended) *Pending Dr. Note	6/1/20 through 6/19/20 9/1/20 through 11/24/20	N/A	9/1/20 through 11/24/20 (12 weeks)	6/1/20 through 6/19/20 (15 days)

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. 20-21
Sub. Nurses:

Based upon the recommendation of the Superintendent approved the following substitute nurses at a previously approved rate for the 2020-2021 school year as listed:

Chelsei Biener	Kim Hollywood	Jacqueline Olmo
Margaret Cassidy	Joanne McCleery	Carol Verechia
Loretta DiStefano-Micarelli	Wanda Martorana	Eleni Wurster

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. CST
Summer Days:

Based upon the recommendation of the Superintendent approved the following Child Study Team members for summer work at a previously approved rate as listed:

<u>Name</u>	<u>Days</u>
Jack Burton	8
Kimberly Collins	8
Lisa Elisio	8
Tara Heffner	8
Rachele Weichmann	8

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21 MS
OM:

Based upon the recommendation of the Superintendent approved the following staff for the 2020-2021 school year Organizational Management program as listed:

<u>High School</u>	<u>Middle School</u>
Teresa Johnson	Karen Armistead
	Louis Neglia

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv 20-21
Tutors:

Based upon the recommendation of the Superintendent approved the following tutors for the 2020-2021 school year at a previously approved rate as listed:

Allison Amico	Eileen Fischer
Kathleen Assini	Kristine Jiannotti
Abigale Bilinski	Teresa Johnson
Sean Bradley	Thomas Maxwell
Robert Briles III	Renetta Meddick
Lisa Dolby	Christine Onorato
Patrick Dougherty	Heidi Salerno

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21
DPRL:

Based upon the recommendation of the Superintendent approved the following staff as district public relations liaisons at a previously approved rate for the 2020-2021 school year as listed:

<u>High School</u>	<u>Middle School</u>
Jessica Ippolito	Louis Neglia

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21
DPRL Video/
Photographer:

Based upon the recommendation of the Superintendent approved Daniel Cliver as a district public relations videographer and photographer at a previously approved rate for the 2020-2021 school year

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21
PFL Online
Proctor:

Based upon the recommendation of the Superintendent approved Renetta Meddick as the online proctor for the Personal Financial Literacy course at a previously approved rate for the 2020-2021 school year

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21
Tech/AV/Audit
orium Manager/
Advisor:

Based upon the recommendation of the Superintendent approved the following Tech/AV/Auditorium Manager/Advisor positions at a previously approved rate for the 2020-2021 school year as listed:

Christine Dougherty	Abigale Bilinski
---------------------	------------------

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21
Tech Crew
Assistant
Managers:

Based upon the recommendation of the Superintendent approved Tech Crew Assistant Managers at a previously approved rate for the 2020-2021 school year as listed:

Abigale Bilinski	Patrick Dougherty
Robert Briles III	Christine Garnier
Christine Dougherty	Chelsea Glenn

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 2020
Instructional
Improvement
Summer
Positions:

Based upon the recommendation of the Superintendent approved the 2020 Instructional Improvement Summer Positions at previously approved rates as listed:

<u>Position</u>	<u>Name</u>
Nurses (2) - 5 days (each)	Tara Kern
	Cindy Mendenhall
Band Director (1) - 5 days	William Woodward
High School Counselors (4) - 10 days (each)	Brian D'Ottavio
	Sarah Duca
	Timothy Keck
	Joseph Pepitone
High School Guidance Director (1) - 15 days	Melissa Pilitowski
Middle School Guidance Counselors (2) - 8 days (each)	Mollie Huntsinger
	Shane McNichol
Summer Honors Courses Interviewer (1) - 5 days	Shane McNichol

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. L. Powell
Summer
Position:

Based upon the recommendation of the Superintendent approved Lakishia Powell as the educational technology coach for the 2020 Instructional Improvement Summer Position for 15 days at \$175.00 per day.

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. E. Price
Grant Data
Manager
Specialist:

Based upon the recommendation of the Superintendent approved Eshe Price as the Grant Data Manager Specialist at \$50.00 per hour, 10 hours a week, not to exceed \$26,000.00 per year – effective 5/1/20 (*charged to the Climate Grant*)

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 8 No - 0 Abstentions – 1

Ms. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Abstain

Motion Carried Unanimously

Aprv. 20-21 Alt.
School Staff:

Based upon the recommendation of the Superintendent approved the following Alternative School staff for the 2020-2021 school year as listed:

<u>Position</u>	<u>Name:</u>
Math:	Raymond Okuda
	Kenneth Olinsky
English:	Cathleen Hertens
	Teresa Johnson
Science:	Chad DeCicco
History:	Timothy Curry
Health/PE:	Renetta Meddick
Paraprofessionals:	Kathie Wright
	TBD
Electives:	
Financial Literacy	TBD
Art Appreciation	Teresa Johnson
College & Career Prep	Renetta Meddick
Information Technology	Kenneth Olinsky
ELA Enrichment:	Jessica Ippolito
Math Enrichment:	Allison Amico
Principals:	Francis Ciociola
	Jill Bryfogle
	Paul Berardelli
	Carolyn Ferrucci
Nurses:	Cindy Mendenhall
	Kim Hollywood
Guidance Counselor:	Brian D'Ottavio
Guidance Director:	Melissa Pilitowski
Substitute Paraprofessionals:	Michelle Barbaro
	Kathy D'Alfonso
	Joan Flack
	Maureen Servis
Substitute Principal:	Sydonie Maitland
Substitute Nurses:	Loretta DiStephano-Micarelli

	Tara Kern
Substitute Teachers:	Kathleen Assini
	Michelle Barbaro
	Paul Berardelli
	Jill Bryfogle
	Francis Ciociola
	Lisa Dolby
	Carolyn Ferrucci
	Eileen Fischer
	Christina Leto
	Sydonie Maitland

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21 BB
Staff:

Based upon the recommendation of the Superintendent approved the following Bookbinder staff for the 2020-2021 school year as listed:

<u>Position</u>	<u>Name:</u>
Math:	Kennenth Olinsky
English:	Chelsea Glenn
Science:	Ashley Dobleman
History:	Mary Scharf
Health/PE:	Renetta Meddick
Paraprofessionals:	Kathy D'Alfonso
	Joan Flack
Principals:	Francis Ciociola
	Paul Berardelli
	Jill Bryfogle
	Carolyn Ferrucci
Substitute Principal:	Sydonie Maitland
Nurses:	Cindy Mendenhall
	Kim Hollywood
Substitute Nurses:	Loretta DiStephano-Micarelli
	Tara Kern

Substitute Paraprofessionals:	Kathie Wright
	Maureen Servis
Substitute Teachers:	Kathleen Assini
	Paul Berardelli
	Jill Bryfogle
	Francis Ciociola
	Lisa Dolby
	Carolyn Ferrucci
	Eileen Fischer
	Teresa Johnson
	Christina Leto
	Sydonie Maitland
Counselor:	Kimberly Collins
Case Manager:	Tara Heffner
ELA Enrichment:	Jessica Ippolito
Math Enrichment:	Allison Amico

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. 20-21
Schedule B
Non-Athletic
Positions:

Based upon the recommendation of the Superintendent approved the following 2020-2021 Schedule B Non-Athletic positions as listed:

<u>Activity</u>	<u>Name</u>
Anime Club - High School Advisor	Kimberly Collins
Anglers Club - High School Advisor	Keith Allonardo
Art Club:	
High School	Pamela DeRose
Middle School	Brian Fischer
Black Cultural League:	
High School	Candice Davis
Middle School	♦Candace Wright
	♦Adoree Devine
Choral Music:	

Director - High School	Vincent DuBeau
Director - Middle School	Felicia Seigel
Class Advisors:	
Senior	Jessica Ippolito
Senior	David Allonardo
Junior	Kimberly Kelly
Junior	Patricia Gaetano
Sophomore	Brian D'Ottavio
Sophomore	Laurie Magee
Freshman	Robert Briles III
Freshman	Michele DePasquale
Eighth	Heather Brescia
Seventh	Kristine Jiannotti
Club Interact - High School:	
Advisor	Tina Basile
Assistant	Sarah Duca
DECA - High School:	
Advisor	Eileen Fischer
Assistant	Renetta Meddick
Delsonian - H.S.	Jessica Ippolito
Drama Club - High School	Christine Dougherty
English Club - Middle School	Louis Neglia
Environmental Club - Middle School	Patrick Dougherty
FFA Advisor	Gary Nelson
Foreign Language - Middle School	Gina Atsu-Swanzy
Future Teachers	Kathleen Assini
Gay-Straight Alliance - High School:	
Advisor	Jessica Ippolito
Assistant	Brian D'Ottavio
Graduation:	
Director	Laurie Magee
Assistant	Melissa Jernegan
History Club - Middle School	Sean Bradley

Honor Society (2) - High School:	
	Pasha Chard
	Cathleen Hertens
Jazz Band - High School	♦Vincent DuBeau
	♦Scott McCarron
Marching Band - High School:	
Band Director	William Woodward
Asst. Band Director	John Bauman
Band Front Instructor	Phelps Toussaint
Percussion Instructor	Thomas Dunmore
Mathematics Club - Middle School	Karen Armistead
Mock Trial - High School	Christopher Bryan
Peer Mediation - Middle School	Heidi Salerno
Professional Dev. Committee (4):	
	Kathleen Assini
	Jessica Graham
	Renetta Meddick
	Mary Scharf
Renaissance Club (2) - High School:	
Co-Advisor	Timothy Keck
Co-Advisor	Ashley Caspermeyer
Renaissance Club - Middle School:	
Advisor	Dina Minor
Assistant	Susan Tiernan
Rowan Mentoring Advisor - High School	Candice Davis
School Play - Middle School:	
Director	Chelsea Glenn
Assistant	Ashley Dobleman
School Play - High School:	
Director	Christine Dougherty

Assistant	Christine Garnier
Set Constructor	TBA
Scenic Artist	Pamela DeRose
Costume Mistress	Emma Arroyo
Costume Assistant	Frank DeRosa
Vocal Instr.	Abigale Bilinski
Pit Conductor	Franklin Butterick
Choreography	Abigale Bilinski
Rehearsal Asst./Box Office:	Christopher Bryan
Piano Accompanist	Robert Simmons
Step Team - High School	Kimberly Collins
Student Council - High School:	
Advisor	Melissa Pilitowski
Assistant	Abigale Bilinski
Student Government - Middle School:	
Advisor	Sean Bradley
Yearbook - High School:	
Advisor	Renetta Meddick
Assistant	Eileen Fischer
Yearbook - Middle School	Mary Scharf

(♦ will split stipend)

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. CST
Summer Eval
Staff:

Based upon the recommendation of the Superintendent approved the following CST staff to perform evaluations and meetings as needed for summer 2020 at a previously approved rate as listed:

Jack Burton	Kimberly Collins	Lisa Elisio
Tara Heffner	Dr. Melissa Smith	Rachele Weichmann

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21
Employee
Exhibits:

Based upon the recommendation of the Superintendent approved the 2020-2021 employment exhibits as listed:

1. Exhibit A: Bus Drivers/Bus Aides
2. Exhibit B: Non-Unit Personnel
3. Exhibit C: Instructional Aides/Custodial Unit/Secretaries Unit
4. Exhibit D: Administration
5. Exhibit E: Substitute Bus Drivers/Substitute Bus Aides/Permanent Substitute Bus Drivers/Substitute Custodians/Summer Custodians
6. Exhibit F: Non-Renewal Staff

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Renewal
of Staff Reports:

Based upon the recommendation of the Superintendent approved the renewal of the following staff reports as listed:

1. Exhibit A-1: Tenured Staff Report
2. Exhibit A-2: Non-Tenured Staff Report

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv.
Resignations/
Retirement:

Based upon the recommendation of the Superintendent approved the following resignations/retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Ingrid Wagner	English Teacher (<i>retire</i>)	6/30/20
Matthew Senni	Mathematics Teacher (<i>resign</i>)	6/30/20
Donna Garrett	Mathematics Teacher (<i>resign</i>)	6/30/20

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Tech
Salary
Reallocations:

Based upon the recommendation of the Superintendent approved the reallocation of technology salaries

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

BUDGET AND FINANCE COMMITTEE - Ms. Diane Trace

Aprv. Board
Secretary
Report:

Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Treasurers Report: Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of March 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of March 2020

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv Board Sec. Cert.: Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv Board Cert: Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Transfers: Approved the Report of Transfer for March 2020

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Bills: Approved the monthly bill list as distributed

i.	<u>Bill Operating List</u>	\$ 603,748.60
ii.	<u>Hand Checks</u>	\$ 27,535.57
iii.	<u>Cafe, Athletic, & Postage Bills</u>	\$ 553,613.78

See Page(s) _____ of minutes

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

EDUCATION COMMITTEE – Mrs. Tina DeSilvio

Aprv. Summer Reading: Based upon the recommendation of the Superintendent approved Novel List/Summer Reading List

See Page(s) _____ of minutes

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 20-21 Credit Recovery Vendors: Based upon the recommendation of the Superintendent approved Apex, Educere and GCIT as the credit recovery vendors for the 2020-2021 school year

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Grad Coursework: Based upon the recommendation of the Superintendent approved the following graduate coursework as listed:
1. Shane McNichol - \$324.00
2. Shane McNichol - \$324.00

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Virtual Learning:

Based upon the recommendation of the Superintendent approved the program of virtual or remote instruction to meet the 180-day requirement, which was previously submitted to the Department of Education and has been implemented since the District's closure on March 16, 2020

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Perkins Amendment:

Based upon the recommendation of the Superintendent approved submitting a Perkins Amendment to transfer all balances at year end

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Rowan Student Practicum:

Based upon the recommendation of the Superintendent approved the following Rutgers University student for the practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Kenneth Riggio	Fall: 9/1/20 - 12/18/20 Spring: 1/4/21 - 4/23/21	Social Studies	Timothy Curry	MS

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Rowan Student Practicum:

Based upon the recommendation of the Superintendent approved the following Rowan University student for the practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Joshua Taylor	Fall 2020: 9/1/20 – 10/19/20 (<i>Mon. & Wed.</i>) 9/2, 9/9, 9/14, 9/16, 9/21, 9/23, 9/28, 9/30, 10/5, 10/7, 10/14, 10/19 Spring 2021: 3/15/20 – 5/6/21 (<i>5 days/wk. x7 hrs., 35 hours week for 8 weeks</i>)	Health & PE	David Heyel	HS

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

POLICY – Mr. David Piccirillo

Aprv. Policies/Bylaws

Based upon recommendation of the Superintendent approved on first reading the following policies and bylaws as listed:

<u>Bylaw #0152</u>	Board Officers - <i>Revised</i>
<u>Bylaw#0164</u>	Conduct of Board Meeting - <i>Revised</i>
<u>Policy #2422</u>	Health and Physical Education (M) - <i>Revised</i>
<u>Policy #8210</u>	School Year - <i>Revised</i>

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

FACILITIES/ATHLETIC - Mr. Garry Lightfoot

Aprv. 20-21
Athletic
Positions:

Based upon recommendation of the Superintendent approved athletic positions for the 2020-2021 school year as listed:
(All coach hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

<u>Name</u>	<u>Sport</u>	<u>Action</u>	<u>School Year</u>
Ronald Deckert	Boys Cross Country Coach	Assign	2020-2021
Steve Mitchell	Girls Cross Country Coach	Assign	2020-2021
Shane Dooley	High School Boys Soccer Coach	Assign	2020-2021
Edward McCusker	High School Assistant Boys Soccer Coach	Assign	2020-2021
Frank Gaetano III	Middle School Boys Soccer Coach	Assign	2020-2021
Tina Basile-Feoli	Middle School Girls Soccer Coach	Assign	2020-2021
Meg Unger	High School Field Hockey Coach	Assign	2020-2021
Jessica Hartwell	High School Assistant Field Hockey Coach	Assign	2020-2021
Alicia Witcraft	High School Assistant Field Hockey Coach	Assign	2020-2021
Courtney Nicholson	Middle School Field Hockey Coach	Assign	2020-2021
Salvatore Marchese	Football Coach	Assign	2020-2021
Ronald Flaim	Assistant Football Coach	Assign	2020-2021
Thomas Maxwell	Assistant Football Coach	Assign	2020-2021
Robert Briles III	Assistant Football Coach	Assign	2020-2021
Mark Deal	Assistant Football Coach	Assign	2020-2021
George Maxwell	Assistant Freshman Football Coach	Assign	2020-2021
David Slates	Assistant Freshman Football Coach	Assign	2020-2021
David Heyel	Volunteer Football Coach	Assign	2020-2021
Darryl Price	Volunteer Football Coach	Assign	2020-2021
Jim Procopio	Volunteer Football Coach	Assign	2020-2021

Timothy Briles	Volunteer Football Coach	Assign	2020-2021
Joseph Smith	Volunteer Football Coach	Assign	2020-2021
Linda Marchese	Volunteer Girls Cross Country Coach	Assign	2020-2021
Tabitha MacKenzie	Volunteer Girls Cross Country Coach	Assign	2020-2021
John Kane	Volunteer Boys Cross Country Coach	Assign	2020-2021
John Kane	Volunteer Indoor Track & Field Coach	Assign	2020-2021
John Kane	Volunteer Boys Spring Track & Field Coach	Assign	2020-2021
David Daigle	Girls Tennis Coach	Assign	2020-2021
David Allonardo	Assistant Girls Tennis Coach	Assign	2020-2021
Darrin Stalling	Middle School Cross Country Coach	Assign	2020-2021
Stephanie Starr	Fall Cheerleading Coach	Assign	2020-2021
Melissa Pilitowski	Assistant Cheerleading Coach	Assign	2020-2021
Salvatore Marchese	Summer Weight Room	Assign	2020-2021

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

BUILDING AND GROUNDS COMMITTEE - Mr. William DiMatteo

None

CAFETERIA COMMITTEE - Mrs. Desiree Miller

Aprv. Café
Report:

Based upon recommendation of the Superintendent approved the following cafeteria report for March 2020 as listed:

Total Income	\$ 50,052.95
Total Expense	\$ (53,000.85)
Net Income or (Loss)	\$ (2,947.90)
Average Daily Attendance	1597
Average Daily Participation	841
Percentage of Participation	53%

Motion by Mrs. Tina DeSilvio, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

TRANSPORTATION – Mr. Harry Kennedy

None

SUPERINTENDENT'S REPORT - Dr. Piera Gravenor

Aprv. April HIB: Based upon recommendation of the Superintendent approved the receipt of the April 2020 HS/MS HIB report as presented

Motion by Mr. William DiMatteo, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. March HIB: Based upon recommendation of the Superintendent approved the March 2020 HS/MS HIB report as presented

See Page(s) _____ of minutes

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

For the information of the Board, Kelly Martino announced the birth of her daughter Josephine

DISTRICT REPORTS:

- A. * Teacher Observation
- B. * Attendance/Enrollment
- C. * Suspension
 - 1. HS
 - 2. MS
- D. * Transportation
- E. * T&E/Curriculum/Monitoring/Staff Development
- F. * CST
- G. * Supervisors' Reports:
 - Mrs. Ferrucci
 - Mr. Schoudt
 - Mrs. Lomon
- H. Principals Educational Activities
 - High School
 - Middle School
- I. Nurses' Reports
 - High School
 - Middle School
- J. Guidance
- K. * Maintenance
- L. Fire Drills/Crisis Drills
 - Dates:** N/A
 - Times:** N/A
 - Locations:** N/A – H.S.
 - Dates:** N/A
 - Times:** N/A
 - Locations:** N/A – M.S.

* On File Superintendent's Office

EXECUTIVE BOARD MEMBERS REPORT - Mrs. Tina DeSilvio

Legislative Update

School Business Administrator's Report – Mr. Joseph Collins

Aprv. Balance Transfer: Based upon recommendation of the Superintendent approved available balance transfer as of the end of the year to the capital reserve account up to an amount of \$950,000

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Est. of Maint. Res./Yr. End Transfer: Based upon recommendation of the Superintendent approved the establishment of a Maintenance Reserve and the transfer as of the end of the year to that reserve account up to an amount of \$500,000

Motion by Mr. William DiMatteo, seconded by Mrs. Tina DeSilvio

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

OLD BUSINESS

None

NEW BUSINESS

CITIZENS:

Mr. William Morris questioned if any decisions had been made on the Board meeting as a whole for committee meetings

Mr. James Kelly stated that a decision had not been made

Ms. Michelle Cunningham questioned the amount currently in the Maintenance and Capital Reserve

Mr. Joseph Collins stated that the Maintenance Reserve does not have a balance and as of the June 30, 2019 Annual financial statement the Capital reserve had a balance of \$1,400,000

Adjourn Regular: Motion by Mr. William DiMatteo, seconded by Mr. Harry Kennedy that the meeting be adjourned at 9:25 P.M.

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Ms. Diane Trace - Absent

Sincerely,

Joseph M. Collins
Business Administrator
Board Secretary