

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
APRIL 5, 2017
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

1. Call to order - 7:30 P.M.

As President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “South Jersey Times”, “The Sentinel” and “The Daily Journal” as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

A.

4. Reading of the Minutes

A. Regular Session 3/1/17

B. Special Meeting 3/15/17

5. Communications

A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Mr. Greg Coffin - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve Shane McNichol as the middle school honors conference coordinator for the 2017-2018 school year
2. I make a motion to approve the retirement resignation of Jane Burke, transportation coordinator - effective June 30, 2017
3. I make a motion to approve Lauren McCaughin as an ELA teacher for summer SHAPE 2017
4. I make a motion to approve Taylor Raively as a substitute custodian for the 2016-2017 school year

5. I make a motion to approve the resignation of Timothy Creamer, middle school security guard – effective April 28, 2017
6. I make a motion to approve the retirement resignation of Lauren Boerlin, middle school language arts teacher - effective June 30, 2017
7. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
James Rafferty (teacher)	2/21/17 through 5/16/17	2/21/17 through 5/16/17 (benefit 12 weeks)	N/A	Paid leave 2/21/17 through 5/16/17
Russell Anderson (transportation)	2/14/17 through 5/15/17	2/14/17 through 5/15/17 (benefit 12 weeks)	N/A	Unpaid leave 2/14/17 through 5/15/17
Lorraine Patterson (transportation)	3/7/17 through 6/6/17	3/7/17 through 6/6/17 (benefit 12 weeks)	3/7/17 through 6/6/17 (benefit 12 weeks)	Paid leave 3/7/17 through 6/6/17

B. Budget and Finance - Mr. James Kelly - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of February 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. I make a motion to approve the Treasurer's Report in accordance with 8A:17-36 and 18A:17-9 for the month of February 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2017.
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources.
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. I make a motion to approve the Report of the Transfer for February 2017

6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$1,271,450.93
ii.	<u>Capital Projects</u>	\$9,346.00
iii.	<u>Hand Checks</u>	\$600,938.50
iv.	<u>Cafeteria & Athletic Bills</u>	\$105,185.72

C. Education - Mr. Nicholas Christian - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Vincent DuBeau	Atlantic City Convention Center	NAfME Eastern Division Conference	4/5/17 - 4/8/17	\$180.00	\$103.33		\$283.33
Anne Papiano	Westin, Mount Laurel	The Power of an Effective Educator	4/11/17	No Cost	\$13.33		\$13.33
Tina Basile	GCEA, Woodbury	SURE Club County Meeting	4/12/17	No Cost			No Cost
Courtney Nicholson	GCEA, Woodbury	SURE Club County Meeting	4/22/17	No Cost			No Cost
David Heyel	American Red Cross	American Red Cross BLS Certification Course	4/24/17 - 4/26/17	No Cost	\$120.45		\$120.45
Rob Briles Thomas Freeman	Bally's Hotel, Atlantic City	PGC/Glazier Basketball Clinic	4/27/17 - 4/29/17	\$119.00 \$119.00			\$238.00
Misty Russo Tina Basile	Bally's Hotel, Atlantic City	PGC/Glazier Soccer Clinic	4/27/17 - 4/29/17	\$197.00			\$197.00
Linda Lawyer	Atlantic City Convention Center	NJPN 2017 Annual Conference	4/28/17	No Cost			No Cost
Felicia Siegel-	Crowne Plaza, Cherry Hill	SJCDA Annual Membership Meeting/In-Service	4/28/17	No Cost			No Cost

Dr. Anner Thompson	Atlantic City Convention Center Hotel	Student Records: Legal Requirements You Need to Know	5/5/17	\$299.00	\$13.52		\$312.52
Renetta Meddick Anne Dickson	GCIT	Jostens Spring Yearbook Workshop	5/5/17	No Cost			No Cost
Brian D'Ottavio Melissa Pilitowski	NJIT, Jersey City	NJ School Counselor Association Award Program	5/19/17	No Cost	\$88.20		\$88.20
Dr. Anner Thompson	Holiday Inn, Cherry Hill	PBAs and BIPs: An Essential Legal Guide	6/19/17	\$359.00	\$9.92		\$368.92
►Renetta Meddick	Pennsylvania State Society Office	NJCPA/PICPA Accounting Pilot Bridge Project	7/11/17 - 7/13/17	No Cost	\$20.50	\$390.40	\$410.90

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the following course changes as listed:

<u>Original Name</u>	<u>Revised Name</u>
Physical Science	7th Grade Science
Life Science	8th Grade Science

3. I make a motion to approve the following graduate coursework as listed:
- Brian DuBois - \$1,881.00
 - Matthew Murschell - \$1,689.00
4. I make a motion to approve the following coursework as listed:
- Leslie Rodriguez - \$556.00
 - Leslie Rodriguez - \$659.00
5. I make a motion to approve the following Rowan University students for the spring semester practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Jacqueline Welsh	9/5/17 - 12/21/17	English	Patrick Dougherty	MS
Jason Clapper	Fall Semester 2017	Athletic Trainer	Kevin Briles	HS

6. I make a motion to approve submitting Phase I of the 2018 Perkins Secondary Grant application.

D. Policy - Ms. Kathie Catucci - Chairperson

1. I make a motion to approve the following policies as listed:

Policy # 8210	School Year
Policy # 8220	School Day
Policy # 8320	Personnel Records
Policy # 8442	Reporting Accidents
Policy # 8454	Management of Pediculosis
Policy # 8468	Crisis Response
Policy # 8470	Response to Concerted Job Action
Policy # 8500	Food Services
Policy # 8540	School Nutrition Programs
Policy # 8635	Student Transportation Vehicles and School Buses
Policy # 8690	Monitoring Devices on School Vehicles
Policy # 9200	Cooperation Between Parents and School
Policy # 9210	Parent Organizations
Policy # 9240	Rights of Parents
Policy # 9260	Parental Liability for Vandalism
Policy # 9323	Notification of Juvenile Offender Case Disposition
Policy # 9324	Sex Offenders Registration and Notification
Policy # 9541	Student Teachers/Interns
Policy # 2460	Special Education (M)
Policy # 2467	Surrogate Parents and Foster Parents (M)
Regulation # 2460.8	Special Education - Free and Appropriate Public Education (M)
Regulation # 2460.1	Special Education - Location, Identification and Referral (M)
Regulation # 2460	Special Education (M)
Regulation # 2460.15	Special Education - In-Service Training Needs for Professional and Paraprofessionals Staff (M)
Regulation # 2460.9	Special Education - Transition From Early Intervention Programs to Preschool Programs (M)

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. None

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the facility requests as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
DECA Zumba - Eileen Fischer	MS Cafe	4/7/17	6:30pm - 8:00pm
Mission One Seminar - Mark Gallo	HS Media Center	4/11/17	TBA
Franklin Twp. Summer Basketball - Joe Ingram	MS Gym & MS Locker Room	6/19/17 - 7/24/17 (Tuesdays & Thursdays)	5:00pm- 9:30pm
"Hidden In Plain Site" Drug Forum - Linda Lawyer	MS Gym	4/26/17	3:30pm - 8:30pm
Noelle's Dance Academy - Noelle Snyder	HS Auditorium HS Auditorium & 2 classrooms	6/8/17 6/11/17	4:30pm - 8:30pm 11:30am - 4:30pm

G. Cafeteria - Mr. Robert Scavelli - Chairperson

1. I make a motion to approve the following cafeteria report for February 2017 as listed:

Total Income	\$ 65,720.78
Total Expense	\$(66,054.27)
Net Income or (Loss)	\$ (333.49)
Average Daily Attendance	1608
Average Daily Participation	799
Percentage of Participation	0.50

H. Transportation - Mr. David Piccirillo - Chairperson

1. I make a motion to approve the following transportation jointures for the 2016-2017 school year as listed:
 - a. Jointure with GCSSSD to transport 1 GCSSSD student, along with 9 Delsea students on Delsea's Route SP04 to Pinelands School from March 2, 2017 through June 30, 2017 at a cost of \$3,938.00
 - b. Jointure with River Dell Regional School District to transport 1 River Dell student, along with 47 Delsea students on Delsea's Route DHS21 to Delsea Regional High School from March 9, 2017 through June 30, 2017 at a cost of \$352.80
 - c. Jointure with Eastern High School District to transport 1 Eastern student, along with 53 Delsea students on Delsea's Route DHS15 to Delsea Regional School from March 10, 2017 through June 30, 2017 at a cost of \$177.00
 - d. Jointure with Newfield School District to transport 1 Newfield student, along with 4 Delsea students on Delsea's Route SP12 to Bancroft School from March 29, 2017 through June 30, 2017 at a cost of \$3,773.00
 - e. Jointure with Morristown School District to transport 1 Morristown student, along with 25 Delsea students on Delsea's Route DHS30 to Delsea Regional High School from March 29, 2017 through June 30, 2017 at a cost of \$300.00
 - f. Jointure with Elizabeth Public School District to transport 1 Elizabeth student on Delsea's Route S6461 to Hampton Academy from March 21, 2017 through June 30, 2017 at a cost of \$19,250.00
 - g. Jointure with Newark Public School to transport 1 Newark student, along with 46 Delsea students on Delsea's Route DHS21 to Delsea High School from March 29, 2017 through June 30, 2017 at a cost of \$552.00
 - h. Jointure with Newark Public School to transport 1 Newark student, along with 13 Delsea students on Delsea's Route SP05 to Bankbridge North from March 23, 2017 through June 30, 2017 at a cost of \$1,624.00
2. I make a motion to approve participation in the 2017-2018 Cooperative Transportation agreement with Gloucester County Special Services School District

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
4/11/17	Rowan University Student Center - Rowan Mentoring	Jeanne White
4/29/17	Washington, D.C. - HS History Class	Dan Owens

5/6/17	Camden County College - Theatre	Christine Dougherty
5/12/17	Falling Water, Millburn, PA - CAD, CAA, CAE Class	Carlos Castro
5/20/17	Philadelphia - Museum of the American Revolution	Dan Owens
5/22/17	Atlantic County Utilities Authority - 8th Grade Science Class	Shannon Godfrey Rose Marie Kronberger
5/23/17	Scotland Run - HS & MS Student of the Month	Brian DuBois
5/24/17	Monmouth University - 88th State FFA Convention, Horticulture	Gary Nelson
5/25/17	Landis Theatre, Vineland - Competition & Festival	Christine Dougherty
5/26/17	Vineland Veterans Home - Service Learning Project	Candice Davis
5/30/17	Lake Garrison - Rewards Trip	Gary Nelson Patricia Ashe
5/30/17	Longwood Gardens - MS Environmental Club	Patrick Dougherty
6/2/17	Six Flags & Performance - MS Chorus & Band	Felicia Seigel

2. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
S.D.	3/25/01	Franklin	ED	Hampton Academy	\$251.20/day
M.S.	5/2/97	Elk	OHI	Bankbridge-Career Center	\$36,540.00/year
S.L.	2/20/98	Elk	ED	Bookbinder Program	\$28,332.00/year
F.K.	2/23/99	Franklin	SLD	Homebound	N/A
W.E.	8/7/99	Franklin	SLD	Homebound	N/A
W.S.	3/11/99	Elk	ED	Homebound	N/A
S.R.	3/31/00	Franklin	SLD	Homebound	N/A

3. Recommend the Board approve the 2017-2020 English Language Service Plan
4. Recommend the Board acknowledge the receipt of the March 2017 HS/MS HIB report as presented
5. Recommend the Board approve the February 2017 HS/MS HIB report as presented last month
6. District Reports
- a. Teacher Observations
 - b. Enrollment

- c. Attendance:
 - 1. HS
 - 2. MS
- d. Suspension:
 - 1. HS
 - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Mrs. Ferrucci
 - 2. Mr. Schoudt
 - 3. Mrs. Lomon
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

Dates: 3/29/17 & 3/30/17
Times: 10:03 am & 1:07 pm
Locations: Main Panel & Evacuation - H.S.

Dates: 3/29/17 & 3/27/17
Times: 1:54 pm & 9:13 am
Locations: D-Wing & Non Fire Evacuation - M.S.

8. Executive Board Member's Report - Mr. Dave Piccirillo - Chairperson

- A. Legislative Update

9. School Business Administrator's Report

- A. Recommend the Board approve an agreement with Gloucester County Special Services School District for the purchase of nonpublic technology and nonpublic textbooks
- B. Recommend the Board approve a Resolution allowing Pineland Learning Center to provide free breakfast and lunch to all students attending the center as a part of their regular program

10 Old Business

- A.

11. New Business

- A.

12. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**
 The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.
13. **Executive Session**
 A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
 Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- A. Legal matter

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on April 5, 2017.

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.