

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
AUGUST 5, 2020
REGULAR BOARD OF EDUCATION MEETING
VIRTUAL MEETING – 7:30 P. M.

***Subject to change**

1. **Call to order - 7:30 P.M.**
As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Presentations**
 - A. Dr. Piera Gravenor - Delsea Regional Reopening Plan 2020
5. **Reading of the Minutes**
 - A. Regular Session 7/8/20
 - B. Special Session 7/29/20
 - C. Executive Session 7/29/20
6. **Communications**
 - A. None
7. **Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following new teaching staff hire as listed:

<u>Name</u>	<u>Subject</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Rachael Melecio	Spanish	HS	5	MA	\$57,386.00	9/1/20

2. I make a motion to approve the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Kelly Battle	HS Secretary	N/A	\$30,000.00	8/1/20

3. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Emilia DiBenedetto <i>(transportation)</i>	9/3/20 through 11/26/20	N/A	9/3/20 through 11/26/20 <i>(benefit 12 weeks)</i>	Paid leave N/A Unpaid leave 9/3/20 through 11/26/20
David Harrington <i>(maintenance)</i>	8/26/20 through 11/18/20	8/26/20 through 11/18/20 <i>(benefit 12 weeks)</i>	8/26/20 through 11/18/20 <i>(benefit 12 weeks)</i>	Paid leave N/A Unpaid leave 8/26/20 through 11/18/20

4. I make a motion to approve Abigale Bilinski and Chelsea Glenn as co-coordinators for an additional 10 days of ESY for planning and implementation at a rate of \$175.00 per day

5. I make a motion to approve the following staff to prepare workshops for the September inservice dates at a previously approved rate not to exceed 5 hours as listed:

Kimberly Collins	Shane McNichol	Melissa Pilitowski
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6. I make a motion to approve adding one additional day of technology work at a previously approved rate for the following tech mentors as listed:

Sean Bradley	Lisa Dolby	Louis Neglia
Charles DeCiccio	Vincent DuBeau	

7. I make a motion to approve Lakishia Powell as the educational technology coach for the 2020 Instructional Improvement Summer Position for an additional five summer dates at a previously approved rate *(approved in May)*

8. I make a motion to approve the following staff to attend the 2020 summer workshops/trainings at a previously approved rate as listed:

Mentor Training Workshop (Title II) - 1 Day	
Carlos Castro	Jessica Graham
Jessica Colon	Thomas Keller
David Daigle	Karen MacGuigan
Michele DePasquale	Laurie Magee
Brian Simione	

Equity Council (Title II/IV Funds) 1 Day	
Dr. Melissa Smith	

9. Make a motion to approve Pamela Maxwell as a parent representative on the MS Climate Team at a previously approved maximum rate of \$599.00 (*paid for by the Climate Grant*)
10. I make a motion to approve Brian Fischer as the Graphic Designer for the Climate Grant, at a previously approved rate, not to exceed five days during the summer (*paid by the Climate Grant*)
11. I make a motion to approve Tina Basile to work five summer days as the SAC Coordinator at \$175.00 per day
12. I make a motion to approve 1SG (R) Edward Walls as JROTC drill team instructor for the 2019-2020 school year with a stipend of \$1,500.00
13. I make a motion to approve the following resignation/retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
William Turner, Jr.	Bus Driver (<i>resignation</i>)	7/27/20
James Stevenson	Custodian (<i>retirement</i>)	9/30/20

B. Budget and Finance - Ms. Diane Trace - Chairperson

- I make a motion to approve the Board Secretary Report (Draft) in accordance with 18A:17-36 and 18A:17-9 for the month of June 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report (Draft) in accordance with 18A:17-36 and 18A:17-9 for the month of June 2020 the Treasurer's Report (Draft) and Secretary's Report (Draft) are in agreement for the month of June 2020
- I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources

4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers (Draft) for June 2020
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$834,532.01
ii.	<u>Hand Checks</u>	\$564,501.54

C. Education - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following services for 2020-2021 school year as listed:

<u>Service</u>	<u>Provider</u>	<u>Cost</u>
Psychiatrist	Lawrence Clinton, PA	TBD
LTDC	Rolanda Sykes	\$300.00 <i>(per evaluation)</i>
Bilingual Speech Evaluations	Daisy Cuevas	\$500.00 <i>(per evaluation)</i>

2. I make a motion to approve the following Rowan University student for the clinical practice placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Kenneth Dilks	Fall 2020: Sept 1, 2020 - Oct 23, 2020 <i>(Wednesdays & Fridays)</i>	Music	Dr. Vincent DuBeau	HS
	Spring 2021: Mar 15, 2021 - May 7, 2021 <i>(Full-time, 35 hours/wk)</i>			

3. I make a motion to approve the District PD Plan for the 2020-2021 school year
4. I make a motion to approve the curriculum handbook for the 2020-2021 school year
5. I make a motion to approve Eastern Rehabilitation Associates, Inc for therapy services for the 2020-2021 school year
6. I make a motion to approve RAGOH (Raising a Generation of Hope) Speaks, LLC to support all schools involved in the School Climate Transformation Grant at a cost not to exceed \$34,000.00 from 7/1/20 to 6/30/21 *(paid for by the SCTG funds)*

7. I make a motion to approve the cost per pupil for tuition purposes for the 2020-2021 school year as listed (per Choice School guidelines):

Grades 7-8	\$14,709.00
Grades 9-12	\$17,059.00
LLD	\$20,292.00
BD	\$24,937.00
MD	\$15,096.00
ESY	\$1,997.00

8. I make a motion to approve the following graduate coursework as listed:

- a. Lisa Dolby - \$2,301.00
- b. Lisa Dolby - \$2,301.00

9. I make a motion to approve Rachael Melecio to provide translation services at \$30.00 per hour for the 2020-2021 school year

D. Policy - Mr. David Piccirillo - Chairperson

1. I make a motion to approve on first reading the following policies and bylaw as listed:

<u>Bylaw #0177</u>	Professional Services (M) - <i>Revised</i>
<u>Policy #5310</u>	Health Services (M) - <i>Revised</i>
<u>Policy #9150</u>	School Visitors - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following athletic positions as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>	<u>School Year</u>
George Maxwell	Freshman Football Coach	Resign	20-21
Darryl Price	Volunteer Football Coach	Resign	20-21
Darryl Price	Freshman Football Coach	Assign	20-21
George Maxwell	Volunteer Football Coach	Assign	20-21
George Maxwell, Jr.	Volunteer Football Coach	Assign	20-21
Zachary Bittner	Boys Soccer Coach	Assign	20-21
Frank Gaetano, Jr.	Volunteer MS Soccer Coach	Assign	20-21

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. None

G. Cafeteria - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve the following cafeteria report for June 2020 as listed:

Total Income	\$12,228.93
Total Expense	\$(12,489.03)
Net Income or (Loss)	\$(260.10)
Average Daily Attendance	1603
Average Daily Participation	222
Percentage of Participation	14%

2. I make a motion to approve the lunch/breakfast prices for the 2020-2021 school year as listed:
 - a. Breakfast \$1.80 (\$1.75 prior year)
 - b. Lunch \$3.05 (\$3.00 prior year)

H. Transportation - Mr. Harry Kennedy - Chairperson

1. I make a motion to approve the following 2020-2021 transportation jointures as listed:
 - a. Clayton Board of Education
 - b. Clearview Regional Board of Education
 - c. Gloucester County Special Services School District
 - d. Glassboro Board of Education
 - e. Montville Township Board of Education
 - f. Newark Public Board of Education
 - g. Newfield Board of Education

I. Superintendent's Report

1. Recommend the Board approve the Delsea Restart & Recovery Plan - current draft
2. Recommend the Board approve the June 2020 HS/MS HIB report as presented last month
3. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST

- h. Supervisors' Reports
 - 1. Mrs. Ferrucci
 - 2. Mr. Schoudt
 - 3. Mrs. Lomon
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
 - Dates:** 7/14/20 & 7/23/20
 - Times:** 11:30 am & 10:00 am
 - Locations:** Main Panel & Table Top Discussion - H.S.

 - Dates:** 7/27/20 & 7/23/20
 - Times:** 10:30 am & 10:00 am
 - Locations:** Lobby & Table Top Discussion - M.S.

9. Executive Board Member's Report - Mrs. Tina DeSilvio - Chairperson
 A. Legislative Update

10. School Business Administrator's Report
 A. Recommend the Board approve the transfer of \$141,106 from the Maintenance Reserve to the required maintenance account purchased services to offset the reduction in State Aid

11. Old Business
 A.

12. New Business
 A.

13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)
 The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. Executive Session

- A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on August 5, 2020

Joseph Collins, Board Secretary

15. Adjournment

PG/mc
Encl.