

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
AUGUST 7, 2019
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

A. None

4. Reading of the Minutes

A. Regular Session 7/3/19

B. Executive Session 7/3/19

5. Communications

A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following new teaching staff hire as listed:

<u>Name</u>	<u>Subject</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Raymond Meade, Jr.	Computer Science Teacher	HS	1	BA	\$52,551	9/1/19

2. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Salary</u>	<u>Effective</u>
Dillon Widdifield	Computer Technician	District	\$40,000/yr	On or before August 8, 2019
David Weitzel	Weight Room Security	HS	\$10.00/hr	On or before August 8, 2019
Jennifer Mastro-Ketcham	Transportation Business Agent	District	\$35,500/yr	September 3, 2019

3. I make a motion to approve Teresa Johnson to attend JROTC summer camp from June 24th to June 28th at a rate of \$125.00 per day
4. I make a motion to approve Tina Basile to work five summer days as the SAC Coordinator at \$175.00 per day
5. I make a motion to approve the following staff to work in the organizational management program after school for the 2019-2020 school year as listed:

Delsea Middle School (one day a week)	
Karen Armistead	Shane McNichol

Delsea High School (up to 2 days a week)	
Teresa Johnson	

6. I make a motion to approve the following to attend the 2019 summer workshop/training as listed:

Promethean Board, Class Flow, & Smart Notebook Training (Title II Funds) - 1 Day	
Michelle Barbaro	

Equity Council (Title II/IV Funds) 1 Days	
Candace Wright	

7. I make a motion to approve the following Schedule B Non-Athletic positions at a previously approved rate for the 2019-2020 school as listed:

<u>Activity</u>	<u>Name</u>
School Play – High School	
Vocal Instructor	Robert Simmons
Marching Band - High School:	
Band Director	William Woodward

B. Budget and Finance - Mr. James Kelly - Chairperson

1. I make a motion to approve the Board Secretary Report (*draft*) in accordance with 18A:17-36 and 18A:17-9 for the month of June 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report (*draft*) in accordance with 18A:17-36 and 18A:17-9 for the month of June 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2019
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for June 2019
6. I make a motion to approve the following bills as listed:

i.	<u>Operating - June 30, 2019</u>	\$803,225.98
ii.	<u>Operating</u>	\$1,144,174.35
iii.	<u>Cafeteria and Postage Bills</u>	\$15,149.47
iv.	<u>Hand Checks</u>	\$20,511.76

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
►Carlos Castro	ONLC Training Centers, Mount Laurel	Autodesk Revit Architecture Fundamentals	7/22/19 - 7/25/19	\$2,195.00	\$11.78		\$2,206.78
Eileen Fischer	Cherry Hill High School West	NJ Marketing Education Association Monthly Meeting	9/19/19 10/24/19 11/21/19 1/16/20 3/20/20	No Cost	\$18.60 (each date)		\$93.00

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Eileen Fischer	Edelman Fossil Park at Rowan University	Gloucester County Chamber of Commerce Tri-County Networking Event	9/24/19	\$40.00			\$40.00
Eileen Fischer	Kean University	NJ DECA Advisory Committee Meetings	9/24/19 10/29/19 11/26/19 12/17/19 1/28/20 3/31/20 5/26/20	No Cost	\$71.41 (each date)		\$499.87
▲Kenneth Schoudt	Philadelphia	2019 East Coach Conference ATIXA Title IX	9/30/19 - 10/3/19	\$509.00	\$83.90		\$592.90
Sydonie Maitland Tina Basile-Feoli	FEA Conference Center, Monroe Twp.	Bullying Law Update and the Role of the Anti-Bullying Specialist	9/30/19 - 10/2/19	\$500.00 \$500.00	\$128.34 \$143.85		\$628.34 \$643.85
Kathleen Assini	NJDOE	NJSTOY Meeting	10/2/19	No Cost			No Cost
Eileen Fischer	Auletto Caterers	Gloucester County Chamber of Commerce Meet the Candidates Event	10/16/19	\$25.00			\$25.00
Eileen Fischer	Eastern High School	Southern NJ Marketing Education Association Monthly Meeting	12/19/19	No Cost	\$13.33		\$13.33
Eileen Fischer	Shawnee High School	Southern NJ Marketing Education Association Monthly Meeting	2/20/20 5/21/20	No Cost	\$17.42 (each date)		\$34.84

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the MOU for NCCER Accredited Training Sponsorship Services with Horizons Youth Service, LC
3. I make a motion to approve the Mentoring Plan for the 2019-2020 school year
4. I make a motion to approve the Professional Development Plan for the 2019-2020 school year
5. I make a motion to approve participation in the NJ Consortium for Equity and Excellence (*Title II funded*)
6. I make a motion to approve the receipt of the 2019 ACCESS for ELLs 2.0 scores
7. I make a motion to approve using the McRel Teacher Evaluation System for the 2019-2020 school year
8. I make a motion to approve using the NJ Principal Evaluation System for the 2019-2020 school year
9. I make a motion to approve the curriculum handbook for the 2019-2020 school year
10. I make a motion to approve the following Rowan University students for the practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Rebecca Kwiecien	Fall 2019: 9/3/19 - 12/10/19 Spring 2020: 1/2/20 - 6/22/20 (Monday through Thursday)	Biology/Biology Sciences	Michelle Corson	HS
Colin Mailley	Fall: 1/21/20 - 5/6/20	Social Studies	Scott Gutelius	HS
Scott Pierman	Fall: 1/21/20 - 5/6/20	Social Studies	Michele DePasquale	HS

11. I make a motion to approve the cost per pupil for tuition purposes for the 2019-2020 school year as listed (per Choice School guidelines):

Grades 7-8	\$ 15,569
Grades 9-12	\$ 16,265
LLD	\$ 19,240
BD	\$ 41,953
MD	\$ 19,108
ESY	\$ 1,958

12. I make a motion to approve Gloucester County Special Services to provide the following consulting services for the 2019-2020 school year at a rate of \$114.00 per hour as listed:
 - a. Behavioral Specialist Services - *up to 10 hours*
 - b. Deaf Services - *16.5 hours*

13. I make a motion to approve RPS, Inc. to provide occupational therapy, physical therapy, and speech/language services for the 2019-2020 school year at a rate of \$64.50 per hour
14. I make a motion to approve Dr. Cory McNabb, Au.D., CCCA of REM Auditory Therapy Center to provide the following services for the 2019-2020 school year as listed:
 - a. Classroom Assessment - \$425.00 (*per assessment*)
 - b. Educational Evaluation - \$595.00 (*per evaluation*)
15. I make a motion to approve the revisions of the Codes of Conduct as listed:
 - a. High School
 - b. Middle School

D. Policy - Mr. David Piccirillo - Chairperson

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy #2624</u>	Grading System - <i>Revised</i>
<u>Policy #6210</u>	Fiscal Planning - <i>New</i>
<u>Reg. #6210</u>	Fiscal Planning - <i>New</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions for the 2019-2020 school year as listed:

(All coach hiring is pending completion of required state paperwork)

Name	Sport	Action
Frank Gaetano, Jr.	MS Boys Soccer Coach	Unassign
Frank Gaetano, III	MS Boys Soccer Coach	Assign
Christian Cortese	Assistant Boys Soccer Coach	Assign
Sarah Fisher	Assistant Field Hockey Coach	Assign
Tabitha MacKenzie	Volunteer Girls Cross Country Coach	Assign
Tabitha MacKenzie	Volunteer Winter Track & Field Coach	Assign
Tabitha MacKenzie	Volunteer Girls Spring Track & Field	Assign
Michele DePasquale	Volunteer Athletic Site Supervisor <i>(Fall, Winter & Spring)</i>	Assign

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. None

G. Cafeteria - Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for June 2019 as listed:

Total Income	\$47,050.60
Total Expense	\$(53,167.26)
Net Income or (Loss)	\$(6,116.66)
Average Daily Attendance	1605
Average Daily Participation	669
Percentage of Participation	42%

H. Transportation - Mr. Harry Kennedy - Chairperson

1. I make a motion to approve the parent transportation jointure for F.C. to Bankbridge School District on Route DHS-20 from July 1, 2019, through June 30, 2020, at a per diem rate of \$45.00
2. I make a motion to approve the 2019-2020 school year transportation jointures with the following districts as listed:
 - a. Bordentown Regional School District
 - b. Clayton Public School District
 - c. Clearview Regional School District
 - d. Elk Township School District
 - e. Gloucester County Special Services School District
 - f. Glassboro Public School District
 - g. Montville Township Public School District
 - h. Newark Public School District
 - i. Newfield Public School District
 - j. Overbrook High School District
 - k. Pitman Public School District
 - l. Township of Franklin Public School District
 - m. Upper Pittsgrove Public School District
 - n. Willingboro Public School District

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placement as listed:

Initials	DOB	Township	Classification	School	<u>Contracted Educational Tuition - Per Diem</u>
F.R.	5/24/04	Franklin	AI	Model Secondary School for the Deaf at Gallaudet	School - state-funded (Parents to be reimbursed up to \$4,000.00)

2. Recommend the Board approve the School Resource Officer contract for the 2019-2020 school year
3. Recommend the Board approve the June 2019 HS/MS HIB report as presented last month
4. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance
 - m. Fire Drills/Crisis Drills:

Dates:	7/31/19 & 7/23/19
Times:	8:35 am & 10:15 am
Locations:	Main Panel & Safety Security Meeting - H.S.
Dates:	7/31/19 & 7/23/19
Times:	10:35 am & 10:15 am
Locations:	Broiler Room & Safety Security Meeting - M.S.

8. Executive Board Member's Report - Ms. Kathie Catucci - Chairperson

A. Legislative Update

9. School Business Administrator's Report

- A. Recommend the Board approve the 2019-2020 school year Educational Staffing Services as listed:
 - 1. ESS Support Services, LLC - Paraprofessionals
 - 2. ESS Support Services, LLC - Substitutes
- B. Recommend the Board approve the submission of the 2019-2020 IDEA grant in the amount of \$639,730 allocated as follows:

Delsea	\$437,092
Elk	\$102,068
Newfield	\$100,570

10. Old Business

A.

11. New Business

A.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

13. Executive Session

- A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Personnel - Grievance

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on August 7, 2019

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.