

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
DECEMBER 2, 2020
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL GYMNASIUM – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A.

5. Reading of the Minutes

A. Regular Session - 11/4/2020

6. Communications

A. None

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. **Committees:**

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

1. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Emergency Paid Sick Leave</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Cindy Kirby <i>(transportation)</i>	10/30/20 through 12/4/20	Sick days 10/30/20 through 12/04/20 <i>(22 days)</i>	N/A	N/A	N/A
David Harrington <i>(maintenance)</i>	11/19/20 through 6/30/21	Unpaid days 11/19/20 through 6/30/21	N/A	N/A	N/A

2. I make a motion to approve the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Michael Nicholson	District Supervisor or ELA/History/World Language/Media Specialist	N/A	Current Salary	1/1/21

3. I make a motion to approve the following retirement as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Kimberly Kelly	Mathematics Teacher	6/30/21

B. Budget and Finance - Ms. Diane Trace - Chairperson

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2020 and also June 2020 - Final Report. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2020 and June 2020 - Final the Treasurer's Report and Secretary's Report are in agreement for the month of October 2020 and June 2020 Final
- I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources

4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for October 2020 and also June 2020 - Final
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$678,285.45
ii.	<u>Hand Checks</u>	\$68,307.49
iii.	<u>Cafeteria</u>	\$40,485.27

C. Education - Mrs. Tina DeSilvio - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
<ul style="list-style-type: none"> ▶Dr. Melissa Williams ▶Dr. Sydonie Maitland ▶David Daigle 	Virtual	National Summit for Educational Equity, Advocates for Equity	4/26/21 - 4/29/21	\$99.00 <i>(per person)</i>			\$297.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (▶ Paid for with Perkins)

2. I make a motion to approve the following Rowan University student for the clinical practice placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Taylor Higgins	Spring 2021: January 25, 2021 - March 12, 2021 Fall 2021: October 25, 2021 - December 16, 2021	Health & PE	Kathy Williams	HS

3. I make a motion to approve the following graduate coursework as listed:
 - a. Lisa Dolby - \$2,055.00
 - b. Francis Ciociola - \$5,326.00
 - c. Francis Ciociola - \$5,326.00
4. I make a motion to approve a course revision proposal for Computer Systems & Networking 4
5. I make a motion to approve the submission of the FY20 Title I Performance Report

D. Policy - Mr. David Piccirillo - Chairperson

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Reg. #5610</u>	Suspension Procedures (M) - <i>Revised</i>
<u>Policy #5620</u>	Expulsion (M) - <i>Revised</i>
<u>Policy #8320</u>	Personnel Records (M) - <i>Revised</i>
<u>Reg. #8320</u>	Personnel Records (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following 2021-2022 Tri County Conference fee of \$1,500.00 and the following ticket prices as listed:

<i>All Athletic Events:</i>	\$3.00 Adults
	\$2.00 Students/Senior Citizens
<i>West Jersey Football League Varsity Football Games:</i>	\$4.00 Adults

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following coursework as listed:

<u>Name</u>	<u>Course</u>	<u>Cost</u>
Lawrence Cross	Structural and Mechanical Systems	\$483.00

G. Cafeteria - Mrs. Desiree Miller - Chairperson

1. I make a motion to approve the following cafeteria report for October 2020 as listed:

Total Income	\$46,708.03
Total Expense	\$(45,086.35)
Net Income or (Loss)	\$1,621.68
Average Daily Attendance	1581
Average Daily Participation	344
Percentage of Participation	22%

H. Transportation - Mr. Harry Kennedy - Chairperson

1. None

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placement as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
A.G.	2/2/06	Franklin	MD	Homebound Instruction	N/A
D.P.	10/13/06	Franklin	MD	Homebound Instruction	N/A

2. Recommend the Board approve the revised dates for the 2021 senior trip to June 8th - June 12th
3. Recommend the Board approve the submission of the QSAC District Performance Review for 2019-2020
4. Recommend the Board approve the certification of School Safety and Security Plan Annual Review Statement of Assurance
5. Recommend the Board acknowledge the receipt of the November 2020 HS/MS HIB report as presented
6. Recommend the Board approve the October 2020 HS/MS HIB report as presented last month
7. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 1. Maintenance
 - m. Fire Drills/Crisis Drills:

Dates: 11/11/20 & 11/17/20
Times: 12:15 pm & 1:30 pm
Locations: Main Panel & Lockout - H.S.

Dates: 11/24/20 & 11/30/20
Times: 12:55 pm & 7:00 pm
Locations: C-wing & Global Connect Test - M.S..

9. **Executive Board Member's Report - Mrs. Tina DeSilvio - Chairperson**
 - A. Legislative Update
10. **School Business Administrator's Report**
 - A. Recommend the Board approve the Resolution to Renew participation in the Schools Health Insurance Fund
11. **Old Business**
 - A.
12. **New Business**
 - A.
13. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.
14. **Executive Session**
 - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of

the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on December 2, 2020

Joseph Collins, Board Secretary

15. Adjournalment

PG/mc
Encl.