

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
DECEMBER 4, 2019
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

A. None

4. Reading of the Minutes

A. Regular Session 11/6/19

5. Communications

A. None

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Effective</u>	<u>Salary</u>
Dawn Stevenson	Substitute Bus Driver	N/A	11/27/19	\$18.00/hour

2. I make a motion to approve the creation of Board/Card Gaming Club and the following volunteer staff advisors as listed:

Raymond Okuda	Caridad Cloud
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3. I make a motion to approve the following Schedule B Non-Athletic positions at a previously approved rate for the 2019-2020 school year as listed:

<u>Activity</u>	<u>Name</u>	<u>Action</u>
Interact Club - HS Advisor	Teresa Johnson	Resign
	Sarah Duca	Assign

4. I make a motion to approve the following staff to chaperone the senior trip from March 24th to March 28th, 2019 as listed:

David Allonardo	Patricia Gaetano
Abigale Bilinski	Jessica Ippolito
Kevin Briles	Kimberly Kelly
Francis Ciociola	Laurie Magee
Brian D'Ottavio	Melissa Pilitowski
Cindy Mendenhall - <i>Nurse</i>	

B. Budget and Finance - Mr. James Kelly - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2019
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for October 2019

6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$1,600,486.21
ii.	<u>Cafeteria and Athletic Bills</u>	\$83,672.24
ii.	<u>Hand Checks</u>	\$76,835.52

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Theresa Wolf	Southern Regional Institute and Educational Technology Training Center, Stockton University, Galloway, NJ	Perkins V CLNA Training	10/30/19	No Cost	\$31.90		\$31.90
Sydonie Maitland	Alder Avenue Middle School, Egg Harbor Township, NJ	Legal One The Principal AP/VP's Survival Guide	11/22/19	\$150.00	\$19.18		\$169.18
Lauren Holding	Forsgate Country Club, Monroe Township, NJ	The Association of Mathematics Teachers of New Jersey Presents the 11th Annual Special Education and Mathematics Conference	12/4/19	\$169.00	\$58.08		\$227.08
David Allonardo Ronald Flaim	Tropicana Hotel & Casino, Atlantic City, NJ	M-F Athletic / US All-Star Clinic	12/5/19 - 12/6/19	\$109.00 \$109.00	\$30.80 \$31.01	\$49.00 \$49.00	\$188.80 \$189.01
Tabitha MacKenzie	Tropicana Hotel & Casino, Atlantic City, NJ	U.S. All Star Clinic Track & Field	12/5/19	No Cost			No Cost

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Maureen Smashey Leslie Rodriguez	Forsgate Country Club, Monroe Township, NJ	STS Training	12/6/19	\$45.00 \$45.00	\$27.48 \$27.48		\$72.48 \$72.48
Lauren Holding	Rowan University, Glassboro, NJ	Engaging All Students in Rich Tasks & Mathematically Productive Struggle	12/11/19	No Cost	\$5.74		\$5.74
David Junkerman	Ralph Geiger Turfgrass Education Center, New Brunswick, NJ	Basics of Turfgrass Management	12/18/19	\$210.00	\$58.10		\$268.10
Renetta Meddick	Eastern Regional High School, Voorhees, NJ	DECA Planning Committee	12/19/19	No Cost	\$14.70		\$14.70
•Carolyn Moorehead •Dr. Shelley Zion	U.S. D.O.E., Washington, D.C.	SCTG-LEA Grantee Project Directors Meeting	1/26/20 - 1/28/20	No Cost	\$170.00 \$196.00	\$613.08 \$613.08	\$783.08 \$809.08
David Daigle	Town & Country Diner, Bordentown, NJ	CoOp Educators Association General Membership Meeting	2/20/20	No Cost	\$35.00		\$35.00
Felicia Seigel	Atlantic City Convention Center, Atlantic City, NJ	NJMEA State Music Conference	2/20/20 - 2/22/20	\$170.00	\$17.50		\$187.50

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (● Paid for with School Climate Grant)

2. I make a motion to approve the new course proposal/revisions as listed:
 - a. Language & Lyrics (*new*)
 - b. AP Computer Science (*new*)
 - c. Personal Financial Literacy (*revisions*)
 - d. Programming in Python (*revisions*)
 - e. Structured Learning Experience (*revisions*)
3. I make a motion to approve submitting the Title I Performance report
4. I make a motion to approve accepting the ESEA FY 2020 funds
5. I make a motion to approve the following Rowan University students for the practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Avery Daniels	3/26/20 & 4/2/20	Health & Physical Education	Linda Marchese	HS
Christopher De Marco	3/26/20 & 4/2/20	Health & Physical Education	Linda Marchese	HS
Anthony Dilks	3/26/20 & 4/2/20	Health & Physical Education	Linda Marchese	HS
McKenna Dowd	3/26/20 & 4/2/20	Health & Physical Education	David Slates	HS
Miranda Wyatt	3/26/20 & 4/2/20	Health & Physical Education	David Slates	HS
Shaun Dowdy	3/26/20 & 4/2/20	Health & Physical Education	David Slates	HS
Kimberly Gaull	1/1/20 - 6/30/20	School Psychology	Rachele Weichmann	MS

D. Policy - Mr. David Piccirillo - Chairperson

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy #6112</u>	Reimbursement of Federal and Other Grant Expenditures (M) - <i>Revised</i>
<u>Reg #6112</u>	Reimbursement of Federal and Other Grant Expenditures (M) - <i>Revised</i>
<u>Policy #8670</u>	Transportation of Special Needs Students (M) - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions for the 2019-2020 school year as listed:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Francis McDonald	Assistant Golf Coach	Assign
Zachary Nealis	Volunteer Wrestling Coach	Assign
Steve Jillard	Volunteer Wrestling Coach	Assign
Vincent Londino	Assistant Baseball Coach	Assign
Frank Pilitowski	Assistant Baseball Coach	Resign

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. None

G. Cafeteria - Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for October 2019 as listed:

Total Income	\$89,908.54
Total Expense	\$(85,353.37)
Net Income or (Loss)	\$4,555.17
Average Daily Attendance	1619
Average Daily Participation	835
Percentage of Participation	52%

2. I make a motion to approve the State of New Jersey Department of Agriculture School Nutrition Program Report of Procurement Review
3. I make a motion to approve the Report of Procurement Review Corrective Action Plan.

H. Transportation - Mr. Harry Kennedy - Chairperson

1. None

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
12/10/19	Rowan University - College Tour	Candice Davis
12/13/19	Barnes Museum - Art Club	Pamela DeRose
12/19/19	Cinemark 18 & Deptford Mall - Rewards Program	Gary Nelson
1/3/20	Camden County College - Leadership Workshop	Pasha Chard
1/11/20	Anime Convention - Rowan College of South Jersey	Kimberly Collins
1/22/20	Rowan College of South Jersey - Employment Training Information	David Daigle
1/24/20	Career Development Event - Deptford Mall	Gary Nelson
1/30/20	Rowan College of South Jersey - Accuplacer Exam	Donna Garrett
4/1/20	Appel Farm Arts & Music Center - Gloucester County Teen Arts Festival	Pamela DeRose

2. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition - Per Diem</u>
S.M	12/18/05	Elk	Autistic	Bankbridge Regional School	\$39,510/year

3. Recommend the Board acknowledge the receipt of the November 2019 HS/MS HIB report as presented
4. Recommend the Board approve the October 2019 HS/MS HIB report as presented last month
5. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon

- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
 - 1. Maintenance
- m. Fire Drills/Crisis Drills:

Dates:	11/21/19 & 11/26/19
Times:	12:35 pm & 8:38 am
Locations:	Main Panel & Lockdown - H.S.
Dates:	11/20/19 & 11/27/19
Times:	2:03 pm & 8:58 pm
Locations:	Addition Storage Room & Lockdown - M.S.

8. Executive Board Member's Report - Ms. Kathie Catucci - Chairperson

- A. Legislative Update

9. School Business Administrator's Report

- A. None

10. Old Business

- A.

11. New Business

- A.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

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13. Executive Session

- A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Legal Matters - Newfield

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on December 4, 2019

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.