

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
DECEMBER 6, 2017
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

1. Call to order - 7:30 P.M.

As President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

A. Jim Ebert - Epic Environmental

4. Reading of the Minutes

A. Regular Session 11/8/17

B. Executive Session 11/8/17

5. Communications

A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Mr. Greg Coffin - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve Charles DeCicco as a middle school science teacher at Step 1 BA at a yearly salary of \$52,023 (*prorated and pending certificate*) - effective January 2, 2018
2. I make a motion to approve Mildred Sampson as a substitute nurse for the 2017-2018 school year

3. I make a motion to approve the following middle school teachers as homework clinic monitors for the 2017-2018 school year at a previously approved rate as listed:
 - a. Ashley Dobleman
 - b. Candace Wright
4. I make a motion to approve the following middle school teachers as detention monitors for the 2017-2018 school year at a previously approved rate as listed:
 - a. Ashley Dobleman
 - b. Candace Wright
5. I make a motion to approve the resignation of Brooke McGinn as a computer technician - effective January 3, 2017
6. I make a motion to approve the retirement resignation of Robin Lindmeier Quinn as educational data processing operator/trainer - effective January 1, 2018
7. I make a motion to approve the resignation of Efrain Agostini as a middle school evening security guard - effective November 21, 2017

B. Budget and Finance - Mr. James Kelly - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of October 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 8A:17-36 and 18A:17-9 for the month of October 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2017
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for October 2017
6. I make a motion to approve the following bills as listed:

i.	Operating	<u>\$ 728,895.22</u>
ii.	Hand Checks	None
iii.	<u>Cafeteria and Athletic Bills</u>	\$ 59,678.03

C. Education - Mr. Nicholas Christian - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
►David Doyle	Princeton University	Hackathon X	12/9/17	No Cost	\$31.00		\$31.00
†Gary Nelson	Rowan University Tech Park	NJCEE Lived Experiences: Competent, Courageous, and Confident Dialogue to Build More Inclusive and Affirming Schools	12/12/17	No Cost			No Cost
Courtney Nicholson	GCEA, Woodbury	S.U.R.E. Club County Summit	12/13/17 1/17/18 2/7/18 2/21/18 3/15/18 4/18/18	No Cost			No Cost
Karen MacGuigan Shannon Godfrey	Rowan University	Learn Like Your World Depends on It - An Inconvenient Sequel	12/18/17	\$149.00 <i>(each)</i>	\$10.17 <i>(each)</i>		\$159.17 <i>(each)</i>
►Vincent DuBeau	Online	Logic 101- Introduction to Logic Pro X	12/18/17 12/19/17 12/20/17	\$1,345.00			\$1,345.00
Jane Santo	Rowan University	Resources for School Psychologists	1/12/18	\$129.00			\$129.00
Dr. Anner Thompson	Cherry Hill	Special Education Law in New Jersey	2/2/18	\$199.99	\$17.85		\$217.84
►David Doyle	Rowan University	Simple Machines Using LEGO Mindstorms	3/12/18	\$149.00	\$6.20		\$155.20

Maureen Smashey	Atlantic City	NJ STS Conference and Equipment Show	3/21/18 3/22/18 3/23/18	\$350.00			\$350.00
Leslie Rodriguez	Atlantic City	NJ STS Conference and Equipment Show	3/22/18 3/23/18	\$350.00			\$350.00
Michael Amos	Atlantic City	NJ STS Conference and Equipment Show	3/22/18 3/23/18	\$350.00	\$14.23		\$364.23
►David Doyle	Rowan University	Learning to Develop Android and iOS Apps	5/9/18	\$149.00	\$6.20		\$155.20

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the creation of the FCA (*Fellowship of Christian Athletes*) Club and the following volunteer staff advisors as listed:
 - a. Dave Daigle
 - b. Jessica Hartwell
3. I make a motion to approve the Delsea Regional HS District Staff Handbook
4. I make a motion to approve the revisions to the high school Student Code of Conduct
5. I make a motion to approve submission of the 2016-2017 Title I, Performance Report
6. I make a motion to approve accepting the ESSA funds for the 2017-2018 school year
7. I make a motion to approve the following new course proposals for the 2018-2019 school year as listed:
 - a. Race, Gender, and Ethnicity in Contemporary Literature
 - b. Sports Medicine I (*revision*)
 - c. Sports Medicine II
8. I make a motion to approve the following Rowan University student for the spring semester's practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Matthew Szypula	1/17/18 - 4/15/18	Physics	Frank McCulley	HS
Matthew Szypula	9/4/18 - 12/22/18	Physics	Adam Stewart	HS

9. I make a motion to approve the following graduate coursework as listed:
 - a. Matthew Murschell - \$1,740.00
 - b. Brian DuBois - \$1,881.00
 - c. Kathy Assini - \$180.00

D. Policy - Ms. Kathie Catucci - Chairperson

1. I make a motion to abolish the following policies as listed:

Policy #315	Staff Infractions - <i>Abolish</i>
Policy #325	Attendance at Educational Meetings - <i>Abolish</i>
Policy #356	In-Service Training - <i>Abolish</i>
Policy #330	Expression of Sympathy and Condolences - <i>Abolish</i>

2. I make a motion to approve on first reading the following policies and as listed:

Policy #3134	Assignment of Additional Duties - <i>Replaces #308</i>
Policy #3150	Discipline - <i>Replaces #315</i>
Policy #3216	Dress and Grooming - <i>Replaces #337</i>
Policy #3220	Freedom of Speech in Non Instructional Settings - <i>New</i>
Policy #3310	Academic Freedom - <i>New</i>
Policy #3270	Professional Responsibilities - <i>New</i>
Policy #3280	Liability for Student Welfare - <i>Replaces #327</i>
Policy #3250	Hours and Days of Work - <i>Replaces #333</i>
Policy #3436	Personal Leave - <i>Replaces #335</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to amend the previously approved appointments as listed:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Robert Briles	Volunteer Girls Basketball Coach	Assign
David Allonardo	Volunteer Indoor Track & Field Coach	Assign

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility request as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Potterfest - Soyan Unkow	HS Cafe, HS Media Center, HS Gym, HS Auditorium, East Wing & South Wing	4/28/18	11:00am - 4:00pm

G. Cafeteria -

1. I make a motion to approve the following cafeteria report for October 2017 as listed:

Total Income	\$ 88,765.04
Total Expense	\$(78,682.07)
Net Income or (Loss)	\$ 10,082.97
Average Daily Attendance	1536
Average Daily Participation	1265
Percentage of Participation	82%

H. Transportation - Mr. David Piccirillo - Chairperson

1. None

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
12/7/17	Philadelphia Art Schools - 11th & 12th Art Class	Pamela DeRose
12/7/17	Rowan University - Performance	Christine Dougherty
12/8/17	Rowan University - Sports Performance Lab	Dave Heyel
12/9/17	New York City - Delta Eta Sigma	Tanya Mastrokyriakos
12/9/17	Delsea Drill Competition - MS to HS	Sgt. James Merritt
12/12/17	Scotland Run - Jr. Athenaeum League	Heather Brescia
12/14/17	Bankbridge Regional HS - TV3	Daniel Cliver
12/21/17	Cinemark 16, Deptford - Rewards Trip	Gary Nelson
12/22/17	Cross Keys Stadium 12	Jill Bryfogle
2/21/18	The College of NJ - NJ Future Educators Association Conference - Tomorrow's Teachers	Kathy Assini
4/10/18	Herr's Factory Tour - SAVE Class	Chelsea Glenn

2. Recommend the Board approve the following special education tuition student placement as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
B.A.	3/6/00	Elk	ED	Home Instruction	N/A

3. Recommend the Board acknowledge the receipt of the December 2017 HS/MS HIB report as presented
4. Recommend the Board approve the November 2017 HS/MS report as presented last month
5. District Reports
- a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance
 - m. Fire Drills/Crisis Drills:

Dates: 11/22/17 & 11/28/17
Times: 3:07 pm & 7:50 am
Locations: Main Panel & Lockdown - H.S.

Dates: 11/30/17 & 11/30/17
Times: 9:23 am & 9:20 am
Locations: Kitchen & Lockout - M.S.

8. **Executive Board Member's Report - Mr. Dave Piccirillo - Chairperson**

A. Legislative Update

9. **School Business Administrator's Report**

A. None

10. **Old Business**

A.

11. **New Business**

A. Board interviews

12. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

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13. **Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

A. Negotiations

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on December 6 , 2017.

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.