

**REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, JANUARY 4, 2017 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER**

Purpose: 2016-17 SCHOOL YEAR REGULAR BOARD MEETING FOR JANUARY-  
SEE PAGE (S) \_\_\_\_\_ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. Mrs. Kathie Catucci  
Pres. Mr. Nicholas Christian Mr. Garry Lightfoot  
Mr. Mario Christina Mr. James Kelly  
Mr. Gregory Coffin Mr. David Piccirillo  
Mr. William DiMatteo Mr. Robert Scavelli

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Sentinel  
Identified:

Statement: Board Secretary Mr. Joseph Collins read the following statement: "As Secretary" of the Delsea Regional High School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Regular Session: Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. Joseph Collins led the pledge of allegiance.

Elected For the information of the Board, the following candidates were elected as a result of the November 2016 Annual Candidates: School Election and will be made part of the minutes  
Elected to a full 3-year term as listed:  
▪ William DiMatteo  
▪ Gregory Coffin  
▪ David Piccirillo

Admin Oath: Oath of office was administered to the newly elected Board Members. Certificates were sworn and signed

Nominations for President: Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo to open nominations for President of the Delsea Regional High School District Board of Education.  
Mr. Gregory Coffin nominated Mr. David Piccirillo, seconded by Mr. Nicholas Christian  
Mr. William DiMatteo nominated Mr. Mario Christina, seconded by Mr. Garry Lightfoot  
Mr. James Kelly nominated Mrs. Kathie Catucci, seconded by Mr. Garry Lightfoot

Close Nominations: Motion by Mr. William DiMatteo that nominations be closed, seconded by Mr. Mario Christina

Cast Ballots: Mr. Joseph Collins requested to cast ballots for President of the Delsea Regional High School Board of Education  
1<sup>st</sup> Ballot:  
Mr. David Piccirillo: 1 Vote  
Mr. Mario Christina: 4 Votes  
Mrs. Kathie Catucci: 4 Votes

Mr. James Kelly recommended that the Board revote

Mr. Joseph Collins requested to cast ballots for President of the Delsea Regional High School Board of Education  
2<sup>nd</sup> Ballot:  
Mr. David Piccirillo: 1 Vote  
Mr. Mario Christina: 4 Votes  
Mrs. Kathie Catucci: 4 Votes

Mr. James Kelly requested that the Board revoke

Mr. Joseph Collins requested to cast ballots for President of the Delsea Regional High School Board of Education  
3rd Ballot:

Mr. David Piccirillo: 0 Vote  
Mr. Mario Christina: 5 Votes  
Mrs. Kathie Catucci: 4 Votes

Mr. Joseph Collins requested that Mr. Christina assume the chair

Nominations for Vice-President: Motion by Mr. Mario Christina, seconded by Mr. William DiMatteo to open nominations for Vice-President of the Delsea Regional High School District Board of Education  
Mr. Gregory Coffin nominated Mr. David Piccirillo, seconded by Mr. Mario Christina  
Mr. William DiMatteo nominated Mr. Gregory Coffin, seconded Mrs. Kathie Catucci

Close Nominations: Motion by Mr. Nicholas Christian that nominations be closed, seconded by Mr. Gregory Coffin

Cast Ballots: Motion by Mr. Mario Christina for Mr. Collins to cast ballots for Vice-President of the Delsea Regional High School Board of Education  
Ballots:  
David Piccirillo: 4 Votes  
Gregory Coffin: 5 Votes

Adopt all Existing and Pending Board Policies: Motion by Mr. Mario Christina, seconded by Mr. Nicholas Christian to adopt all existing and pending board policies for the 2016-2017 school year  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Appoint Delegate to NJSBA: Motion by Mr. Mario Christina, seconded by Mr. Garry Lightfoot to appoint Mr. David Piccirillo as delegate to the New Jersey School Boards Association for 2017  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Appoint Alt. Delegate to NJSBA: Motion by Mr. Mario Christina, seconded by Mrs. Kathie Catucci to appoint Mr. Garry Lightfoot alternate delegate to the New Jersey School Boards Association for 2017  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Appoint Delegate to GCSBA: Motion by Mr. Mario Christina, seconded by Mr. Nicholas Christian to appoint Mr. James Kelly delegate to the Gloucester County School Boards Association  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Appoint Alt. Delegate to GCSBA: Motion by Mr. Mario Christina, seconded by Mr. Nicholas Christian to appoint Mr. David Piccirillo alternate delegate to the Gloucester County School Boards Association  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv.  
Parliamentary  
Procedures:

Motion by Mr. Mario Christina, seconded by Mr. William DiMatteo to approve parliamentary procedures for board meetings

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv.  
Curriculum  
and  
Textbooks:

Motion by Mr. Mario Christina, seconded by Mr. William DiMatteo to approve the curriculum and textbooks for the 2016-2017 school year

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Meeting  
Dates and  
Times:

Motion by Mr. Mario Christina, seconded by Mr. William DiMatteo to approve the Board of Education Regular Meeting and Special Meeting Dates and Times

See Page(s) \_\_\_\_\_ of minutes

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Ethics and  
Code for  
School Board  
Members:

For the information of the Board the School Ethics Act and Code for School Board Members, pursuant to N.J.S.A. 18A:12-24.1 et seq., have been distributed. Each member of the Board of Education shall sign an acknowledgement of receipt for the Code of Ethics. This acknowledgement of receipt assures that each Board of Education member has read and become familiar with Code of Ethics.

**PRESENTATIONS:**

Mr. Paul Berardelli introduced Sargent James Merritt as the Delsea Regional High School Teacher of the Year. Sargent Merritt thanked the Board, Administration, and Principals for choosing him as the Teacher of the Year. Sargent Merritt thanked the Board for allowing him to pursue mentoring the young minority men at Delsea through the MEN Scholars

Mrs. Jill Bryfogle introduced Ms. Tina Basile as the Delsea Regional Middle Schools Teacher of the Year. Mrs. Basile thanked the Board and the Teacher of the Year Committee for selecting her.

**MINUTES:**

Aprv.  
Minutes:

Motion by Mr. William DiMatteo, seconded by Mr. Nicholas Christian to approve the minutes for the regular session on December 7, 2016.

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

**COMMUNICATIONS:**

Newfield Board of Education sent a letter stating that they would like to keep all lines of communication open.

**CITIZENS**

None

**COMMITTEES:**

**PERSONNEL COMMITTEE - Mr. Gregory Coffin**

Aprv. C.  
Johnson FT  
Custodian:

Based upon the recommendation of the Superintendent approved Chelsea Johnson as a full time custodian - effective January 5, 2017

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. J. Conto  
Perm. Sub  
Driver:

Based upon the recommendation of the Superintendent approved Joanne Conto as a permanent substitute bus driver - effective January 3, 2017

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. F.  
Borelli  
Resignation:

Based upon the recommendation of the Superintendent approved the resignation of Frank Borelli, Jr., paraprofessional - effective December 10, 2016

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. M.  
Massi  
Resignation:

Based upon the recommendation of the Superintendent approved the resignation of Michael Massi, high school evening security - effective December 24, 2016

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Leave of  
Absence:

Based upon the recommendation of the Superintendent approved the following leaves of absence as listed:

| <u>Employee</u>                         | <u>Leave Requested</u>      | <u>Federal Medical Leave Act</u>                  | <u>State Medical Leave Act</u>                      | <u>Sick Days</u>   |
|---|-----------------------------|---|---|--|
| Christine Garnier<br>(teacher)          | 5/8/17 through<br>11/24/17  | 5/8/17<br>through<br>6/16/17<br>(benefit 6 weeks) | 9/1/17<br>through<br>11/24/17<br>(benefit 12 weeks) | Paid leave 5/8/17 through<br>6/4/17<br>Unpaid leave 6/5/17<br>through 11/24/17 |
| Rose Marie Kronberger<br>(teacher)      | 2/8/17<br>through<br>5/3/17 | 2/8/17<br>through<br>5/3/17<br>(benefit 12 weeks) | 2/8/17<br>through<br>5/3/17<br>(benefit 12 weeks)   | Paid leave 2/8/17 through<br>5/3/17<br>Unpaid leave N/A                        |
| Jeannette Bisceglia<br>(transportation) | 1/9/17<br>through           | N/A   | 1/9/17<br>through                                   | Unpaid leave 1/9/17<br>through 4/3/17  |

|                             |                             |   |   |  |
|-----------------------------|-----------------------------|---|---|--|
|                             | 4/3/17                      |   | 4/3/17<br>(benefit 12 weeks)                      |  |
| Debra Cummings<br>(teacher) | 2/1/17<br>through<br>5/3/17 | 2/1/17<br>through<br>5/3/17<br>(benefit 12 weeks) | 2/1/17<br>through<br>5/3/17<br>(benefit 12 weeks) | Paid leave 2/1/17 through<br>2/22/17<br>Unpaid leave 2/23/17<br>through 5/3/17 |

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

**BUDGET AND FINANCE COMMITTEE - Mr. James Kelly**

Aprv. Board  
Secretary  
Report:

Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

On File Superintendent’s Office

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv.  
Treasurers  
Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of November 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of November 2016.

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Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv Board  
Sec. Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Board  
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

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Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Report  
of Transfers  
October 2016:

Approved the Report of Transfer for October 2016

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Motion by Mr. Mario Christina, seconded by Mr. Nicholas Christian

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Mrs. Kathie Catucci – Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. Report  
of Transfers  
November  
2016:

Approved the Report of Transfer for November 2016

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Mrs. Kathie Catucci – Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina – Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. Bills:

Approved the monthly bill list as listed:

|      |                                       |               |
|------|---------------------------------------|---------------|
| i.   | <u>Operating</u>                      | \$ 394,421.11 |
| ii.  | <u>Capital Projects</u>               | \$ 29,660.00  |
| iii. | <u>Hand Checks</u>                    | \$ 539,473.95 |
| iv.  | <u>Cafeteria &amp; Athletic Bills</u> | \$ 61,585.83  |

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Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0  
 Mrs. Kathie Catucci – Yes  
 Mr. Nicholas Christian - Yes  
 Mr. Mario Christina – Yes  
 Mr. Gregory Coffin - Yes  
 Mr. William DiMatteo - Yes  
 Mr. Garry Lightfoot - Yes  
 Mr. James Kelly - Yes  
 Mr. David Piccirillo - Yes  
 Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Mr. James Kelly requested that administration contact Mr. Glenn Forney for an update on the Newfield situation.

**EDUCATION COMMITTEE - Mr. Nicholas Christian**

Aprv. Clinics/  
Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

| <u>Name</u>         | <u>Location</u>                              | <u>Workshop</u>                              | <u>Date</u>             | <u>Reg. Fee</u> | <u>Mileage &amp; Tolls</u> | <u>Lodging &amp; Meals</u> | <u>Total</u> |
|---------------------|--|--|-------------------------|-----------------|----------------------------|----------------------------|--------------|
| Carlos Castro       | Cherry Hill                                  | New Jersey International Building Code       | 12/21/16                | \$269.00        | \$17.28                    |                            | \$286.28     |
| Courtney Nicholson  | GCEA, Woodbury                               | SURE County Meeting                          | 1/11/17                 | No Cost         |                            |                            | No Cost      |
| Felicia Seigel      | Camden County Technical School, Sicklerville | Music Teacher Professional Development       | 1/24/17                 | No Cost         |                            |                            | No Cost      |
| Kathy Assini        | DOE, Trenton                                 | NJSTOY                                       | 1/25/17                 | No Cost         |                            |                            | No Cost      |
| †Kevin Thibault     | Harrah's Atlantic City                       | Techspo                                      | 1/26/17<br>-<br>1/27/17 | \$425.00        | \$32.90                    | \$99.00                    | \$556.90     |
| Melissa Pilitowski  | Hotel ML, Mount Laurel                       | PARCC - NJ Regional Training                 | 2/16/17                 | No Cost         |                            |                            | No Cost      |
| †Dr. Anner Thompson | Camden County College, Blackwood             | Engaging Diverse Learners and Their Families | 2/23/17                 | No Cost         | \$8.25                     |                            | \$8.25       |

(†Paid for with Title II monies) (▲ Paid for with Title I monies)

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Graduate Coursework: Based upon the recommendation of the Superintendent approved the following graduate coursework as listed:  
a. Lisa Dolby - \$2,682.00  
b. Brian DuBois - \$1,939.56

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0  
Mrs. Kathie Catucci – Yes  
Mr. Nicholas Christian - Yes  
Mr. Mario Christina – Yes  
Mr. Gregory Coffin - Yes  
Mr. William DiMatteo - Yes  
Mr. Garry Lightfoot - Yes  
Mr. James Kelly - Yes  
Mr. David Piccirillo - Yes  
Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. A. Miduski HB Tutor: Based upon the recommendation of the Superintendent approved Amanda Miduski as a homebound tutor for the 2016-2017 school year

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Code of Conduct Revisions: Based upon the recommendation of the Superintendent approved the high school Code of Conduct revisions  
See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Rowan Students for Practicum: Based upon the recommendation of the Superintendent approved the following Rowan University students for the spring semester practicum in teaching and learning as listed:

| <u>Name</u>     | <u>Dates</u>      | <u>Subject</u> | <u>Cooperating Teacher</u> | <u>School</u> |
|-----------------|-------------------|----------------|----------------------------|---------------|
| Luis Torres     | 3/20/17 - 4/26/17 | Health & PE    | David Slates               | HS            |
| Connor Smith    | 3/20/17 - 4/26/17 | Health & PE    | Matthew Murschell          | MS            |
| Jessica Johnson | 1/1/17 - 6/30/17  | Psychology     | Rachele Weichmann          | MS            |

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously



Aprv. Rowan  
Students to  
Observe S.  
McCarron &  
V. DuBeau:

Based upon the recommendation of the Superintendent approved the following Rowan University students to observe Scott McCarron and Vincent DuBeau on February 15, 2017 as listed:

|                        |                   |                    |                     |
|------------------------|-------------------|--------------------|---------------------|
| Joshua Bodanza         | Raymond King      | Kaitlyn Plocharski | Alexandra Vitarelli |
| Layne Centrella Mossop | Chase J. Pecoraro | Samantha Ruvo      | Kayleigh Whitmore   |
| Matthew Gaudin         | Elisabeth Pirolli | Lucas Sheary       |                     |

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. HS  
Club/Advisor:

Based upon the recommendation of the Superintendent approved the following high school club with their volunteer advisors as listed:

- a. Friends of SAVE - Laura Jones & Ronald Flaim

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

**POLICY** - Mr. David Piccirillo

Aprv. Policy:

Based upon the recommendation of the Superintendent approved the following policies as listed:

|                 |   |
|-----------------|---|
| Policy # 3111   | Creating Positions  |
| Policy # 3124   | Employment Contract   |
| Policy # 3125.2 | Employment of Substitute Teachers   |
| Policy # 3126   | District Mentoring Program  |
| Policy # 3141   | Resignation   |
| Policy # 3144   | Certification of Tenure Charges   |
| Policy # 3144.3 | Suspension Upon Certification of Tenure Charge  |
| Policy # 3152   | Withholding an Increment  |
| Policy #3159    | Teaching Staff Member/School District Reporting Responsibilities                        |
| Policy # 3161   | Examination for Cause   |
| Policy # 3211.3 | Consulting Outside the District   |
| Policy # 3321   | Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members |
| Policy # 3322   | Staff Member's Use of Personal Cellular Telephones/Other Communication Devices          |
| Policy # 3324   | Right of Privacy - Teaching Staff Members   |
| Policy # 3370   | Teaching Staff Member Tenure  |
| Policy # 3372   | Teaching Staff Member Tenure Acquisition  |

|                 |   |
|-----------------|---|
| Policy # 3373   | Tenure Upon Transfer or Promotion                                   |
| Policy # 3425.1 | Modified Duty Early Return to Work Program - Teaching Staff Members |
| Policy # 3432   | Sick Leave  |
| Policy # 3231   | Outside Employment As Athletic Coach                                |

Motion by Mr. David Piccirillo, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Motion Carried Unanimously

**FACILITIES/ATHLETIC** – Mr. Garry Lightfoot

Aprv. Athletic  
Changes/  
Positions:

Based upon the recommendation of the Superintendent approved the following athletic position as listed:  
(All coach hiring is pending completion of required state paperwork)

|            |                                |        |
|------------|--------------------------------|--------|
| Dave Heyel | Spring Weight Room Coordinator | Assign |
|------------|--------------------------------|--------|

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Motion Carried Unanimously

**BUILDING AND GROUNDS COMMITTEE** - Mr. William DiMatteo

Aprv. Facility  
Requests:

Based upon the recommendation of the Superintendent approved the following facility requests as listed:

| <u>Name of Person/<br/>Organization</u>                               | <u>Facilities<br/>Requested</u>                              | <u>Date<br/>Requested</u>           | <u>Time</u>                       |
|---|--|-------------------------------------|-----------------------------------|
| Franklin Twp. Basketball -<br>Joe Ingram                              | MS Cafe ( <i>pictures</i> )                                  | 1/27/17                             | 5:00pm - 9:00pm                   |
| Franklin Twp. Little League Baseball & Softball<br>-<br>Tom Schofield | JV Baseball & Softball Fields<br>MS Cafe ( <i>pictures</i> ) | 3/13/17 - 6/9/17<br>4/3/17 & 4/4/17 | 6:00pm -9:00pm<br>4:30pm - 9:30pm |

Motion by Mr. William DiMatteo, seconded by Mr. Robert Scavelli

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Motion Carried Unanimously

**CAFETERIA COMMITTEE** - Mr. Robert Scavelli

Aprv. Café  
Report for

Based upon the recommendation of the Superintendent approved the following cafeteria report for November 2016 as listed:

November  
2016:

|                                    |                       |
|------------------------------------|-----------------------|
| <b>Total Income</b>                | <b>\$ 57,888.14</b>   |
| <b>Total Expense</b>               | <b>\$ (59,614.63)</b> |
| <b>Net Income or (Loss)</b>        | <b>\$ (1,726.49)</b>  |
| <b>Average Daily Attendance</b>    | <b>1597</b>           |
| <b>Average Daily Participation</b> | <b>741</b>            |
| <b>Percentage of Participation</b> | <b>0.46</b>           |

Motion by Mr. Robert Scavelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Motion Carried Unanimously

**TRANSPORTATION** – Mr. Mario Christina

Aprv.  
Transportation  
Jointures:

Based upon the recommendation of the Superintendent approved the following transportation jointures for the 2016-2017 school year as listed:

- a. Jointure with Garfield Park School District to transport 1 Garfield student, along with 8 Delsea students on Delsea's Route SP06 to Archway from December 12, 2016 through June 30, 2017 at a cost of \$8,122.00
- b. Jointure with Ventnor School District to transport 1 Ventnor student, along with 53 Delsea students on Delsea's Route DHS04 to Delsea High School from September 1, 2016 through June 30, 2017 at a cost of \$623.00
- c. Jointure with Monroe School District to transport 1 Monroe student, along with 7 Delsea students on Delsea's Route SP06 to Archway from December 06, 2016 through June 30, 2017 at a cost of \$9,155.00
- d. Jointure with Clayton School District to transport 35 Clayton students, along with 0 Delsea students on Delsea's Route AC07 to GCIT from December 1, 2016 through June 30, 2017 at a cost of \$20,624.00

Motion by Mr. Mario Christina, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Motion Carried Unanimously

**BOND REFERENDUM** – Mr. Mario Christina

**None**

**SUPERINTENDENT'S REPORT** - Dr. Piera Gravenor

Aprv. Ed.  
Tech. Coach  
Position and  
Description:

Based upon the recommendation of the Superintendent approved the Educational Technology Coach position and job description

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Motion Carried Unanimously

Aprv. Field  
Trips:

Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

| <b>Date</b> | <b>Location</b>  | <b>Name</b>        |
|-------------|--|--------------------|
| 1/5/17      | Middle School Leadership Conference - Camden County College, Blackwood | Shane McNichol     |
| 1/10/17     | Black Cultural League - United Artist Theatre                          | Jeanne White       |
| 1/11/17     | Web Program - RCGC, Sewell   | Dave Daigle        |
| 1/20/17     | College Prep Math - RCGC, Sewell                                       | Jane Fiducioso     |
| 2/7/17      | Live from Surgery - Rowan EIRC, Blackwood                              | Mike Monteleone    |
| 3/17/17     | Placement Testing - RCGC, Sewell                                       | Melissa Pilitowski |

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Motion Carried Unanimously

Aprv. Spec.  
Ed. Tuition:

Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:

| <b>Initials</b> | <b>DOB</b> | <b>Township</b> | <b>Classification</b> | <b>School</b>                      | <b>Contracted Educational Tuition - Per Diem</b> |
|-----------------|------------|-----------------|-----------------------|------------------------------------|--|
| B.J.            | 11/26/02   | Franklin        | OHI                   | Bankbridge Regional                | \$34,920.00/year                                 |
| P.E.            | 11/9/01    | Elk             | MD                    | Archway Upper                      | \$199.20   |
| N.S.            | 1/3/99     | Elk             | OHI                   | Archway Upper                      | \$199.20   |
| V.J.            | 9/28/01    | Franklin        | AS                    | Bankbridge Regional - South Campus | \$36,540.00/year                                 |

Motion by Mr. William DiMatteo, seconded by Mr. Robert Scavelli

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Motion Carried Unanimously

Aprv.  
December

Based upon the recommendation of the Superintendent approved the receipt of the December 2016 HS/MS HIB report as presented

HIB:

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Motion Carried Unanimously

Aprv.  
November  
HIB:

Based upon the recommendation of the Superintendent approved the November 2016 HS/MS HIB report as presented last month

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Motion Carried Unanimously

**DISTRICT REPORTS:**

- A. \* Teacher Observation
- B. \* Attendance/Enrollment
- C. \* Suspension
  - 1. HS
  - 2. MS
- D. \* Transportation
- E. \* T&E/Curriculum/Monitoring/Staff Development
- F. \* CST
- G. \* Supervisors' Reports:
  - Mrs. Ferrucci
  - Mr. Schoudt
  - Mrs. Lomon
- H. Principals Educational Activities
  - High School
  - Middle School
- I. Nurses' Reports
  - High School
  - Middle School
- J. Guidance
- K. \* Maintenance
- L. Fire Drills/Crisis Drills
  - Dates:** 12/20/16 & 12/23/16
  - Times:** 11:59 p.m. & 8:40 a.m.
  - Locations:** West Wing & Lockout –H.S.
  - Dates:** 12/22/16 & 12/23/16
  - Times:** 8:48 a.m. & 9:25 a.m.
  - Locations:** Cafeteria & Lockout – M.S.

\*On File Superintendent's Office

**EXECUTIVE BOARD MEMBERS REPORT** - Mr. David Piccirillo

Update

Legislative Update

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT** – Mr. Joseph Collins

Aprv. Cert. of  
Compliance:

Based upon the recommendation of the Superintendent approved the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2016

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Mr. Mario Christina

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Motion Carried Unanimously

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**CITIZENS:**

None

**ADJOURNMENT**

Adjourn  
Regular:

Motion by Mr. William DiMatteo, seconded by Mrs. Kathie Catucci that the meeting be adjourned at 8:10 P.M.

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Motion Carried Unanimously

Sincerely,

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Joseph M. Collins  
Business Administrator  
Board Secretary