

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**JANUARY 6, 2016**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL – 7:30 P. M.**

**\*Updated information will have an asterisk in front of it**

**1. Call to order - 7:30 P.M.**

As Board Secretary of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “South Jersey Times”, “The Sentinel” and “The Daily Journal” as well as the Municipal Clerks of Elk and Franklin Townships

**2. Pledge of Allegiance**

**3. SECRETARY BOARD OF EDUCATION: Joseph Collins**

For the information of the Board, the following candidates were elected as a result of the November 2015 Annual School Election and will be made part of the minutes

A. Elected to a full 3 year term as listed:

- Nicholas Christian, Jr.
- Robert Scavelli
- Garry Lightfoot

**4. Administration of Oaths**

**5. Board Nomination for President**

- A. Recommend that the Board open the nominations for president
- B. Recommend that the Board motion for nominations be closed
- C. Recommend that the Board cast the ballot

**PRESIDENT BOARD OF EDUCATION: Newly Elected**

**6. Board Nominations for Vice President**

- A. I make a motion to open the nominations for vice-president
- B. I make a motion to close nominations for vice-president
- C. I make a motion for the Secretary to cast the ballot

**7. Reorganization Items and Appointments (President reads motions)**

- A. I make a motion to adopt all existing and pending board policies for the 2015-2016 school year
- B. I make a motion to appoint a delegate to the New Jersey School Boards Association for 2016
- C. I make a motion to appoint an alternate delegate to the New Jersey School Boards Association for 2016
- D. I make a motion to appoint a delegate to the Gloucester County School Boards Association
- E. I make a motion to appoint an alternate delegate to the Gloucester County School Boards Association

F.I make a motion to approve parliamentary procedures for Board meetings

G. I make a motion to approve the curriculum and textbooks for the 2015-2016 school year

H. For the information of the Board the School Ethics Act and Code for School Board Members, pursuant to N.J.S.A. 18A:12-24.1 et seq., have been distributed. Each member of the Board of Education shall sign an acknowledgement of receipt for the Code of Ethics. This acknowledgement of receipt assures that each Board of Education member has read and become familiar with Code of Ethics

**8. Presentations**

A. Introduction of new Assistant Principal - Mr. Francis Ciociola

**9. Reading of the Minutes**

A. [Regular Session 12/2/15](#)

**10. Communications**

A.

**11. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

**12. Committees:**

**A. Curriculum/Finance**

**1. Personnel -**

Based upon recommendation of the Superintendent:

- a. I make a motion to approve Kyle Mongelluzzo as a health and physical education teacher for the Alternative School for the 2015-2016 school year
- b. I make a motion to approve Emma Arroyo as a paraprofessional for the Alternative School for the 2015-2016 school year
- c. I make a motion to approve Theresa Johnson as a substitute teacher for the Alternative School for the 2015-2016 school year
- d. I make a motion to approve John Burns III as a permanent substitute bus driver - effective December 21, 2015
- e. I make a motion to approve Barbara Metzger substitute bus driver for the 2015-2016 school year - effective January 6, 2016 (*all hiring is pending completion of required state paperwork*)
- f. I make a motion to approve Khayree H. Connors-McChristian as night security for the middle school at \$9.00 per hour - effective December 21, 2015 (*all hiring is pending completion of required state paperwork*)

- g. I make a motion to approve the following homebound tutors for the 2015-2016 school year as listed:
1. Bill Porch
  2. Brian Carione
  3. Karen Armistead
- h. I make a motion to approve Anna Maria DiGesù Piatti for a 7th period stipend - effective December 14, 2015
- i. I make a motion to approve the resignation of Anna Maria DiGesù Piatti as high school teacher of Italian - effective February 12, 2016
- j. I make a motion to approve the resignation of Stephanie Tomarchio as administrative assistant - effective January 15, 2016
- k. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Russell Anderson (transportation)	12/2/15 through 3/2/16 (benefit 12 weeks)	12/2/15 through 3/2/16	12/2/15 through 3/2/16	Paid Leave 12/2/15 through 12/14/15 Unpaid Leave 12/15/15 through 3/2/16
Karen Granato (board office)	1/29/16 through 4/22/16 (benefit 12 weeks)	1/29/16 through 4/22/16	1/29/16 through 4/22/16	Paid Leave 1/29/16 through 4/12/16 Unpaid Leave 4/13/16 through 4/22/16
Susan Cummings (transportation)	1/4/16 through 3/28/16 (benefit 12 weeks)	1/4/16 through 3/28/16	1/4/16 through 3/28/16	Paid Leave 1/4/16 through 2/18/16 Unpaid Leave 2/19/16 through 3/28/16
*Tina Basile (teacher)	1/15/16 through 2/26/16 (benefit 6 weeks)	1/15/16 through 2/26/16	1/15/16 through 2/26/16	Paid Leave 1/15/16 through 2/26/16 Unpaid Leave N/A

**2. Budget and Finance - Mr. David Piccirillo - Chairperson**

- a. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of [November 2015](#). The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

- b. I make a motion to approve the [Treasurer's Report](#) in accordance with 8A:17-36 and 18A:17-9 for the month of November 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of November 2015
- c. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
- d. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- e. I make a motion to approve the Report of the Transfer for [October 2015](#)
- f. I make a motion to approve the Report of the Transfer for [November 2015](#)
- g. I make a motion to approve the following bills as listed:

i.	<a href="#">Bill Operating List</a>	\$464,582.03
ii.	<a href="#">Capital Projects</a>	\$26,310.00
iii.	<a href="#">Hand Checks</a>	\$631,305.72
iv.	<a href="#">Cafe, Athletic Bills, &amp; Postage</a>	\$89,561.25

### 3. Education - Mr. James Kelly - Chairperson

- a. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging</u>	<u>Total</u>
Melinda James	EIRC	Closing the Achievement Gap	12/7/15	No Cost			No Cost
Fran Ciociola	FEA Conference Center	Reducing Racial Disparities in Discipline	1/11/16	No Cost	\$26.15		\$26.15
Mike Nicholson	FEA Conference Center	Reducing Racial Disparities in Discipline	1/11/16	No Cost	\$18.60		\$18.60
Melissa Williams Jill Bryfogle Kathy Assini Felicia Seigel	TBA	Purposeful Practices for Enabling Video Reflection	1/20/16	TBA	TBA		TBA
†Kevin Thibault	Harrah's, Atlantic City	Techspo	1/28/16 - 1/29/16	\$420.00	\$32.90	\$140.00	\$592.90

†Brooke McGinn	Harrah's, Atlantic City	Techspo	1/28/16	\$270.00	\$40.73	\$310.73
†Tom Leone	Harrah's, Atlantic City	Techspo	1/29/16	\$270.00	\$41.28	\$311.28
Linda Marchese & *Elizabeth Putz	Clayton	Yoga in Our Schools Tadasana for Teachers	2/4/16 - 2/5/16	\$155.00		\$155.00

(†Paid for with Title II monies)

- b. I make a motion to approve Bayada Home Health Care to provide in-school nursing care for student D.A. for the 2015-2016 school year - effective February 1, 2016
- c. I make a motion to approve the submission of the Achievement Coaches Program Grant
- \*d. I make a motion to approve the submission of the Building Capacity for Career Pathways Grant
- e. I make a motion to approve new course, [The College Ready Experience](#)
- f. I make a motion to approve the following course sequence change for Level A (Academic students) as listed:
  - 1. Algebra I
  - 2. Algebra II
  - 3. Geometry
  - 4. Interactive Algebra I
  - 5. Interactive Algebra II
  - 6. Interactive Geometry

**4. Policy - Mr. Greg Coffin**

- a. None

**B. Facilities/Athletic**

**1. Athletic -**

- a. I make a motion to approve the following athletic changes/additions as listed:  
(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Rob Briles, Sr.	Volunteer Girls Basketball	Assign
Jay Reed	Volunteer Girls Basketball	Resign

**2. Building and Grounds - Mr. William DiMatteo**

- a. None

**3. Cafeteria - Mr. Garry Lightfoot - Chairperson**

- a. I make a motion to approve the following cafeteria report for November 2015 as listed:

<b>Total Income</b>	<b>\$ 55,742.09</b>
<b>Total Expense</b>	<b>\$ (56,149.20)</b>
<b>Net Income or (Loss)</b>	<b>\$ (407.11)</b>
<b>Average Daily Attendance</b>	<b>1618</b>
<b>Average Daily Participation</b>	<b>745</b>
<b>Percentage of Participation</b>	<b>0.46</b>

**C. Transportation - Mr. Mario Christina - Chairperson**

1. None

**D. Bond Referendum - Mario Christina - Chairperson**

1. Update - [Garrison/Greyhawk](#)  
 \*2. I make a motion to approve the [resolution](#) to reject all bids received on December 22, 2015 for the High School Roof and HVAC Replacement Project  
 \*3. I make a motion to approve the [resolution](#) to authorize negotiating the contract for the High School Roof and HVAC Replacement Project

**E. Superintendent's Report**

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<b>Date</b>	<b>Location</b>	<b>Name</b>
1/7/16	Closing the Achievement Gap, MS & HS Leadership Institute - Camden County College	Shane McNichol Jeanne White
1/29/16	Career Development Event (Competition) - Deptford Mall	Gary Nelson
5/18/16	Lion King - NYC	Christine Dougherty
5/18/16	Morgan State University - M.E.N. Scholars	SSG James Merritt

2. Recommend the Board approve the following special education tuition student placements as listed:

<b>Initials</b>	<b>DOB</b>	<b>Township</b>	<b>Classification</b>	<b>School</b>	<b>Contracted Educational Tuition - Per Diem</b>
L.C.	12/13/99	Elk	ED	Brookfield Academy	\$318.30
F.K.	2/23/99	Franklin	SLD	Home Instruction	N/A

3. Recommend the Board approve the November 2015 HS/MS HIB report as presented last month

4. Recommend the Board acknowledge the receipt of the December 2015 [HS/MS](#) HIB report as presented
5. District Reports
  - a. [Teacher Observations](#)
  - b. [Enrollment](#)
  - c. Attendance:
    1. [HS](#)
    2. [MS](#)
  - d. Suspension:
    1. [HS](#)
    2. [MS](#)
  - e. Transportation
  - f. [T&E/Curriculum/Monitoring/Staff Development](#)
  - g. [CST](#)
  - h. Supervisors' Reports
    1. Mrs. Ferrucci
    2. [Mr. Schoudt](#)
    3. [Mrs. Lomon](#)
  - i. Principals' Educational Activities
    1. [High School](#)
    2. [Middle School](#)
  - j. Nurses' Reports
    1. [High School](#)
    2. [Middle School](#)
  - k. [Guidance](#)
    1. [Maintenance](#)
  - m. Fire Drills/Crisis Drills:
 

<b>Dates:</b>	12/22/15 & 12/23/15
<b>Times:</b>	7:50 am & 8:58 am
<b>Locations:</b>	Main Panel & Lockout - H.S.
<b>Dates:</b>	12/10/15 & 12/22/15
<b>Times:</b>	2:40 pm & 9:16 am
<b>Locations:</b>	Lobby & Lockout- M.S.

**13. Executive Board Member's Report - Mr. Dave Piccirillo**

- A. [Legislative Update](#)
- B. For the information of the Board, New Jersey School Board Association [Legislative Meeting on Monday, February 1, 2016](#)

**14. School Business Administrator's Report**

- A. Recommend the Board approve Phoenix Advisors, LLC as Continuing Disclosure Agent for secondary bond market obligations
- B. Recommend that the Board approve the 2014-2015 [Consolidated Annual Financial Report](#)
- C. Recommend that the Board approve the 2014-2015 [Auditor's Management Report](#)
- D. Recommend that the Board approve the 2014-2015 [Corrective Action Plan](#)
- E. Recommend that the Board approve the 2014-2015 [Audit Synopsis](#)
- F. Recommend the Board approve the [Certification of Compliance](#) with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2015

15. **Old Business**

A.

16. **New Business**

A.

17. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

18. **Executive Session**

- A. Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**

**Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- A. Board Matters

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.



I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on January 6, 2016.

\_\_\_\_\_  
Joseph Collins, Board Secretary

**19. Adjournment**

PG/mc  
Encl.