

**REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, JANUARY 9, 2019 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER**

Purpose: 2018-19 SCHOOL YEAR REGULAR BOARD MEETING FOR JANUARY-  
SEE PAGE (S) \_\_\_\_\_ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. Mrs. Kathie Catucci  
Pres. Mr. Gregory Coffin Mr. James Kelly  
Mrs. Tina DeSilvio Mr. Garry Lightfoot  
Mr. William DiMatteo Mr. David Piccirillo  
Mr. Harry Kennedy Ms. Diane Trace

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Identified: Sentinel

Statement: Board Secretary Mr. Joseph Collins read the following statement: "As Board Secretary" of the Delsea Regional High School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. Joseph Collins led the pledge of allegiance.

Elected Candidates: For the information of the Board, the following candidates were elected as a result of the November 2018 Annual School Election and will be made part of the minutes

Elected to a full 3-year term as listed:

- Tina DeSilvio
- Diane Trace
- Garry Lightfoot

Admin Oath: Mrs. Nancy Kennedy Brent administered the oath of office to Ms. Diane Trace  
Mr. Joseph Collins administered the oath of office to Mrs. Tina DeSilvio, and Mr. Garry Lightfoot

Nominations for President: Motion by Mr. Joseph Collins, recommended the Board open the nominations for President of the Delsea Regional High School District Board of Education.

Mr. William DiMatteo nominated Mr. Gregory Coffin, seconded by Mr. Garry Lightfoot  
Mr. Harry Kennedy nominated Mr. James Kelly, seconded by Ms. Diane Trace

Close Nominations: Motion by Mr. William DiMatteo that nominations be closed, seconded by Ms. Kathie Catucci

Cast Ballots: Mr. Joseph Collins requested to cast ballots for President of the Delsea Regional High School Board of Education  
Mr. Gregory Coffin – 5 votes  
Mr. James Kelly – 4 votes

Mr. Joseph Collins requested that Mr. Coffin assume the chair of President of Delsea Regional Board of Education

Nominations for Vice-President: Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo to open nominations for Vice-President of the Delsea Regional High School District Board of Education

Mr. William DiMatteo nominated Mr. David Piccirillo, seconded by Ms. Kathie Catucci  
Mr. Harry Kennedy nominated Ms. Diane Trace, seconded by Mr. James Kelly

Close Nominations: Motion by Mr. Gregory Coffin that nominations be closed, seconded by Mr. William DiMatteo

- Cast Ballots: Mr. Gregory Coffin requested to cast ballots for Vice- President of the Delsea Regional High School Board of Education  
Mr. David Piccirillo – 6 votes  
Ms. Diane Trace – 3 votes
- Adopt all Existing and Pending Board Policies: Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo to adopt all existing and pending board policies for the 2018-2019 school year  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0  
Motion Carried Unanimously
- Appoint Delegate to NJSBA: Motion by Mr. Gregory Coffin, seconded by Ms. Kathie Catucci to appoint Ms. Kathie Catucci as delegate to the New Jersey School Boards Association for 2019  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0  
Motion Carried Unanimously
- Appoint Alt. Delegate to NJSBA: Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo to appoint Mr. Garry Lightfoot alternate delegate to the New Jersey School Boards Association for 2019  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0  
Motion Carried Unanimously
- Appoint Delegate to GCSBA: Motion by Mr. Gregory Coffin, seconded by Mr. Garry Lightfoot to appoint Mr. David Piccirillo delegate to the Gloucester County School Boards Association  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0  
Motion Carried Unanimously
- Appoint Alt. Delegate to GCSBA: Motion by Mr. Gregory Coffin, seconded by Mr. William Dimatteo to appoint Mrs. Tina DeSilvio alternate delegate to the Gloucester County School Boards Association  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0  
Motion Carried Unanimously
- Aprv. Parliamentary Procedures: Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo to approve parliamentary procedures for board meetings  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0  
Motion Carried Unanimously
- Aprv. Curriculum and Textbooks: Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo to approve the curriculum and textbooks for the 2019-2020 school year  
Voice Roll Call Vote  
Yes – 9 No – 0 Abstentions – 0  
Motion Carried Unanimously

Aprv. Meeting Dates and Times: Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo to approve the Board of Education Regular Meeting and Special Meeting Dates and Times

See Page(s) \_\_\_\_\_ of minutes

Voice Roll Call Vote

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Ethics and Code for School Board Members:

For the information of the Board the School Ethics Act and Code for School Board Members, pursuant to N.J.S.A. 18A:12-24.1 et seq., have been distributed. Each member of the Board of Education shall sign an acknowledgement of receipt for the Code of Ethics. This acknowledgement of receipt assures that each Board of Education member has read and become familiar with Code of Ethics.

**PRESENTATIONS:**

Mrs. Jill Bryfogle introduced Mr. Patrick Dougherty as the Delsea Regional Middle Schools Teacher of the Year. Mr. Dougherty thanked the Board, Administration, and Colleagues for choosing him as the Teacher of the Year

Dr. Melissa Williams introduced Mrs. Abigale Bilinski as the Delsea Regional High School Teacher of the Year. Mrs. Bilinski thanked the Board, Administration, and Principles for choosing her as the Teacher of the Year

**MINUTES:**

Aprv. Minutes: Motion by Mrs. Kathie Catucci, seconded by Mr. Garry Lightfoot to approve the minutes for the regular and executive session on December 5, 2018.

Voice Roll Call Vote

Yes – 8 No - 0 Abstentions – 1

Mr. David Piccirillo - Abstain

Motion Carried Unanimously

**COMMUNICATIONS:**

**None**

**CITIZENS**

Mrs. Nancy Kennedy Brent thanked Dr. Piera Gravenor for facilitating a meeting between NutriServe and the Township of Franklin in reference to the Senior Lunch Program

Mrs. Nancy Kennedy Brent congratulated Mrs. DeSilvio and Ms. Trace on their election to the School Board

Mr. Thomas Hollywood introduced himself as the Elk Township Committee Liason

A Band Parent thanked the Board for allowing the color guard to have a home show this year

**COMMITTEES:**

**PERSONNEL COMMITTEE** – Ms. Kathie Catucci

Aprv. Dr. S. Maitland HS VP:

Based upon the recommendation of the Superintendent approved Dr. Sydonie Maitland as the high school assistant principal at a yearly salary of \$98,000.00 (*prorated*) - effective March 1, 2019

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions – 2

Mrs. Kathie Catucci – Yes

Mrs. Tina DiSilvio - Yes  
 Mr. Gregory Coffin - Yes  
 Mr. William DiMatteo – Yes  
 Mr. James Kelly - Yes  
 Mr. Harry Kennedy - Abstain  
 Mr. Garry Lightfoot - Yes  
 Mr. David Piccirillo - Yes  
 Ms. Diane Trace - Abstain

Motion Carried Unanimously

Aprv. Degree  
 Change:

Based upon the recommendation of the Superintendent approved the change in degree status for the following staff, effective February 1, 2019 as listed:

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>
Kathleen Assini	17	MA +30	PhD
Shane McNichol	6	MA +15	MA +30
Joan Flack ( <i>paraprofessional</i> )	2	-	60 credits

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. T.  
 Basile District  
 SAC:

Based upon the recommendation of the Superintendent approved Tina Basile as the district Student Assistance Coordinator at a yearly salary of \$88,744.00 (*prorated*) - effective January 2, 2019

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 8 No - 0 Abstentions – 1

Mrs. Kathie Catucci – Yes  
 Mrs. Tina DiSilvio - Yes  
 Mr. Gregory Coffin - Yes  
 Mr. William DiMatteo – Yes  
 Mr. James Kelly - Yes  
 Mr. Harry Kennedy - Yes  
 Mr. Garry Lightfoot - Yes  
 Mr. David Piccirillo - Yes  
 Ms. Diane Trace - Abstain

Motion Carried Unanimously

Aprv. D.  
 Green Para for  
 After School:

Based upon the recommendation of the Superintendent approved Dia Green, paraprofessional, to attend after-school activities for the 2018-2019 school year

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv.  
 Admendment  
 for T. Heffner:

Based upon the recommendation of the Superintendent approved the amendment of the start date for Tara Heffner, school psychologist to January 14, 2019

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. R. Sontos  
Resignation: Based upon the recommendation of the Superintendent approved the resignation of Richard Sontos as an evening security guard – effective January 4, 2019

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. D. Wright  
Resignation: Based upon the recommendation of the Superintendent approved the resignation of Daniel Wright as a computer technician - effective February 2, 2019

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. M. Simmons  
Resignation: Based upon the recommendation of the Superintendent approved the resignation of vocal instructor Mark Simmons (Schedule B Non-Athletic position) - effective December 19, 2018

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Leave of Absence: Based upon the recommendation of the Superintendent approved the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Julie Mistichelli (transportation)	1/8/19 through 4/8/19	1/8/19 through 4/2/19 (benefit 12 weeks)	1/8/19 through 4/2/19 (benefit 12 weeks)	Paid leave 1/8/19 through 2/26/19 Unpaid leave 2/27/19 through 4/8/19
Shane McNichol (guidance)	12/18/18 through 06/20/19	N/A	Intermittent	Paid leave N/A Unpaid leave 12/18/18 through 6/20/19

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

**BUDGET AND FINANCE COMMITTEE - Mr. James Kelly**

Aprv. Board Secretary Report: Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A –

16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

On File Superintendent's Office

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv.  
Treasurers  
Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of November 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of November 2018.

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Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv Board  
Sec. Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Board  
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Report  
of Transfers:

Approved the Report of Transfer for October & November 2018

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Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Mrs. Kathie Catucci – Yes

Mrs. Tina DiSilvio - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes  
 Mr. Harry Kennedy - Yes  
 Mr. Garry Lightfoot - Yes  
 Mr. David Piccirillo - Yes  
 Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Bills: Approved the monthly bill list as listed:

i.	<u>Operating</u>	\$752,586.50
ii.	<u>Cafeteria, Athletic, &amp; Postage Bills</u>	\$37,946.46
ii.	<u>Hand Checks</u>	\$33,657.80

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Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0  
 Mrs. Kathie Catucci – Yes  
 Mrs. Tina DiSilvio - Yes  
 Mr. Gregory Coffin - Yes  
 Mr. William DiMatteo – Yes  
 Mr. James Kelly - Yes  
 Mr. Harry Kennedy - Yes  
 Mr. Garry Lightfoot - Yes  
 Mr. David Piccirillo - Yes  
 Ms. Diane Trace - Yes

Motion Carried Unanimously

**EDUCATION COMMITTEE – Ms. Kathie Catucci**

Aprv. Clinics/  
Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Pasha Chard	Rowan University Tech Park	Nurturing Culturally Responsive Pedagogy in Our Classrooms	12/11/18	No Cost	\$3.10		\$3.10
Francis Ciociola	Stockton University	Sheltering and Gang Training	12/17/18	No Cost	\$24.80		\$24.80
†Zachary Bittner	Camden County College	A Look at Differentiated Instruction	1/11/19	\$149.00			\$149.00
Carolyn Ferrucci	Camden County College	Bilingual ESL/ELS Coordinator Roundtable	1/14/19	No Cost	\$8.94		\$8.94
†Amanda Miduski	Online	Adobe Expert Certification	1/18/19	\$189.00			\$189.00
Eileen Fisher	Rowan University	GC Chamber of Commerce 15th	1/25/19	\$55.00 \$55.00	\$4.96 \$4.96		\$59.96 \$59.96

Renetta Meddick		Annual State of the County					
Lisa Elisio	Cherry Hill	LGBTQ Workshop	1/25/19	\$199.00	\$20.77		\$219.77
Dr. Melissa Williams Michael Nicholson Jackie Scerbo	PSA, Monroe Twp., NJ	Affirmative Action Officer Certificate Program	1/29/19	\$150.00 \$150.00 \$150.00	\$42.47 \$24.77 \$45.57		\$192.47 \$174.77 \$195.57
Michael Nicholson Jackie Scerbo	PSA, Monroe Twp., NJ	Investigating Discrimination Claims	1/30/19	\$150.00 \$150.00	\$24.77 \$45.57		\$174.77 \$195.57
Michael Nicholson	PSA, Monroe Twp., NJ	Advanced Workplace Investigation Techniques	1/31/19	\$150.00	\$24.77		\$174.77
► Scott McCarron	Rowan University	Live Sound for Music Teachers	2/2/19	\$100.00	\$8.06		\$108.06
Sean Bradley	Pennsylvania Convention Center	ISTE 2019	6/23/19 - 6/26/19	\$550.00			\$550.00
†Lakishia Powell	Pennsylvania Convention Center	ISTE 2019	6/23/19 - 6/26/19	\$550.00	\$69.20		\$619.20

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

- Mrs. Kathie Catucci – Yes
- Mrs. Tina DiSilvio - Yes
- Mr. Gregory Coffin - Yes
- Mr. William DiMatteo – Yes
- Mr. James Kelly - Yes
- Mr. Harry Kennedy - Yes
- Mr. Garry Lightfoot - Yes
- Mr. David Piccirillo - Yes
- Ms. Diane Trace - Yes

Motion Carried Unanimously

**POLICY** – Mr. David Piccirillo

None

**FACILITIES/ATHLETIC** – Mr. Garry Lightfoot

Aprv. Athletic Positions:

Based upon the recommendation of the Superintendent approved the following athletic positions as listed:  
(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Thomas Keller	Assistant Boys Tennis Coach	Assign
Matthew Murschell	Assistant Softball Coach	Assign



Robert Parks	Assistant Softball Coach	Assign
Samantha Trapp	Assistant Freshman Softball Coach	Assign
Steven Mitchell	Assistant Girls Track & Field Coach	Assign
Rachael Kashow	Assistant Girls Track & Field Coach	Assign
Bruce Farquhar	Assistant Girls Track & Field Coach	Assign
Salvatore Marchese	Assistant Boys Track & Field Coach	Assign
Ronald Deckert	Assistant Boys Track & Field Coach	Assign
David Allonardo	Assistant Boys Track & Field Coach	Assign
Kristina Martorana	Assistant MS Track & Field Coach	Assign
Fran McDonald	Assistant Golf Coach	Assign
Gaeton Lucibello	Assistant Baseball Coach	Assign
Samuel Teague	Assistant Baseball Coach	Assign
Shane McNichol	Assistant Freshman Baseball Coach	Assign
Dan Fimiani	Volunteer Assistant Baseball Coach	Assign
John Schott	Volunteer Assistant Boys Tennis Coach	Assign
Victoria Miller	Volunteer Assistant Softball Coach	Assign
Salvatore Marchese	Volunteer Assistant Wrestling Coach	Assign

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. BB/SB Based upon the recommendation of the Superintendent approved the Baseball/Softball teams to travel to Myrtle Beach, South Carolina from March 21st through March 25<sup>th</sup>  
Travel:

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

**BUILDING AND GROUNDS COMMITTEE - Mr. William DiMatteo**

Aprv. Facility Based upon the recommendation of the Superintendent approved the following facility requests as listed:  
Request: *(All approvals are pending insurance certificates)*

Name of Person/Organization	Facilities Requested	Date Requested	Time
Aura Talent Show - Wayne Murschell	HS Auditorium	1/29/19	6:30pm - 8:30pm
Indoor Color Guard Show	MS Gymnasium	1/19/19	7:00am - 4:00pm

- Vincent DuBeau			
Township Wrestling Pictures - Jessica Lightfoot	MS Cafe.	1/28/19	4:30pm - 8:00pm

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Mr. Garry Lightfoot – Abstain (Township Wrestling)

Motion Carried Unanimously

**CAFETERIA COMMITTEE** - Mr. Harry Kennedy

Aprv. Café  
Report for  
November  
2018:

Based upon the recommendation of the Superintendent approved the following cafeteria report for November 2018 as listed:

<b>Total Income</b>	<b>\$ 63,922.55</b>
<b>Total Expense</b>	<b>\$ (63,619.66)</b>
<b>Net Income or (Loss)</b>	<b>\$ 302.89</b>
<b>Average Daily Attendance</b>	<b>1610</b>
<b>Average Daily Participation</b>	<b>745</b>
<b>Percentage of Participation</b>	<b>46%</b>

Motion by Mr. Harry Kennedy, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

**TRANSPORTATION** – Mr. Harry Kennedy

Aprv. 18-19  
Trans.  
Jointures:

Based upon the recommendation of the Superintendent approved the following transportation jointures for the 2018-2019 school year as listed:

- a. Jointure with Franklin Township School District to transport 1 Franklin student, along with 4 Delsea students on Delsea’s Route SP08 to Archway from October 22, 2018 through June 30, 2019 at a cost of \$17,612.00
- b. Jointure with Middle Township School District to transport 1 Middle Township student, along with 3 Delsea students on Delsea’s Route SP12 to Brookfield from November 5, 2018 through November 29, 2018 at a cost of \$2,088.00
- c. Jointure with Berlin School District to transport 1 Berlin student, along with 3 Delsea students on Delsea’s Route SP12 to Brookfield from November 5, 2018 through June 30, 2019 at a cost of \$16,008.00
- d. Jointure with Washington Township School District to transport 1 Washington Township student, along with 0 Delsea students on Delsea’s Route DHS26 to Delsea Regional from September 1, 2018 through June 30, 2019 at a cost of \$1,000.00
- e. Jointure with Clayton School District to transport 1 Clayton student, along with 3 Delsea students on Delsea’s Route SP12 to Brookfield from December 17, 2018 through June 30, 2019 at a cost of \$13,108.00

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0  
Mrs. Tina DeSilvio – Abstain (a)  
Ms. Diane Trace – Abstain (a)

Motion Carried Unanimously

**SUPERINTENDENT'S REPORT - Dr. Piera Gravenor**

Aprv. Field Trips:

Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
1/13/19 Alternative Weather Dates: 1/12/19, 1/26/19 & 1/27/19	Lil' Le-Hi Trout Hatchery & Cabelas, Allentown, PA - Anglers Club	Keith Allondardo
1/25/19	RCGC - Accuplacer Test	Jane Fiducioso
1/25/19	Rowan University - Junior Achievement Career Success Program	Dr. Melissa Smith
5/6/19 (rain date 5/7/19)	Solar Field Tour at ACUA - MS Science	Shannon Godfrey
5/30/19	Little Ease Run, Environmental Stewardship - MS Science	Shannon Godfrey

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. Student Tuition:

Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition - Per Diem</u>
A.G.	2/2/06	Franklin	MD	Home Instruction	N/A
J.C.	8/1/06	Franklin	AUT	Home Instruction	N/A
V.N.	9/22/00	Elk	SLD	Home Instruction	N/A

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Roll Call Vote

Yes - 9 No - 0 Abstentions – 0  
Mrs. Kathie Catucci – Yes  
Mrs. Tina DiSilvio - Yes  
Mr. Gregory Coffin - Yes  
Mr. William DiMatteo – Yes  
Mr. James Kelly - Yes  
Mr. Harry Kennedy - Yes  
Mr. Garry Lightfoot - Yes  
Mr. David Piccirillo - Yes  
Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. January HIB: Based upon the recommendation of the Superintendent approved the receipt of the January 2019 HS/MS HIB report as presented

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. December HIB: Based upon the recommendation of the Superintendent approved the December 2018 HS/MS HIB report as presented last month

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

**DISTRICT REPORTS:**

- A. \* Teacher Observation
- B. \* Attendance/Enrollment
- C. \* Suspension
  - 1. HS
  - 2. MS
- D. \* Transportation
- E. \* T&E/Curriculum/Monitoring/Staff Development
- F. \* CST
- G. \* Supervisors' Reports:
  - Mrs. Ferrucci
  - Mr. Schoudt
  - Mrs. Lomon
- H. Principals Educational Activities
  - High School
  - Middle School
- I. Nurses' Reports
  - High School
  - Middle School
- J. Guidance
- K. \* Maintenance
- L. Fire Drills/Crisis Drills
  - Dates:** 12/18/18 & 12/14/18
  - Times:** 2:56 p.m. & 11:45 a.m.
  - Locations:** Main Panel & Lockout –H.S.
  - Dates:** 12/03/18 & 12/14/18
  - Times:** 2:41p.m. & 11:45 a.m.
  - Locations:** D-wing & Lockout – M.S.

\*On File Superintendent's Office

Mr. Gregory Coffin congratulated Dr. Piera Gravenor on the birth of her grandson

**EXECUTIVE BOARD MEMBERS REPORT** - Ms. Kathie Catucci

Update Legislative Update

**SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins**

Aprv. Cert of  
Compliance:

Based upon the recommendation of the Superintendent approved the Certification of Compliance with Federal and State Law Respecting the Reporting of Compensation for Certain Employees for the calendar year ending December 31, 2018

Motion by Mr. William DiMatteo, seconded by Ms. Kathie Catucci

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

**OLD BUSINESS**

Mr. Garry Lightfoot asked Mr. Harry Kennedy if there was transportation committee meeting date set  
Mr. Kennedy stated that as of now there was no date  
Mr. Gregory Coffin stated that once the new committees are set a meeting will be further discussed

**NEW BUSINESS**

Mr. Harry Kennedy congratulated the Teacher of the Year nominating committee for their selection of Mr. Dougherty and Mrs. Bilinski

**CITIZENS:**

Mrs. Nancy Kennedy Brent questioned why the statement all coach hiring is pending completion of required state paperwork was listed under the Athletic Committee  
Mr. Joseph Collins stated that it is in reference to any pending fingerprints, paperwork, or background check

Mr. Harry Kennedy noted that no Board Member is director or administrator of any department

**EXECUTIVE SESSION:**

Executive  
Session Begins  
8:17 p.m.:

Recommend the Board make a motion to enter Executive Session to discuss matters as listed, action will be taken:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:30 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**A. Legal Matters - Newfield**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on January 9, 2019.

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Joseph M. Collins,  
Board Secretary

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Adjourn  
Executive:

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo that the executive session be adjourned at 8:32 p.m.

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Adjourn  
Regular:

Motion by Mr. Gregory Coffin, seconded by William DiMatteo that the meeting be adjourned 8:32 p.m.

Voice Roll Call Vote

Yes – 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Sincerely,

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Joseph M. Collins  
Business Administrator  
Board Secretary