

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**JULY 1, 2015**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA HIGH SCHOOL – 7:30 P. M.**

**\*Updated information will have an asterisk in front of it**

**1. Call to order - 7:30 P.M.**

As President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “South Jersey Times”, “The Sentinel” and “The Daily Journal” as well as the Municipal Clerks of Elk and Franklin Townships

**2. Pledge of Allegiance**

**3. Reading of the Minutes**

A. [Regular Session 6-3-15](#)

B. [Executive Session 6-3-15](#)

**4. Communications**

**5. Presentations**

A. None

**6. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

**7. Committees:**

**A. Curriculum/Finance**

**1. Personnel - Mr. Tom Tobin - Chairperson**

Based upon recommendation of the Superintendent:

- a. I make a motion to approve Teresa Johnson as a high school English language arts teacher, Step 1 - BA \$52,000.00 - effective September 1, 2015
- b. I make a motion to approve the resignation retirement of Benjamin Jones as a bus driver - effective June 30, 2015
- c. I make a motion to approve Cori Burton as a part-time high school administrative assistant at an hourly rate of \$13.50 - effective June 25, 2015 and for the 2015-2016 school year

- d. I make a motion to approve Teresa Johnson to co-advise the Schedule B Non-Athletic Black Cultural League with Jeanne White (*will split stipend*) for the 2015-2016 school year
- e. I make a motion to approve Lakishia Powell as a health and physical education teacher for Alternative School for the 2015-2016 school year at a previously approved rate
- f. I make a motion to approve Dave Heyel as a health and physical education teacher for Alternative School for the 2015-2016 school year at a previously approved rate
- g. I make a motion to approve Beverly Cunliffe to be a substitute teacher for the Bookbinder program for the 2015-2016 school year at a previously approved rate
- h. I make a motion to approve Joseph Micarelli to be a substitute teacher for the Bookbinder program for the 2015-2016 school year at a previously approved rate
- i. I make a motion to approve Beverly Cunliffe as a teacher for the ESY 2015 program at a previously approved rate
- j. I make a motion to approve the following paraprofessionals for the Bookbinder program for the 2015-2016 school year at a previously approved rate as listed:
  1. Joan Flack
  2. Kathy Nichols
  3. Kathy D'Alfonso
- k. I make a motion to approve tech crew assistant managers for the 2015-2016 school year at a rate of \$28.00 per hour (for outside organizations only) as listed:
  1. Christine Dougherty
  2. Laura Jones
  3. Rob Briles III
  4. Chelsea Glenn
- l. I make a motion to approve the technical directors stage managers for the 2015-2016 school year at a rate of \$3,000.00 each as listed:
  1. Christine Dougherty
  2. Laura Jones

- m. I make a motion to approve the following middle school Climate Team members to meet June 29, 2015 for \$110.00/day (Title II) as listed:
  - 1. Shane McNichol
  - 2. Felicia Seigel
  - 3. Brian Theurer
  - 4. Sean Bradley
  - 5. Denise Arizzi
  - 6. Tina Basile
  - 7. Heather Brescia
  - 8. Kristine Jianotti
  - 9. Karen Armistead
  - 10. Courtney Tobin
- n. I make a motion to approve Robert Willins as a contracted bus driver for the 2015-2016 school year, Step 1, \$15.77 per hour - effective September 1, 2015
- o. I make a motion to approve Larry Deschler as a contracted bus driver for the 2015-2016 school year, Step 1, \$15.77 per hour - effective September 1, 2015
- p. I make a motion to approve Tim O'Brien as a contracted bus driver for the 2015-2016 school year, Step 1, \$15.77 per hour - effective September 1, 2015
- q. I make a motion to approve Valerie Ward as a contracted bus driver for the 2015-2016 school year, Step 1, \$15.77 per hour - effective September 1, 2015
- \*r. I make a motion to approve Andrew Prus as a bus aide for the 2015-2016 school year, \$13.50 per hour - effective September 1, 2015
- \*s. I make a motion to approve the following personnel for summer bus washing and waxing at an hourly rate of \$13.50 per hour as listed:
  - 1. Christina Bittle
  - 2. Kathleen Aunchman
  - 3. Mike Carson
  - 4. Bill Turner
  - 5. Kevin Pratt
- t. I make a motion to approve the 2015-2016 employment contract for Assistant Superintendent Dr. Melissa Williams
- u. I make a motion to approve the 2015-2016 employment contract for Business Administrator Joseph Collins
- \*v. I make a motion to approve Francis Freeman-Gaines as a full time custodian at an hourly rate of \$15.00 per hour for the 2015-2016 school year
- \*w. I make a motion to approve Walter Gilliano as a full time computer technician at a yearly salary of \$30,000.00 for the 2015-2016 school year - effective July 1, 2015
- \*x. I make a motion to approve the Gavin Hawk as a summer tech worker at an hourly rate of \$ 8.75 per hour

**2. Budget and Finance - Mr. David Piccirillo - Chairperson**

- a. I make a motion to approve the [Board Secretary Report](#) in accordance with 18A:17-36 and 18A: 17-9 for the month of May 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- b. I make a motion to approve the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of May 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2015
- c. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
- d. I make a motion to approve the Board of Education Certification - pursuant N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- e. I make a motion to approve the [Report of the Transfer](#) for May 2015
- f. I make a motion to approve the following bills as listed:

i.	<a href="#">Bill Operating List June 30, 2015</a>	\$ 488,447.64
ii.	<a href="#">Bill Operating List July 1, 2015</a>	\$ 311,948.64
iii.	<a href="#">Capital Projects Checks</a>	\$ 87,198.00
iv.	<a href="#">Hand Checks</a>	\$ 564,076.22
v.	<a href="#">Cafe, Athletic, &amp; Postage Bills</a>	\$ 34,521.68

**3. Education - Mr. James Kelly - Chairperson**

- a. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging</u>	<u>Total</u>
†Elisa Lomon	Atlantic City	NTSA 2015 Summer Institutes: Implementing NGSS	7/28/15	\$350.00	\$27.28		\$377.28
Elisa Lomon	NJ State Museum, Trenton	EQuIP Training for Supervisors and Lead Teachers	7/29/15 - 7/31/15	No Cost	\$62.31		\$62.31
Melinda James	Rider University	NJACAC'S 2015 Basics Workshop	8/5/15	\$60.00	\$20.15		\$80.15

†Paid for with Title II monies

- b. I make a motion to approve summer tutoring services for student C.L.
- c. I make a motion to approve Beverly Cunliffe as a summer tutor at a previously approved rate
- d. I make a motion to approve Rolanda Sykes, LLC to complete learning evaluations for \$200.00 per evaluation for the 2015-2016 school year
- e. I make a motion to approve Renetta Meddick as the on-line proctor for the Personal Financial Literacy course at a rate of \$2,500.00
- f. I make a motion to approve Shane McNichol as the Honors Courses Interviewer for (5) days at a rate of \$110.00 per day
- g. I make a motion to approve the following 2015 Delsea Summer Workshops/Trainings participants as listed:

<i>Let Me Learn (Title II Funds)</i>		
Paula Melnyk		

<i>1:1 Technology Workshop</i>		
Matt Nicasastro		

<i>Google Apps for Beginners (Title II Funds)</i>		
Carol Fare	James Rafferty	

- \*h. I make a motion to approve the following curriculum development position at a rate of \$600.00 as listed:

<i>English Writing</i>	
READ 180 - HS	Ingrid Wagner

**4. Policy - Mr. Greg Coffin**

- a. None

**B. Facilities/Athletic**

**1. Athletic - Mr. John Bruno - Chairperson**

- a. I make a motion to approve the following athletic changes/additions as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Vince Nestore	Assistant Coach - Middle School Boys Soccer	Assign
Ryan Henderson	Assistant Coach - Middle School Girls Track & Field	Assign

*All coach hiring is pending completion of required state paperwork*

- b. I make a motion to approve the state tournament hotel costs for the girls and boys track and field teams in the amount of \$824.89
- \*c. I make a motion to approve home schooled student M.J. to participate in Delsea sports

**2. Building and Grounds - Mr. William DiMatteo**

- a. None

**3. Cafeteria - Mr. Garry Lightfoot - Chairperson**

- a. I make a motion to approve the following cafeteria report for May 2015 as listed:

<b>Total Income</b>	<b>\$ 79,327.37</b>
<b>Total Expense</b>	<b>\$ (73,071.99)</b>
<b>Net Income or (Loss)</b>	<b>\$ 6,255.38</b>
<b>Average Daily Attendance</b>	<b>1692</b>
<b>Average Daily Participation</b>	<b>903</b>
<b>Percentage of Participation</b>	<b>0.53</b>

**C. Transportation - Mr. Mario Christina**

- 1. Recommend that the Board approve the following transportation jointure as listed:
  - a. Jointure with Trenton School District to transport 1 Trenton student, along with 11 Delsea students on Delsea’s Route SP04 to Pinelands from May 11, 2015 thru June 18, 2015 at a cost \$1,574.76
- 2. Recommend the Board approve the parent transportation jointure to transport student S.L. to Bankbridge Regional on Route DMS-1 from July 1, 2015 thru June 30, 2016 at the cost of \$45.00 per diem

**D. Bond Referendum - Mario Christina - Chairperson**

- 1. Update - Greyhawk

**E. Superintendent's Report**

- 1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<b>Date</b>	<b>Location</b>	<b>Name</b>
July 17, 2015	SHAPE - Wildwood	Brian D'Ottavio
July 23, 2015	SHAPE - 4H Fair, Mullica Hill	Brian D'Ottavio
August 5, 2015	SHAPE - Sea Isle City Beach	Brian D'Ottavio
February 26, 2016	Storytellers Club - Janvier School	Anne Papiano

2. Recommend the Board approve the following special education tuition student placements as listed:

<b>Initials</b>	<b>DOB</b>	<b>Township</b>	<b>Classification</b>	<b>School</b>	<b>Contracted Educational Tuition - Per Diem</b>
T.J.	6/15/97	Elk Twp.	ED	Pineland Learning Center	\$257.33
H.D.	4/4/98	Franklin	OHI	Home Instruction	N/A
S.V.	9/6/97	Elk Twp.	ED	Pineland Learning Center	\$262.57

- \*3. Recommend the Board approve a resolution for the submission of an evaluation equivalency application to the NJDOE
4. Recommend the Board approve the May 2015 [HS/MS](#) HIB report as presented last month
5. Recommend the Board acknowledge the receipt of the June 2015 HS/MS HIB report as presented
6. District Reports
- a. Teacher Observations
  - b. [Enrollment](#)
  - c. Attendance:
    1. [HS](#)
    2. [MS](#)
  - d. Suspension:
    1. [HS](#)
    2. [MS](#)
  - e. Transportation
  - f. [T&E/Curriculum/Monitoring/Staff Development](#)
  - g. CST
  - h. Supervisors' Reports
    1. [Mrs. Ferrucci](#)
    2. [Mr. Schoudt](#)
    3. [Mrs. Lomon](#)
  - i. Principals' Educational Activities
    1. [High School](#)
    2. [Middle School](#)
  - j. Nurses' Reports
    1. [High School](#)
    2. [Middle School](#)
  - k. [Guidance](#)
    1. [Maintenance](#)

m. Fire Drills/Crisis Drills:

**Dates:** 6/17/15 & 6/5/15  
**Times:** 1:15 pm & 1:31 pm  
**Locations:** Main Panel & Lockdown - H.S.

**Dates:** 6/16/15 & 6/18/15  
**Times:** 10:13 am & 8:38 am  
**Locations:** Middle School Receiving & Lockdown - MS

**9. Executive Board Member's Report - Mr. Dave Piccirillo**

A.

**10. School Business Administrator's Report**

- A. Recommend the Board approve the Addendum to the 2015-2016 [Nutri-Serve contract](#)
- B. Recommend that the Board approve the [Resolution](#) allowing Archway Programs to provide free breakfast and lunch to all students attending the center as a part of their regular program
- C. Recommend that the Board approve the [Resolution](#) allowing Creative Achievement Academy to provide free breakfast and lunch to all students attending the center as a part of their regular program

**11. Old Business**

- A. Summary of Energy Consultant Results (*will be distributed at meeting*)

**12. New Business**

A.

**13. Citizens - Questions/Discussion Limited Items 7 through 12 on agenda - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

**14. Executive Session**

- A. Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:



**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**A.**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on July 1, 2015.

\_\_\_\_\_  
Joseph Collins, Board Secretary

**15. Adjournment**

PG/mc  
Encl.