

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**JULY 11, 2018**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Presentations**

A. None

**4. Reading of the Minutes**

A. Regular Session 6/6/18

B. Executive Session 6/6/18

**5. Communications**

A.

**6. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

**7. Committees:**

**A. Personnel - Ms. Kathie Catucci - Chairperson**

*(All hiring is pending completion of required state paperwork)*

1. I make a motion to approve Christopher Bryan as a high school English Language Arts teacher at Step 1, BA at a yearly salary of \$52,551.00 - effective September 1, 2018
2. I make a motion to approve Zachary Bittner as a high school English Language Arts teacher at Step 1, BA at a yearly salary of \$52,551.00 - effective September 1, 2018

3. I make a motion to approve Caridad Cloud as a high school Spanish teacher at Step 4, at a yearly salary of \$53,551.00 - effective September 1, 2018
4. I make a motion to approve the following for two summer work days as listed:
  - a. Lisa Elisio
  - b. Rachele Weichmann
5. I make a motion to approve the following summer technology student workers at \$8.60 per hour as listed:
  - a. Dillion Widdifield
  - b. Lena Viti
  - c. Nicholas Giagunto
6. I make a motion to approve the following students as stage crew (*pending working papers*) at \$8.60 per hour for the 2018-2019 school year as listed:
  - a. Carley Valentino
  - b. Rebecca Kobik
  - c. Justin Dougherty
  - d. Madison Knox
  - e. Emily Lancetta
  - f. Marika Masarek
7. I make a motion to approve Alyssa Bebe as stage crew at \$8.60 per hour for summer 2018
8. I make a motion to approve the following staff as Tech Crew Assistant Managers at a previously approved rate for the 2018-2019 school year as listed:
  - a. Daniel Cliver
  - b. Chelsea Glenn
9. I make a motion to approve William Murray as security for summer at his previously approved rate of \$10.70 per hour
10. I make a motion to approve the following Extended School Year Program positions as listed:

<u>Counselor</u>	<u>Teachers Aide</u>
Shane McNichol	Charles Jones
<u>Substitute Teacher</u>	
Robert Parks	

11. I make a motion to approve Christina Leto as the foreign language teacher for Alternative School for the 2018-2019 school year
12. I make a motion to approve Russell Rannels as a substitute custodian - effective July 12, 2018
13. I make a motion to approve Katisha Cornish as a substitute driver - effective July 9, 2018
14. I make a motion to approve Ryan Picou as a high school evening security guard at \$10.00 per hour - effective July 12, 2018

15. I make a motion to approve the following to attend the 2018 summer workshops/trainings as listed:

<b>G Suite for Advanced Users (Title II Funds) - 2 Days</b>	
Cathleen Hertens	

<b>Let Me Learn Training (Title II Funds) - 2 Days</b>	
Ashley Caspermeyer	Ashley Dobleman
Charles DeCiccio	Matthew Senni
Michele DePasquale	Candace Wright
Adoree Devine	<b>Presenter:</b> Tara Raftery

<b>Equity PD (Title II Funds) - 1 Day</b>	
Pasha Chard	Tara Raftery
Thomas Keller	Felicia Seigel
Courtney Nicholson	Candace Wright

16. I make a motion to approve the 2018 Curriculum Development summer position as listed:

<b>English Elective Writing</b>	<b>Name</b>
ELA Enrichment (HS)	Candace Davis

17. I make a motion to approve the following 2017-2018 Schedule B Non-Athletic position as listed:

<b>Activity</b>	<b>Name</b>
Rowan Mentoring Advisor	Candice Davis

18. I make a motion to approve the 2018-2019 employment contract for Dr. Melissa Williams, Assistant Superintendent
19. I make a motion to approve the resignation of Thomas Leone, lead computer technician - effective July 9, 2018
20. I make a motion to approve the resignation of Michele Hill, Spanish teacher, effective August 6, 2018
21. I make a motion to approve the resignation of Diane Hires as a bus driver - effective June 22, 2018
22. I make a motion to approve the resignation of William Porch III as a high school evening security guard - effective June 27, 2018

**B. Budget and Finance - Mr. James Kelly - Chairperson**

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of May 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 8A:17-36 and 18A:17-9 for the month of May 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2018
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for May 2018
6. I make a motion to approve the following bills as listed:

i.	<u>Operating June 30, 2018</u>	\$729,283.78
ii.	<u>Operating July 11, 2018</u>	\$724,423.10
iii.	<u>Hand Checks</u>	\$582,322.32
iv.	<u>Cafeteria &amp; Athletic Bills</u>	\$58,258.65
v.	<u>July Athletic Bills</u>	\$7,489.85

7. I make a motion to approve Rolanda Sykes to provide learning consultant services for summer 2018 and for the 2018-2019 school year at a rate of \$200 per evaluation as needed
8. I make a motion to approve Dr. Marcia Baruch, Ph.D. to provide psychological/forensic services at a rate of \$1,600.00 per evaluation
9. I make a motion to approve Denise Pierce, school psychologist to perform evaluations during the summer at a rate of \$200.00 per evaluation as needed

**C. Education - Mr. Nicholas Christian - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
†Jessica Colon	Camden County College	AP Spanish Language Institute	7/30/18 - 8/2/18	\$900.00	\$6.45		\$906.45
Elisa Lomon	NJ State Bar Foundation, New Brunswick	Why We Bully: Talking About Race	8/14/18	No Cost	\$39.06		\$39.06

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the following graduate coursework as listed:

- a. Matthew Murschell - \$1,740.00
- b. Matthew Murschell - \$1,740.00
- c. Lisa Dolby - \$3,870.00
- d. Brian DuBois - \$1,881.00
- e. Kathleen Assini - \$185.00

3. I make a motion to approve a female chaperone to attend the FY 19-20 JROTC Summer Camp

4. I make a motion to approve the cost per pupil for tuition purposes for the 2018-2019 school year as listed (per Choice School guidelines):

<b>Grades 7-8</b>	\$ 16,937
<b>Grades 9-12</b>	\$ 16,355
<b>LLD</b>	\$ 18,846
<b>BD</b>	\$ 23,562
<b>MD</b>	\$ 21,824
<b>ESY</b>	\$ 1,920

**D. Policy - Mr. David Piccirillo - Chairperson**

1. I make a motion to approve on first reading the following policies as listed:

<u>Policy #2421</u>	Vocational-Technical Education - <i>Revised</i>
<u>Policy #3340</u>	Grievance Policy - <i>Revised policy# 331</i>
<u>Policy #3362</u>	Sexual Harassment - <i>Revised</i>

2. I make a motion to abolish the following policies and regulations as listed:

<u>Policy #2461</u>	Special Education/Receiving School - <i>Abolish</i>
<u>Reg. #2461.01</u>	Special Education/Receiving School-IEP Implementation - <i>Abolish</i>
<u>Reg. #2461.02</u>	Special Education/Receiving School-Suspension/Expulsion - <i>Abolish</i>
<u>Reg. #2461.03</u>	Special Education/Receiving School-Pupil Records - <i>Abolish</i>
<u>Reg. #2461.04</u>	Special Education/Receiving School-Special Education and Related Services - <i>Abolish</i>
<u>Reg. #2461.06</u>	Special Education/Receiving School-Highly Qualified and Appropriately Certified Staff - <i>Abolish</i>
<u>Reg. #2461.07</u>	Special Education/Receiving School-Termination of Placement - <i>Abolish</i>
<u>Reg. #2461.08</u>	Special Education/Receiving School-In-Service Training - <i>Abolish</i>
<u>Reg. #2461.09</u>	Special Education/Receiving School-Statewide and Districtwide Assessment Programs - <i>Abolish</i>
<u>Reg. #2461.10</u>	Special Education/Receiving School-Full Educational Opportunity - <i>Abolish</i>
<u>Reg. #2461.11</u>	Special Education/Receiving School-Staff Consultation - <i>Abolish</i>
<u>Reg. #2461.12</u>	Special Education/Receiving School-Length of School Day and Academic Year - <i>Abolish</i>

**E. Athletic - Mr. Garry Lightfoot - Chairperson**

1. I make a motion to approve Delsea Regional High School District to be a member of the NJSIAA
2. I make a motion to approve the NJSIAA annual dues in the amount of \$2,150.00

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the following facility requests as listed:

*(All approvals are pending insurance certificates)*

<b>Name of Person/Organization</b>	<b>Facilities Requested</b>	<b>Date Requested</b>	<b>Time</b>
Soup Night & Cultural Arts of SJ Food Bank Fundraiser - Soyan Unkow	Cafeteria	11/14/18	3:00pm - 8:00pm
DECA Bingo Night - Eileen Fischer	Cafeteria	11/7/18	6:00pm - 10:00pm

**G. Cafeteria - Mr. Thomas Tobin - Chairperson**

1. I make a motion to approve the following cafeteria report for May 2018 as listed:

<b>Total Income</b>	<b>\$ 96,327.03</b>
<b>Total Expense</b>	<b>\$ (104,338.00)</b>
<b>Net Income or (Loss)</b>	<b>\$ (8,010.97)</b>
<b>Average Daily Attendance</b>	<b>1626</b>
<b>Average Daily Participation</b>	<b>862</b>
<b>Percentage of Participation</b>	<b>53%</b>

**H. Transportation - Mr. Harry Kennedy - Chairperson**

1. I make a motion to approve the following ESY transportation jointures for the 2018-2019 school year as listed:

- a. Jointure with Clayton School District to transport 1 Clayton student, along with 5 Delsea students on Delsea's Route SP01 to the Abilities Center from July 1, 2018 through August 30, 2018 at a cost of \$3,306.00
- b. Jointure with Clayton School District to transport 1 Clayton student, along with 3 Delsea students on Delsea's Route SP02 to Yale Cherry Hill from July 1, 2018 through August 30, 2018 at a cost of \$5,161.00
- c. Jointure with Clayton School District to transport 3 Clayton students, along with 4 Delsea students on Delsea's Route SP03 to Bankbridge North/South from July 1, 2018 through August 30, 2018 at a cost of \$4,425.00
- d. Jointure with Clayton School District to transport 3 Clayton students, along with 5 Delsea students on Delsea's Route SP04 to Pinelands from July 1, 2018 through August 30, 2018 at a cost of \$4,839.00

- e. Jointure with Clayton School District to transport 2 Clayton students, along with 1 Delsea student on Delsea's Route SP06 to Archway from July 1, 2018 through August 30, 2018 at a cost of \$13,224.00
- f. Jointure with Clayton School District to transport 3 Clayton students, along with 7 Delsea students on Delsea's Route SP10 to Bankbridge DC from July 1, 2018 through August 30, 2018 at a cost of \$3,399.00
- g. Jointure with Clayton School District to transport 3 Clayton students, along with 0 Delsea students on Delsea's Route SP11 to Bankbridge Elementary from July 1, 2018 through August 30, 2018 at a cost of \$8,096.00
- h. Jointure with Clayton School District to transport 3 Clayton students, along with 0 Delsea students on Delsea's Route SP13 to GCIT/Career Center from July 1, 2018 through August 30, 2018 at a cost of \$10,120.00
- i. Jointure with Clayton School District to transport 2 Clayton students, along with 1 Delsea student on Delsea's Route SP14 to Clifford School from July 1, 2018 through August 30, 2018 at a cost of \$8,096.00
- j. Jointure with Clayton School District to transport 2 Clayton students, along with 2 Delsea students on Delsea's Route SP16 to Yale Marlton from July 1, 2018 through August 30, 2018 at a cost of \$10,094.00
- k. Jointure with Clayton School District to transport 1 Clayton student, along with 5 Delsea students on Delsea's Route SP17 to Larc School from July 1, 2018 through August 30, 2018 at a cost of \$2,884.00
- l. Jointure with Clearview School District to transport 1 Clearview student, along with 5 Delsea students on Delsea's Route SP01 to Darand School from July 1, 2018 through August 30, 2018 at a cost of \$3,306.00
- m. Jointure with East Mountain School District to transport 1 East Mountain student, along with 7 Delsea students on Delsea's Route SP04 to Pinelands from July 1, 2018 through August 30, 2018 at a cost of \$1,613.00
- n. Jointure with Elk Township School District to transport 2 Elk Township students, along with 8 Delsea students on Delsea's Route SP10 to Bankbridge DC from July 1, 2018 through August 30, 2018 at a cost of \$2,266.00
- o. Jointure with Elk Township School District to transport 1 Elk Township student, along with 3 Delsea students on Delsea's Route SP16 to Yale Marlton from July 1, 2018 through August 30, 2018 at a cost of \$5,047.00
- p. Jointure with Franklin Township School District to transport 1 Franklin Township student, along with 3 Delsea students on Delsea's Route SP02 to Yale Cherry Hill from July 1, 2018 through August 30, 2018 at a cost of \$5,161.00
- q. Jointure with Franklin Township School District to transport 1 Franklin Township student, along with 2 Delsea students on Delsea's Route SP15 to St. John of God from July 1, 2018 through August 30, 2018 at a cost of \$6,376.00



- r. Jointure with Franklin Township School District to transport 1 Franklin Township student, along with 3 Delsea students on Delsea's Route SP16 to Yale Marlton from July 1, 2018 through August 30, 2018 at a cost of \$5,047.00
  - s. Jointure with Gateway School District to transport 1 Gateway student, along with 2 Delsea students on Delsea's Route SP14 to Clifford School from July 1, 2018 through August 30, 2018 at a cost of \$4,048.00
  - t. Jointure with Glassboro School District to transport 2 Glassboro students, along with 4 Delsea students on Delsea's Route SP01 to Durand School from July 1, 2018 through August 30, 2018 at a cost of \$6,612.00
  - u. Jointure with Mercer School District to transport 2 Mercer students, along with 6 Delsea students on Delsea's Route SP04 to Pinelands from July 1, 2018 through August 30, 2018 at a cost of \$3,226.00
  - v. Jointure with Passaic School District to transport 1 Passaic student, along with 7 Delsea students on Delsea's Route SP04 to Pinelands from July 1, 2018 through August 30, 2018 at a cost of \$1,613.00
  - w. Jointure with Pitman School District to transport 1 Pitman student, along with 3 Delsea students on Delsea's Route SP02 to Yale Cherry Hill from July 1, 2018 through August 30, 2018 at a cost of \$5,161.00
  - x. Jointure with Pitman School District to transport 1 Pitman student, along with 5 Delsea students on Delsea's Route SP12 to Bancroft from July 1, 2018 through August 30, 2018 at a cost of \$3,940.00
  - y. Jointure with Pitman School District to transport 1 Pitman student, along with 2 Delsea students on Delsea's Route SP15 to St. John of God from July 1, 2018 through August 30, 2018 at a cost of \$6,376.00
  - z. Jointure with Somerset School District to transport 1 Somerset student, along with 7 Delsea students on Delsea's Route SP04 to Pinelands from July 1, 2018 through August 30, 2018 at a cost of \$1,613.00
  - aa. Jointure with Washington Township School District to transport 5 Washington Township students, along with 1 Delsea student on Delsea's Route SP12 to Bancroft from July 1, 2018 through August 30, 2018 at a cost of \$19,700.00, plus one on one aide at a cost of \$4,032.00
  - bb. Jointure with Gloucester County Special Services School District to transport 5 Gloucester County Special Services School District students, along with 1 Delsea student on Delsea's Route SP08 to Archway from July 1, 2018 through August 30, 2018 at a cost of \$3,837.00
2. I make a motion to approve the interlocal agreement for the borrowing of buses with Clearview Regional High School District

**I. Superintendent's Report**

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
7/20/18	Citizens Bank Park - S.H.A.P.E.	Courtney Nicholson
7/26/18	Ventnor Beach - S.H.A.P.E.	Courtney Nicholson

2. Recommend the Board approve the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
B.N.	9/5/00	Franklin	MD	St. John of God/Archbishop Damiano	\$248.18
P.N.	4/20/00	Newfield	MD	Abilities Solutions Program	ESY: \$4,610.00 1-1 Job Coach: \$27.00/hour 18-19 SY: \$34,170.00
P.J.	2/14/99	Elk	MD	Abilities Solutions Program	ESY: \$4,610.00 18-19 SY: \$34,170.00
N.Z.	6/14/99	Franklin	MD	Yale, Cherry Hill	\$283.40
R.J.	5/18/99	Elk	MD	Bankbridge Regional School	ESY: \$4,235.00 18-19 SY: \$38,700.00

3. Recommend the Board acknowledge the receipt of the June 2018 HS/MS HIB report as presented
4. Recommend the Board approve the May 2018 HIB HS/MS report as presented last month
5. District Reports
  - a. Teacher Observations
  - b. Enrollment
  - c. Attendance:
    1. HS
    2. MS
  - d. Suspension:
    1. HS
    2. MS
  - e. Transportation
  - f. T&E/Curriculum/Monitoring/Staff Development
  - g. CST
  - h. Supervisors' Reports
    1. Mrs. Ferrucci
    2. Mr. Schoudt
    3. Mrs. Lomon

- i. Principals' Educational Activities
  - 1. High School
  - 2. Middle School
- j. Nurses' Reports
  - 1. High School
  - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
  - Dates:** 6/15/18 & 6/11/18
  - Times:** 9:45 am & 1:40 pm
  - Locations:** Main Panel & Lockout - H.S.
  
  - Dates:** 6/14/18 & 6/14/18
  - Times:** 11:05 am & 10:10 am
  - Locations:** D-wing & Lockout - M.S.

**8. Executive Board Member's Report - Ms. Kathie Catucci - Chairperson**

- A. Legislative Update

**9. School Business Administrator's Report**

- A. Recommend the Board approve the Resolution with the Alliance for Competitive Energy Services (ACES) to purchase electrical power through a cooperative purchasing group
- B. Recommend the Board approve the 2018-2019 school year Educational Staffing Services as listed:
  - 1. Mission One - paraprofessionals
  - 2. Source4Teachers - substitutes
- C. Recommend the Board approve the donation of three ELMO TT-12id Interactive Document Cameras from DuPont Chambers Works
- D. Recommend the Board approve the FY17-18 IDEA amendment

**10. Old Business**

- A.

**11. New Business**

- A.

**12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

**13. Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- A. Personnel - Superintendent Evaluation
- B. Personnel - Transportation Grievance

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on July 11, 2018.

\_\_\_\_\_  
Joseph Collins, Board Secretary

**14. Adjournment**

PG/mc  
Encl.