

REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, JULY 5, 2017 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER

Purpose: 2017-18 SCHOOL YEAR REGULAR BOARD MEETING FOR JULY-
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. President Mr. Mario Christina
Pres. Mrs. Kathie Catucci Mr. Garry Lightfoot
Mr. Nicholas Christian - Absent Mr. James Kelly
Mr. Gregory Coffin Mr. David Piccirillo
Mr. William DiMatteo - Absent Mr. Robert Scavelli - Absent

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Sentinel
Identified:

Statement: Board President Mario Christina read the following statement: "As President" of the Delsea Regional High School
Regular District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter
Session: 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. Mario Christina led the pledge of allegiance.

PRESENTATIONS:

None

MINUTES:

Aprv. Motion by Mr. Gregory Coffin, seconded by Mr. David Piccirillo to approve the minutes for the Regular and
Minutes: Executive session on June 7, 2016.

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

COMMUNICATIONS:

None

CITIZENS

Mr. Harry Kennedy questioned if the salary's listed on the Delsea Regional website are reflective of any salary's received from Elk Township.

Mr. Joseph Collins stated that yes they do reflect said salary's

COMMITTEES:

PERSONNEL COMMITTEE - Mr. Gregory Coffin

Aprv. H.
Divens 17-18
BB:

Based upon the recommendation of the Superintendent approved Helen Divens as the substitute administrator for the Bookbinder program for the 2017-2018 school year

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. D.
Veight
Dispatcher:

Based upon the recommendation of the Superintendent approved Diane Veight as the transportation dispatcher at a yearly salary of \$37,000.00 - effective July 6, 2017

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Absent

Mr. Mario Christina - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Absent

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. D.
Spatafore
Resignation:

Based upon the recommendation of the Superintendent approved the resignation of Diana Spatafore as media center aide - effective June 30, 2017

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. B.
Simione & K.
Armistead
Math Club:

Based upon the recommendation of the Superintendent approved the following 2017-2018 Schedule B Non-Athletic position as listed:

| <u>Activity</u> | <u>Resign</u> | <u>Assign</u> |
|----------------------------------|---------------|-----------------|
| Mathematics Club - Middle School | Brian Simione | Karen Armistead |

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. L.
McCaughin
ELA for
SHAPE:

Based upon the recommendation of the Superintendent approved Lauren McCaughin as the ELA teacher for 2017 summer SHAPE program

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Summer
Workshop/
Training:

Based upon the recommendation of the Superintendent approved the following to attend the 2017 summer workshop/training as listed:

| | |
|--|------------|
| Technology Analysis (Title II funds) - 5 days | |
| Kathy Assini | Dina Minor |

| | |
|---|--|
| Mentoring (Title II funds) - 1 day | |
| Matthew Murschell | |

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Summer
Curriculum
Development
Positions:

Based upon the recommendation of the Superintendent approved 2017 Curriculum Development summer positions as listed:

| | |
|-----------------------------|--------------------|
| <u>Math Revision</u> | |
| Math 7 | Kristine Jiannotti |
| Pre Algebra 7 | Kristine Jiannotti |

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Leave:

Based upon the recommendation of the Superintendent approved the following leaves of absence as listed:

| <u>Employee</u> | <u>Leave Requested</u> | <u>Federal Medical Leave Act</u> | <u>State Medical Leave Act</u> | <u>Sick Days</u> |
|-------------------------------|-------------------------------|--|--|---|
| Daniel McBride (custodian) | 6/23/17 through 7/21/17 | 6/23/17 through 7/21/17 | 6/23/17 through 7/21/17 | Paid leave 6/23/17 through 7/21/17 |
| Daniel McBride (custodian) | 8/7/17 through 10/2/17 | 8/7/17 through 10/2/17 (benefit 12 weeks) | 8/7/17 through 10/2/17 (benefit 12 weeks) | Unpaid leave 8/7/17 through 10/2/17 |
| Douglas Gibson (custodian) | 7/6/17 through 9/28/17 | 7/6/17 through 9/28/17 (benefit 12 weeks) | 7/6/17 through 9/28/17 (benefit 12 weeks) | Paid leave 7/6/17 through 9/26/17 Unpaid leave 9/27/17 through 9/28/17 |

Motion by Mr. Gregory Coffin, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Summer
Bus Drivers:

Based upon the recommendation of the Superintendent approved the following summer bus drivers as listed:

| | | | | |
|----------------|---------------------|-----------------|-----------------------|--------------------|
| Linda Bond | Joanne Conto | Samuel Hutson | Rosette Lewis | Barbara Pagliarini |
| Bobby Bright | Stacey Culbreath | Darlene Jackson | Christine McCorriston | Mary Richey |
| Salve Chipola | Marie Dewalt | Donna Jeffreys | Kimberly McLaughlin | Barbara Salcedo |
| Kimberly Clark | Michele Dell'Aringa | Diane Laspee | Joann Mills | Sharon Sheridan |
| Carol Simmons | Lisa Still | Shirley Swanson | Jerry Thompson | William Turner |

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Summer
Bus
Attendants:

Based upon the recommendation of the Superintendent approved the following summer bus attendants as listed:

| | | | | |
|------------------|--------------------|-------------------|--------------------|----------------|
| Deloris Anderson | Mary DeMarco | Colleen Donnelly | Julie Mistichelli | Thomas Wagner |
| Russell Anderson | Lawrence Deschler | Dorothy Greenwood | Dana Parker | Robin Watkin |
| Kathleen Auchman | Emilia DiBenedetto | Elaine Hanson | Kathleen Sacerdote | Lisa Whartenby |
| Lauren Bass | Michelle Dick | April Jones | Catherine Stein | |

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0
Mr. Nicholas Christian - Absent
Mr. William DiMatteo - Absent
Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Bus
Garage Work:

Based upon the recommendation of the Superintendent approved the following for bus garage work as listed:

| | | | | |
|-----------------------|---------------------|--------------|---------------|-------------------|
| Kathy Aunchman | Christina Bittle | Mike Carson | Salve Chipola | Lawrence Deschler |
| Christine McCorriston | Kimberly McLaughlin | Joanne Conto | Bobby Bright | William Turner |

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0
Mr. Nicholas Christian - Absent
Mr. William DiMatteo - Absent
Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. D.
Cliver 16-17
Channel 9:

Based upon the recommendation of the Superintendent approved Dan Cliver as the 2016-2017 Channel 9 content provider in the amount of \$4,500.00

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
Mrs. Kathie Catucci - Yes
Mr. Nicholas Christian - Absent
Mr. Mario Christina - Yes
Mr. Gregory Coffin - Yes
Mr. William DiMatteo - Absent
Mr. Garry Lightfoot - Yes
Mr. James Kelly - Yes
Mr. David Piccirillo - Yes
Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. D
Daigle 16-17
Web Design:

Based upon the recommendation of the Superintendent approved David Daigle as the 2016-2017 web designer for the Franklin Township web page in the amount of \$4,500.00

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
Mrs. Kathie Catucci - Yes
Mr. Nicholas Christian - Absent
Mr. Mario Christina - Yes
Mr. Gregory Coffin - Yes
Mr. William DiMatteo - Absent
Mr. Garry Lightfoot - Yes
Mr. James Kelly - Yes
Mr. David Piccirillo - Yes
Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. M. Cassidy
SHAPE Nurse: Based upon the recommendation of the Superintendent approved Margaret Cassidy as the nurse for the summer 2017 SHAPE program

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

BUDGET AND FINANCE COMMITTEE - Mr. James Kelly

Aprv. Board Secretary Report: Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

On File Superintendent's Office

Motion by Mr. James Kelly, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Treasurers Report: Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of May 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2017.

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv Board Sec. Cert: Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. James Kelly, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Board
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Report
of Transfers
May 2017:

Approved the Report of Transfer for May 2017

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Absent

Mr. Mario Christina - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Absent

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Bills:

Approved the monthly bill list as listed:

| | | |
|------|--|---------------|
| i. | <u>Bill Operating List July 2017</u> | \$ 417,663.84 |
| ii. | <u>Bill Operating List June 30, 2017</u> | \$ 421,921.41 |
| iii. | <u>Capital Projects</u> | \$ 77,308.01 |
| iv. | <u>Hand Checks</u> | \$ 24,831.06 |
| v. | <u>Cafe, Postage, Athletic Bills</u> | \$ 61,695.37 |

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Absent

Mr. Mario Christina - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Absent

Mr. Garry Lightfoot - Yes
 Mr. James Kelly - Yes
 Mr. David Piccirillo - Yes
 Mr. Robert Scavelli - Absent

Motion Carried Unanimously

EDUCATION COMMITTEE - Mr. Gregory Coffin

Aprv. Clinics/
Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

| <u>Name</u> | <u>Location</u> | <u>Workshop</u> | <u>Date</u> | <u>Reg. Fee</u> | <u>Mileage & Tolls</u> | <u>Lodging & Meals</u> | <u>Total</u> |
|---|--|--|-------------------------|--------------------|----------------------------|----------------------------|--------------|
| Carolyn Ferrucci | Kingsway High School | 2017 Sheltered English Instruction Summer Institute | 7/10/17 - 7/12/17 | | \$51.70 | | \$51.70 |
| †Elisa Lomon | FEA Conference Center, Monroe Twp., NJ | ASCD Models of Excellence: Using Google in a Student Centered Math Classroom | 7/24/17 | \$149.00 | \$35.64 | | \$184.64 |
| †Dr. Melissa Williams | Upper Dublin HS, Fort Washington, PA | "Defining Moments: Ethical Leadership for Equality" | 7/31/17 & 8/1/17 | \$250.00 | \$76.34 | | \$326.34 |
| †Elisa Lomon | Upper Dublin HS, Fort Washington, PA | "Defining Moments: Ethical Leadership for Equality" | 7/31/17 & 8/1/17 | \$250.00 | \$52.78 | | \$302.78 |
| †Paul Berardelli | Upper Dublin HS, Fort Washington, PA | "Defining Moments: Ethical Leadership for Equality" | 7/31/17 & 8/1/17 | \$250.00 | \$83.00 | | \$333.00 |
| †Fran Ciociola | Upper Dublin HS, Fort Washington, PA | "Defining Moments: Ethical Leadership for Equality" | 7/31/17 & 8/1/17 | \$250.00 | \$64.25 | | \$314.25 |
| †Jill Bryfogle | Upper Dublin HS, Fort Washington, PA | "Defining Moments: Ethical Leadership for Equality" | 7/31/17 & 8/1/17 | \$250.00 | \$84.40 | | \$334.40 |
| † Dr. Anner Thompson | Upper Dublin HS, Fort Washington, PA | "Defining Moments: Ethical Leadership for Equality" | 7/31/17 & 8/1/17 | \$250.00 | \$79.04 | | \$329.04 |
| †Helen Divens | Upper Dublin HS, Fort Washington, PA | "Defining Moments: Ethical Leadership for Equality" | 7/31/17 & 8/1/17 | \$250.00 | \$62.08 | | \$312.08 |
| †Dr. Piera Gravenor †Mike Nicholson †Jessica Schulz | Upper Dublin HS, Fort Washington, PA | "Defining Moments: Ethical Leadership for Equality" | 7/31/17 & 8/1/17 | \$250.00 (each) | | | \$750.00 |

| | | | | | | | |
|--------------------|--------------------------|---|---------|----------|---------|--|----------|
| Dr. Anner Thompson | Holiday Inn, Cherry Hill | Nutritional & Integrative Interventions for Mental Health Disorders | 8/16/17 | \$199.99 | \$17.86 | | \$217.85 |
| Dr. Anner Thompson | Holiday Inn, Cherry Hill | Animal-Assisted Interventions | 9/13/17 | \$199.99 | \$22.94 | | \$223.93 |

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

- Mrs. Kathie Catucci - Yes
- Mr. Nicholas Christian - Absent
- Mr. Mario Christina - Yes
- Mr. Gregory Coffin - Yes
- Mr. William DiMatteo - Absent
- Mr. Garry Lightfoot - Yes
- Mr. James Kelly - Yes
- Mr. David Piccirillo - Yes
- Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Rowen Students Practicum:

Based upon the recommendation of the Superintendent approved the following Rowan University student for the fall semester practicum in teaching and learning as listed:

| <u>Name</u> | <u>Dates</u> | <u>Subject</u> | <u>Cooperating Teacher</u> | <u>School</u> |
|--------------|---------------------|----------------|----------------------------|---------------|
| Jamie Cheeka | 10/30/17 - 12/21/17 | Health & PE | Linda Marchese | HS |

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

- Mr. Nicholas Christian - Absent
- Mr. William DiMatteo - Absent
- Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. 17-18 Tech. Crew:

Based upon the recommendation of the Superintendent approved the following students as tech crew for the 2017-2018 school year at \$8.44 per hour as listed (*pending working papers*):

1. Alyssa Repp
2. Alyssa Beebe
3. Wyatt DiGregorio
4. Eshika Patel
5. Emily Lancetta
6. Liliana Dougherty
7. Justin Dougherty
8. Stacey Underwood
9. Savannah Weyhmiller
10. Rebecca Kobik
11. Carley Valentino
12. Marika Maserka
13. Caitlyn Worley
14. Anthony Ratliff
15. Ethan Rappleye

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
Mrs. Kathie Catucci - Yes
Mr. Nicholas Christian - Absent
Mr. Mario Christina - Yes
Mr. Gregory Coffin - Yes
Mr. William DiMatteo - Absent
Mr. Garry Lightfoot - Yes
Mr. James Kelly - Yes
Mr. David Piccirillo - Yes
Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. E.
Rappleye
16-17 Tech
Crew:

Based upon the recommendation of the Superintendent approved Ethan Rappleye as student tech crew for the 2016-2017 school year at \$8.38 per hour

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
Mrs. Kathie Catucci - Yes
Mr. Nicholas Christian - Absent
Mr. Mario Christina - Yes
Mr. Gregory Coffin - Yes
Mr. William DiMatteo - Absent
Mr. Garry Lightfoot - Yes
Mr. James Kelly - Yes
Mr. David Piccirillo - Yes
Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Dr. G.
McCloskey
Evaluation:

Based upon the recommendation of the Superintendent approved Dr. George McCloskey to conduct an evaluation for student C.L., not to exceed \$4,500.00

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
Mrs. Kathie Catucci - Yes
Mr. Nicholas Christian - Absent
Mr. Mario Christina - Yes
Mr. Gregory Coffin - Yes
Mr. William DiMatteo - Absent
Mr. Garry Lightfoot - Yes
Mr. James Kelly - Yes
Mr. David Piccirillo - Yes
Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. P2
FY18 Perkins
Grant:

Based upon the recommendation of the Superintendent approved the submission of Phase 2 of the FY18 Perkins grant

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent
 Mr. William DiMatteo - Absent
 Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv.
 Submission
 FY18 IDEA
 Grant:

Based upon the recommendation of the Superintendent approved the submission of the FY18 IDEA grant

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent
 Mr. William DiMatteo - Absent
 Mr. Robert Scavelli - Absent

Motion Carried Unanimously

POLICY - Mrs. Kathie Catucci

Aprv. Policy/
 Regulations:

Based upon the recommendation of the Superintendent approved the following policies and regulations as listed:

| | |
|------------------|---|
| Policy #1240 | Evaluation of Superintendent (M) (Revised) |
| Regulation #1240 | Evaluation of Superintendent (M) (Revised) |
| Policy #1511 | Board of Education Website Accessibility (<i>New</i>) |
| Policy #3126 | District Mentoring Program (Revised) |
| Regulation #3126 | District Mentoring Program (Revised) |
| Policy #3221 | Evaluation of Teachers (M) (Revised) |
| Regulation #3221 | Evaluation of Teachers (M) (Revised) |
| Policy #3222 | Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised) |
| Regulation #3222 | Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised) |
| Policy #3223 | Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised) |
| Regulation #3223 | Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised) |
| Policy #3224 | Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised) |
| Regulation #3224 | Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised) |
| Policy #3240 | Professional Development for Teachers and School Leaders (M) (Revised) |
| Regulation #3240 | Professional Development for Teachers and School Leaders (M) (Revised) |
| Policy #5610 | Suspension (M) (Revised) |
| Regulation #5610 | Suspension (M) (Revised) |
| Policy #5620 | Expulsion (M) (Revised) |
| Policy #7424 | Bed Bugs (<i>New</i>) |

| | |
|------------------|--|
| Regulation #7424 | Bed Bugs <i>(New)</i> |
| Policy #7461 | District Sustainability Policy <i>(New)</i> |
| Policy #7446 | School Security Program <i>(New)</i> |
| Policy #8505 | Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised) |

Motion by Mrs. Kathie Catucci, seconded by Mr. Gregory Coffin

Mr. James Kelly stated that Policy #1240 should be tabled and reviewed

Voice Roll Call Vote

Yes – 5 No - 1 Abstentions – 0

Mr. James Kelly – No (Policy #1240 & Regulation #1240)

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried

FACILITIES/ATHLETIC – Mr. Garry Lightfoot

Aprv. Athletic Positions:

Based upon the recommendation of the Superintendent approved the following athletic positions as listed:
(All coach hiring is pending completion of required state paperwork)

| <u>Name</u> | <u>Sport</u> | <u>Action</u> |
|-------------------|-----------------------------------|---------------|
| Mark Deal | Assistant Freshman Football Coach | Assign |
| Brian Carione | Volunteer Freshman Football Coach | Assign |
| Brian McCann | Assistant Football Coach | Assign |
| Lloyd Pearson | Volunteer Girls Tennis Coach | Assign |
| Steve Casamassima | Volunteer Boys Soccer Coach | Assign |

Motion by Mr. Garry Lightfoot, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. NJSIAA Membership:

Based upon the recommendation of the Superintendent approved Delsea Regional High School District to be a member of the NJSIAA

Motion by Mr. Garry Lightfoot, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0
Mr. Nicholas Christian - Absent
Mr. William DiMatteo - Absent
Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. NJSIAA Annual Dues: Based upon the recommendation of the Superintendent approved the NJSIAA annual dues in the amount of \$2,150.00

Motion by Mr. Garry Lightfoot, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0
Mr. Nicholas Christian - Absent
Mr. William DiMatteo - Absent
Mr. Robert Scavelli - Absent

Motion Carried Unanimously

BUILDING AND GROUNDS COMMITTEE – Mr. William DiMatteo

None

CAFETERIA COMMITTEE – Mr. Garry Lightfoot

Aprv. Café Report for May 2017: Based upon the recommendation of the Superintendent approved the following cafeteria report for May 2017 as listed:

| | |
|------------------------------------|-----------------------|
| Total Income | \$ 89,100.92 |
| Total Expense | \$ (85,971.86) |
| Net Income or (Loss) | \$ 3,129.06 |
| Average Daily Attendance | 1614 |
| Average Daily Participation | 831 |
| Percentage of Participation | 0.51 |

Motion by Mr. Garry Lightfoot, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0
Mr. Nicholas Christian - Absent
Mr. William DiMatteo - Absent
Mr. Robert Scavelli - Absent

Motion Carried Unanimously

TRANSPORTATION – Mr. David Piccirillo

Aprv. ESY Trans. Jointures: Based upon the recommendation of the Superintendent approved the following transportation jointures for the 2017-2018 ESY school year as listed:

- a. Jointure with Franklin Township School District to transport 1 Franklin student, along with 3 Delsea students on Delsea’s Route SP16 to Yale Voorhees from July 1, 2017 through August 31, 2017 at a cost of \$2,945.00
- b. Jointure with Franklin Township School District to transport 1 Franklin student, along with 6 Delsea students on Delsea’s Route SP15 to St. John of God/Abilities Center from July 1, 2017 through August 31, 2017 at a cost of \$2,164.00

- c. Jointure with Franklin Township School District to transport 1 Franklin student, along with 6 Delsea students on Delsea's Route SP11 to Bankbridge Elementary from July 1, 2017 through August 31, 2017 at a cost of \$1,298.00
- d. Jointure with Elk Township School District to transport 1 Elk student, along with 3 Delsea students on Delsea's Route SP16 to Yale Voorhees from July 1, 2017 through August 31, 2017 at a cost of \$2,945.00
- e. Jointure with Elk Township School District to transport 1 Elk student, along with 7 Delsea students on Delsea's Route SP10 to Bankbridge Developmental Center from July 1, 2017 through August 31, 2017 at a cost of \$1,136.00
- f. Jointure with Elk Township School District to transport 1 Elk student, along with 8 Delsea students on Delsea's Route SP04 to Pinelands from July 1, 2017 through August 31, 2017 at a cost of \$1,600.00
- g. Jointure with Pitman School District to transport 1 Pitman student, along with 6 Delsea students on Delsea's Route SP15 to St. John of God/Abilities Center from July 1, 2017 through August 31, 2017 at a cost of \$2,164.00
- h. Jointure with Pitman School District to transport 1 Pitman student, along with 3 Delsea students on Delsea's Route SP12 to Bancroft from July 1, 2017 through August 31, 2017 at a cost of \$4,120.00
- i. Jointure with Pitman School District to transport 2 Pitman students, along with 6 Delsea students on Delsea's Route SP10 to Bankbridge Developmental Center from July 1, 2017 through August 31, 2017 at a cost of \$2,272.00
- j. Jointure with Pitman School District to transport 1 Pitman student, along with 5 Delsea students on Delsea's Route SP01 to Abilities Center from July 1, 2017 through August 31, 2017 at a cost of \$2,553.00
- k. Jointure with Pitman School District to transport 1 Pitman student, along with 7 Delsea students on Delsea's Route SP02 to Yale Cherry Hill from July 1, 2017 through August 31, 2017 at a cost of \$2,462.00
- l. Jointure with Pitman School District to transport 3 Pitman students, along with 5 Delsea students on Delsea's Route SP05 to Bankbridge N-S/Career Center from July 1, 2017 through August 31, 2017 at a cost of \$3,600.00
- m. Jointure with Clayton School District to transport 5 Clayton students, along with 0 Delsea students on Delsea's Route SP14 to Clifford School from July 1, 2017 through August 31, 2017 at a cost of \$7,575.00
- n. Jointure with Clayton School District to transport 4 Clayton students, along with 3 Delsea students on Delsea's Route SP11 to Bankbridge Elementary from July 1, 2017 through August 31, 2017 at a cost of \$5,192.00
- o. Jointure with Clayton School District to transport 1 Clayton student, along with 7 Delsea students on Delsea's Route SP10 to Bankbridge Developmental Center from July 1, 2017 through August 31, 2017 at a cost of \$1,136.00
- p. Jointure with Clayton School District to transport 2 Clayton students, along with 6 Delsea students on Delsea's Route SP02 to Yale Cherry Hill/Ellisburg from July 1, 2017 through August 31, 2017 at a cost of \$4,924.00
- q. Jointure with Clayton School District to transport 2 Clayton students, along with 7 Delsea students on Delsea's Route SP04 to Pinelands from July 1, 2017 through August 31, 2017 at a cost of \$3,200.00
- r. Jointure with Clayton School District to transport 4 Clayton students, along with 4 Delsea students on Delsea's Route SP05 to Bankbridge N-S/Career Center from July 1, 2017 through August 31, 2017 at a cost of \$4,800.00
- s. Jointure with Clayton School District to transport 4 Clayton students, along with 3 Delsea students on Delsea's Route SP06 to Archway Upper from July 1, 2017 through August 31, 2017 at a cost of \$8,484.00
- t. Jointure with Clayton School District to transport 1 Clayton student, along with 3 Delsea students on Delsea's Route SP16 to Yale Voorhees from July 1, 2017 through August 31, 2017 at a cost of \$2,945.00
- u. Jointure with Newfield School District to transport 2 Newfield students, along with 6 Delsea students on Delsea's Route SP13 to Bankbridge N-S from July 1, 2017 through August 31, 2017 at a cost of \$2,776.00
- v. Jointure with Newfield School District to transport 1 Newfield student, along with 6 Delsea students on Delsea's Route SP11 to Bankbridge Elementary from July 1, 2017 through August 31, 2017 at a cost of \$1,298.00

- w. Jointure with Newfield School District to transport 1 Newfield student, along with 7 Delsea students on Delsea's Route SP10 to Bankbridge Developmental from July 1, 2017 through August 31, 2017 at a cost of \$1,136.00
- x. Jointure with Newfield School District to transport 1 Newfield student, along with 7 Delsea students on Delsea's Route SP02 to Yale Ellisburg from July 1, 2017 through August 31, 2017 at a cost of \$2,462.00
- y. Jointure with Washington Township School District to transport 1 Washington Township student, along with 3 Delsea students on Delsea's Route SP16 to Yale Voorhees from July 1, 2017 through August 31, 2017 at a cost of \$2,945.00
- z. Jointure with Washington Township School District to transport 3 Washington Township students, along with 3 Delsea students on Delsea's Route SP15 to St. John of God/Abilities Center from July 1, 2017 through August 31, 2017 at a cost of \$6,492.00
- aa. Jointure with Washington Township School District to transport 1 Washington Township student, along with 6 Delsea students on Delsea's Route SP11 to Bankbridge Elementary from July 1, 2017 through August 31, 2017 at a cost of \$1,298.00
- bb. Jointure with Washington Township School District to transport 1 Washington Township student, along with 4 Delsea students on Delsea's Route SP08 to Archway Lower from July 1, 2017 through August 31, 2017 at a cost of \$3,464.00
- cc. Jointure with Washington Township School District to transport 5 Washington Township students, along with 5 Delsea students on Delsea's Route SP04 to Pinelands from July 1, 2017 through August 31, 2017 at a cost of \$7,200.00
- dd. Jointure with Washington Township School District to transport 4 Washington Township students, along with 4 Delsea students on Delsea's Route SP02 to Yale Cherry Hill/Ellisburg from July 1, 2017 through August 31, 2017 at a cost of \$9,848.00
- ee. Jointure with Washington Township School District to transport 2 Washington Township students, along with 4 Delsea students on Delsea's Route SP01 to Durand from July 1, 2017 through August 31, 2017 at a cost of \$6,874.00
- ff. Jointure with Washington Township School District to transport 5 Washington Township students, along with 1 Delsea student on Delsea's Route SP12 to Bancroft from July 1, 2017 through August 31, 2017 at a cost of \$13,735.00
- gg. Jointure with Glassboro School District to transport 1 Glassboro student, along with 5 Delsea students on Delsea's Route SP01 to Durand from July 1, 2017 through August 31, 2017 at a cost of \$3,437.00
- hh. Jointure with Monroe Township School District to transport 1 Monroe student, along with 7 Delsea students on Delsea's Route SP13 to Bankbridge N-S from July 1, 2017 through August 31, 2017 at a cost of \$1,388.00
- ii. Jointure with Greater Egg Harbor School District to transport 1 Greater Egg Harbor student, along with 7 Delsea students on Delsea's Route SP13 to Bankbridge N-S from July 1, 2017 through August 31, 2017 at a cost of \$1,388.00
- jj. Jointure with Mainland Regional School District to transport 1 Mainland student, along with 6 Delsea students on Delsea's Route SP06 to Archway Upper from July 1, 2017 through August 31, 2017 at a cost of \$2,121.00
- kk. Jointure with Irvington School District to transport 1 Irvington student, along with 6 Delsea students on Delsea's Route SP06 to Archway Upper from July 1, 2017 through August 31, 2017 at a cost of \$2,121.00
- ll. Jointure with Woodbridge School District to transport 1 Woodbridge student, along with 8 Delsea students on Delsea's Route SP04 to Pinelands from July 1, 2017 through August 31, 2017 at a cost of \$1,600.00
- mm. Jointure with Passaic School District to transport 1 Passaic student, along with 5 Delsea students on Delsea's Route SP03 to Bankbridge North from July 1, 2017 through August 31, 2017 at a cost of \$1,855.00
- nn. Jointure with Millville School District to transport 1 Millville student, along with 6 Delsea students on Delsea's Route SP06 to Archway Upper from July 1, 2017 through August 31, 2017 at a cost of \$2,121.00

Motion by Mr. David Piccirillo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Donated Bus: Based upon the recommendation of the Superintendent approved the acceptance of a donated bus from Franklin Township Board of Education

Motion by Mr. David Piccirillo, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

SUPERINTENDENT'S REPORT - Dr. Piera Gravenor

Aprv. Field Trips: Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

| Date | Location | Name |
|---------|---|--------------------|
| 7/19/17 | Edelman Planetarium, Rowan University - SHAPE | Courtney Nicholson |
| 7/27/17 | North Ventnor Beach - SHAPE | Courtney Nicholson |
| 8/5/17 | J. Birney Crum Stadium, Allentown, PA - Marching Band | Vincent DuBeau |
| 9/29/17 | GCIT - Club Interact | Linda Lawyer |

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. Spec. Ed. Placement: Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:

| Initials | DOB | Township | Classification | School | Contracted Educational Tuition - Per Diem |
|----------|----------|----------|----------------|--|---|
| F.H. | 12/16/00 | Elk | MD | Bankbridge | 17-18 SY: \$39,600.00 ESY: \$4,140.00 |
| R.L. | 7/13/02 | Franklin | OHI | Home Instruction | N/A |
| Y.S. | 11/29/98 | Franklin | MD | Home Instruction | N/A |
| Y.S. | 11/29/98 | Franklin | MD | Atlantic County Special Services School District | ESY: \$4,500.00 \$550.00/week (4 weeks) \$575.00/week (1:1 aide) 17-18 SY: \$88,200.00 Tuition: \$40,140.00 1:1 Aide \$41,940.00 |

| | | | | | |
|--|--|--|--|--|---|
| | | | | | Out-of-County fee: \$6,120.00 Total: \$92,700.00 |
|--|--|--|--|--|---|

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Absent

Mr. Mario Christina - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Absent

Mr. Garry Lightfoot - Yes

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. FRS
Resolution:

Based upon the recommendation of the Superintendent approved the Future Ready Schools Resolution

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv June
HIB:

Based upon the recommendation of the Superintendent approved the receipt of the June 2017 HS/MS HIB report as presented

See Page(s) _____ of minutes

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. May
HIB:

Based upon the recommendation of the Superintendent approved the May 2017 HS/MS HIB report as presented last month

Motion by Mr. Gregory Coffin, seconded by Mrs. Kathie Catucci

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

DISTRICT REPORTS:

- A. * Teacher Observation
- B. * Attendance/Enrollment
- C. * Suspension
 - 1. HS
 - 2. MS
- D. * Transportation
- E. * T&E/Curriculum/Monitoring/Staff Development
- F. * CST
- G. * Supervisors' Reports:
 - Mrs. Ferrucci
 - Mr. Schoudt
 - Mrs. Lomon
- H. Principals Educational Activities
 - High School
 - Middle School
- I. Nurses' Reports
 - High School
 - Middle School
- J. Guidance
- K. * Maintenance
- L. Fire Drills/Crisis Drills
 - Dates:** 6/22/17 & 6/6/17
 - Times:** 10:24 a.m. & 8:35 a.m.
 - Locations:** Main Panel & Lockdown –H.S.
 - Dates:** 6/13/17 & 6/8/17
 - Times:** 10:43 a.m. & 12:40 p.m.
 - Locations:** Kitchen & Lockout – M.S.

*On File Superintendent's Office

EXECUTIVE BOARD MEMBERS REPORT - Mr. David Piccirillo

Legislative Update

SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Joseph Collins

Aprv. Ratification of DEA Agreement: Based upon the recommendation of the Superintendent approved the ratification of the agreement between the Delsea Education Association and Delsea Regional High School District for the term of July 1, 2017 through June 30, 2022

Motion by Mr. Mario Christina, seconded by Mr. Gregory Coffin

Roll Call Vote

- Yes - 6 No - 0 Abstentions – 0
- Mrs. Kathie Catucci - Yes
- Mr. Nicholas Christian - Absent
- Mr. Mario Christina - Yes
- Mr. Gregory Coffin - Yes
- Mr. William DiMatteo - Absent
- Mr. Garry Lightfoot - Yes
- Mr. James Kelly - Yes
- Mr. David Piccirillo - Yes
- Mr. Robert Scavelli - Absent

Motion Carried Unanimously

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS

Ms. Leah Vassallo questioned if the amount was approved to be paid to channel 9 for work done in 16/17
Dr. Piera Gravenor stated that it was approved

Mr. Dave Dugan requested Delsea Regional transportation provide transportation for youths participating in fire camp to Delaware

Dr. Piera Gravenor stated that Delsea would happily help, and that the dates of said events be emailed

EXECUTIVE SESSION:

Executive Session Begins 7:52 p.m.:

Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:47 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- A. Personnel**
- B. Contract Negotiations**

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on June 7, 2017.

Joseph M. Collins,
Board Secretary

Motion by Mr. Mario Christina, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Adjourn Executive: Motion by Mr. Mario Christina, seconded by Mr. David Piccirillo that the executive session be adjourned at 8:47 p.m.

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Aprv. SRO Agreement: Based upon the recommendation of the Superintendent approved entering into an agreement with Franklin Township to appoint a mutually agreed upon School Resource Officer

Motion by Mr. Mario Christina, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Adjourn Regular: Motion by Mr. Mario Christina, seconded by Mr. Gregory Coffin that the meeting be adjourned at 8:49 p.m.

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. William DiMatteo - Absent

Mr. Robert Scavelli - Absent

Motion Carried Unanimously

Sincerely,

Joseph M. Collins
Business Administrator
Board Secretary