

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**MARCH 2, 2016**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL – 7:30 P. M.**

**\*Updated information will have an asterisk in front of it**

**1. Call to order - 7:30 P.M.**

As President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “South Jersey Times”, “The Sentinel” and “The Daily Journal” as well as the Municipal Clerks of Elk and Franklin Townships

**2. Pledge of Allegiance**

**3. Presentations**

- A. State of the Schools presentation - Dr. Nora Gannon-Slater
- B. Delsea Theatre - Mrs. Christine Dougherty

**4. Reading of the Minutes**

- A. [Regular Session](#) 2/3/16
- B. [Executive Session](#) 2/3/16

**5. Communications**

- A.

**6. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

**7. Committees:**

**A. Curriculum/Finance**

**1. Personnel - Mr. Greg Coffin - Chairperson**

Based upon recommendation of the Superintendent:

- a. I make a motion to approve Cindy Mendenhall as the Alternative School nurse for three days a week at \$35.00 per hour - effective February 8, 2016
- b. I make a motion to approve Kim Hollywood as the Alternative School nurse for two days a week at \$35.00 per hour - effective February 8, 2016

- c. I make a motion to approve Mike Nicholson as the Affirmative Action Officer and Title IX Officer
- d. I make a motion to approve Marge Cassidy as a substitute nurse for the Alternative School for the 2015-2016 school year
- e. I make a motion to approve the resignation of Kevin Pratt custodian - effective February 16, 2016
- f. I make a motion to approve the resignation of Donald Brown, mechanic - effective March 7, 2016
- \*g. I make a motion to approve the resignation of Khayree Connors-McChristian as night security for the middle school - effective March 11, 2016
- h. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Amanda Miduski (teacher)	12 week intermittent	12 week intermittent	12 week intermittent	Paid/Unpaid leave based on sick days available

**2. Budget and Finance - Mr. James Kelly - Chairperson**

- a. I make a motion to approve the [Board Secretary Report](#) in accordance with 18A:17-36 and 18A: 17-9 for the month of January 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- b. I make a motion to approve the [Treasurer's Report](#) in accordance with 8A:17-36 and 18A:17-9 for the month of January 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2016
- c. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
- d. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- e. I make a motion to approve the [Report of the Transfer](#) for January 2016

f. I make a motion to approve the following bills as listed:

i.	<a href="#">Bill Operating List</a>	\$ 948,577.61
ii.	<a href="#">Capital Projects</a>	\$ 32,817.50
iii.	<a href="#">Hand Checks</a>	\$ 60,665.59
iv.	<a href="#">Cafe &amp; Athletic Bills</a>	\$ 68,066.73

**3. Education - Mr. Nicholas Christian - Chairperson**

a. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging</u>	<u>Total</u>
*Laura Jones *Paul Berardelli	Trenton	Final Pilot Convening	3/16/16	No Cost			No Cost
Mollie Huntsinger	Cumberland County College	District Test Coordinator - 2016 PARCC Training	3/1/16	No Cost	\$11.16		\$11.16
Denise Arizzi Brian Theurer *Keith Allonardo	Woodbury High School	Differentiated Instruction Strategies Workshop for Secondary ELA and Social Studies Classrooms	3/11/16	No Cost			No Cost
†Cindy Mendenhall	The Weston, Mt. Laurel	Health Care: High Stakes & High Standards by Cooper in School	3/15/16	\$45.00	\$12.40		\$57.40
†Tara Kern	The Weston, Mt. Laurel	Health Care: High Stakes & High Standards by Cooper in School	3/15/16	\$45.00			\$45.00
Lakishia Powell *Lou Neglia *Dave Doyle	GCIT	CloudBound K12	3/17/16	No Cost			No Cost
Linda Lawyer	Richard Stockton University	School Climate & Anti Bullying Conference	3/25/16 3/26/16	No Cost			No Cost

*Dr. Thompson	The Mansion, Voorhees	Response to Intervention Model for Effective Response to Intervention Plan	4/4/16	\$239.00		\$13.39	\$252.39
Lakishia Powell	EIRC	Student Centered Classrooms for Today's Student	5/23/16	No Cost			No Cost

(†Paid for with Title II monies)

- b. I make a motion to approve the following graduate coursework as listed:
  - 1. Lisa Dolby - \$2,604.00
- c. I make a motion to approve the following staff to chaperone the senior trip on April 15, 2016 through April 19, 2016 as listed:
  - 1. Kimberly Kelly
  - 2. Patricia Gaetano
  - 3. Joseph Pepitone
  - 4. Beverly Cunliffe
  - 5. Brian D'Ottavio
  - 6. Michele Hill
  - 7. Kenneth Schoudt
  - 8. Paul Berardelli
- d. I make a motion to approve the acceptance of the NJ Achievement Coaches grant in the amount of \$30,000.00
- e. I make a motion to approve Dyslexia training for Child Study Team, two hours at \$75.00 per hour

**4. Policy - Mr. David Piccirillo - Chairperson**

- a. I make a motion to approve the following mandated policies and regulations as listed:

Policy No. 2411	<a href="#">Guidance Counseling</a> (formerly 237)
Regulation No. 2411	<a href="#">Guidance and Counseling</a> (formerly 2370)
Regulation No. 1510	<a href="#">Rights of Persons with Handicaps or Disabilities/Non-Discrimination</a> (M)
Regulation No. 2260	<a href="#">Affirmative Action Program for School and Classroom Practices Compliant Procedure</a> (M)
Regulation No. 5750	<a href="#">Equal Educational Opportunity Complaint Procedure</a> (M)
Policy No. 5755	<a href="#">Equity in Educational Programs and Services</a> (M)

**B. Facilities/Athletic**

**1. Athletic - Mr. Garry Lightfoot - Chairperson**

- a. None

**2. Building and Grounds - Mr. William DiMatteo - Chairperson**

- a. I make a motion to approve the facility requests as listed:

<b>Name of Person/Organization</b>	<b>Facilities Requested</b>	<b>Date Requested</b>	<b>Time</b>
GSACS - Donald Netz <i>(pending insurance certificate)</i>	Track, infield, stands, bathrooms, parking & long jump pit	5/6/16	8:00am - 3:00pm
Juried Art Show - Pam DeRose	HS Media Center	4/21/16	6:00pm
Franklin Township Police Department - James Riley <i>(pending insurance certificate)</i>	MS Gym	Wednesdays	7:00pm - 10:00pm

**3. Cafeteria - Mr. Robert Scavelli - Chairperson**

- a. I make a motion to approve the following cafeteria report for January 2016 as listed:

<b>Total Income</b>	<b>\$ 66,774.15</b>
<b>Total Expense</b>	<b>\$ (67,486.10)</b>
<b>Net Income or (Loss)</b>	<b>\$ (711.95)</b>
<b>Average Daily Attendance</b>	<b>1617</b>
<b>Average Daily Participation</b>	<b>747</b>
<b>Percentage of Participation</b>	<b>0.46</b>

- b. I make a motion to approve a \$0.10 increase in student lunches from \$2.65 to \$2.75 and an increase in breakfast prices from \$1.40 to \$1.50 for the 2016-2017 school year

**C. Transportation - Mr. Mario Christina - Chairperson**

- 1. I make a motion to approve the following transportation jointures as listed:
  - a. Jointure with GCSSSD to transport 1 GCSSSD student, along with 8 Delsea students on Delsea's Route SP09 to Thomas E. Bowe School from February 16, 2016 through June 30, 2016 at a cost of \$1,760.00
  - b. Jointure with Linden School District to transport 1 Linden student, along

with 8 Delsea students on Delsea’s Route SP05 to Bankbridge from February 9, 2016 through June 30, 2016 at a cost of \$1,594.80

- c. Jointure with Deptford School District to transport 1 Deptford student, along with 9 Delsea students on Delsea’s Route SP06 to Archway from September 14, 2015 through June 30, 2016 at a cost of \$6,768.00
- d. Jointure with Franklin Township School District to transport 1 Franklin student, along with 9 Delsea students on Delsea’s Route SP04 to Pinelands from February 18, 2016 through June 30, 2016 at a cost of \$1,571.70
- \*e. Jointure with GCSSSD to transport 1 Franklin Township student, along with 3 Delsea students on Delsea’s Route DMS21 to Main Road School from March 7, 2016 through June 30, 2016 at a cost of \$7,097.00
- \*f. Jointure with Millville School District to transport 1 Millville student, along with 7 Delsea students on Delsea’s Route SP07 to Archway School from February 29, 2016 through June 30, 2016 at a cost of \$2,556.00
- \*g. Jointure with Pitman School District to transport 1 Pitman student, along with 3 Delsea students on Delsea’s Route SP13 to Shady Lane School from March 3, 2016 through June 30, 2016 at a cost of \$3,591.60
- \*h. Jointure with State of New Jersey to transport 1 State student, on Delsea’s Route SP15 to Pinelands from March 1, 2016 through June 30, 2016 at a cost of \$18,064.00
- \*i. Jointure with Glassboro School District to transport 1 Glassboro student, along with 7 Delsea students on Delsea’s Route SP09 to Thomas E. Bowe School from March 3, 2016 through June 30, 2016 at a cost of \$1,460.20

**D. Bond Referendum - Mario Christina - Chairperson**

- 1. Update - Greyhawk [monthly report](#)

**E. Superintendent's Report**

- 1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
*3/2/16	MS BCL - United Artist/Regal Movie Theatre	Karen Armistead
*3/18/16	Mentor Conference Roundtable - Morgan State University, Baltimore MD	SSG Merritt
5/13/16	Fossil Park - Rowan University	Shannon Godfrey Karen Valla

- 2. Recommend the Board authorize the submission of the 2016-2019 Comprehensive Equity Plan

3. Recommend the Board approve the following special education tuition student placements as listed:

<b>Initials</b>	<b>DOB</b>	<b>Township</b>	<b>Classification</b>	<b>School</b>	<b>Contracted Educational Tuition - Per Diem</b>
C.G.	6/8/99	Franklin Twp.	ED	Home Instruction	N/A
S.T.	1/17/99	Elk Twp.	MD	Brookfield Academy	\$318.30
D.A.	2/4/01	Franklin Twp.	OI	Home Instruction	N/A
*A.K.	11/2/99	Franklin Twp.	MD	Holly Dell	\$376.40
*W.S.	3/11/99	Elk Twp.	ED	Home Instruction	N/A

- \*4. Recommend the Board approve the submission of the [PARCC Action Plan](#) to the NJ Department of Education
5. Recommend the Board approve the January 2016 HS/MS HIB report as presented last month
6. Recommend the Board acknowledge the receipt of the February 2016 [HS/MS](#) HIB report as presented
7. District Reports
- a. [Teacher Observations](#)
  - b. [Enrollment](#)
  - c. Attendance:
    1. HS
    2. MS
  - d. Suspension:
    1. [HS](#)
    2. [MS](#)
  - e. Transportation
  - f. [T&E/Curriculum/Monitoring/Staff Development](#)
  - g. [CST](#)
  - h. Supervisors' Reports
    1. [Mrs. Ferrucci](#)
    2. [Mr. Schoudt](#)
    3. [Mrs. Lomon](#)
  - i. Principals' Educational Activities
    1. [High School](#)
    2. [Middle School](#)
  - j. Nurses' Reports
    1. [High School](#)
    2. [Middle School](#)
  - k. [Guidance](#)
  - l. Maintenance

- m. Fire Drills/Crisis Drills:
  - Dates:** 2/22/16 & 2/25/16
  - Times:** 8:29 am & 9:30 am
  - Locations:** Main Panel & System Test - H.S.
  
  - Dates:** 2/26/16 & 2/26/16
  - Times:** 2:28 pm & 2:30 pm
  - Locations:** PA Announcement & Test of PA & 2-way radios

**8. Executive Board Member's Report - Mr. Dave Piccirillo - Chairperson**

- A. [Legislative Update](#)

**9. School Business Administrator's Report**

- A. None

**10. Old Business**

- A.

**11. New Business**

- A.

**12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

**13. Executive Session**

- A. Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and



**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**A.**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on March 2, 2016.

\_\_\_\_\_  
Joseph Collins, Board Secretary

#### **14. Adjournment**

PG/mc  
Encl.