

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**MARCH 7, 2018**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Presentations**

A. Anglers Club - Keith Allonardo

**4. Reading of the Minutes**

A. Regular Session 2/7/18

B. Regular Session 12/6/17 (*amended*)

**5. Communications**

A.

**6. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

**7. Committees:**

**A. Personnel - Ms. Kathie Catucci - Chairperson**

*(All hiring is pending completion of required state paperwork)*

1. I make a motion to approve Brian McGuigan as a substitute custodian at \$10.50 per hour - effective March 8, 2018
2. I make a motion to approve Darrin Stalling to chaperone the senior trip from April 13, 2018 to April 17, 2018

3. I make a motion to approve Jessica Ippolito as an alternative school ELA regular education enrichment teacher - effective March 8, 2018
4. I make a motion to approve the following staff for the 2017-2018 Schedule B Non-Athletic position as listed: *(will split stipend)*

<u>Activity</u>	<u>Name</u>
<b>Black Cultural League - M.S.</b>	Candace Wright - <i>assign</i>
	Adoree Devine- <i>assign</i>

5. I make a motion to approve the following staff changes for the 2017-2018 Schedule B Non-Athletic positions as listed:

<u>Activity</u>	<u>Name</u>
<b>Play Assistant - H.S.</b>	Bobby Bright - <i>resign</i>
	Christine Garnier - <i>assign</i>
<b>Rehearsal /Box Office Assistant - H.S.</b>	Christine Garnier - <i>resign</i>
	Bobby Bright - <i>assign</i>

6. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Mary Merlino (transportation)	2/14/18 through 5/16/18	2/14/18 through 5/16/18 (benefit 12 weeks)	2/14/18 through 5/16/18 (benefit 12 weeks)	Paid leave 2/14/18 through 3/9/18 Unpaid leave 3/12/18 through 5/16/18
Marie DeWalt (transportation)	3/6/18 through 4/30/18	N/A	N/A	Paid leave 3/6/18 to 4/30/18 Unpaid leave N/A
Amanda Miduski (teacher)	2/6/18 through 2/6/19	Intermittent Leave	Intermittent Leave	Based upon days available

7. I make a motion to approve the following salary adjustments as follows, effective March 1, 2018
  - a. Tom Leone - \$55,000.00
  - b. Gavin Hawkes - \$40,000.00
  - c. Brianna Price - \$32,500.00

**B. Budget and Finance - Mr. James Kelly - Chairperson**

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of January 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 8A:17-36 and 18A:17-9 for the month of January 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2018
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for January 2018
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$1,505,597.65
ii.	<u>Hand Checks</u>	\$19,749.25
iii.	<u>Cafeteria and Athletic Bills</u>	\$72,417.30

**C. Education - Mr. Nicholas Christian - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Jill Bryfogle Carolyn Ferrucci	Rider University, Lawrenceville	Rider Education Job Fair	3/1/18	\$50.00	\$40.92		\$90.92
Timothy Keck Melissa Pilitowski	Sheraton Hotel, Atlantic City	PARCC Training	3/8/18	No Cost	\$13.33 (each)		\$26.66
Pamela DeRose	Seneca High School, Tabernacle	High School Art Teacher PD	3/13/18	No Cost	\$21.70		\$21.70

†Jill Bryfogle	Rohrer Center, Camden County College, Cherry Hill	Writing Useful IEP's	3/13/18	\$149.00			\$149.00
Ken Schoudt	Golden Nugget Resort, Atlantic City	DAANJ State Conference	3/12/18 - 3/16/18	<i>previously approved</i>	<i>previously approved</i>	\$297.00	\$297.00
†Lakishia Powell	Rowan College at Gloucester County	SJ Education & Workforce Development Conference	3/14/18	\$100.00			\$100.00
†Dr. Melissa Williams	Rowan College at Gloucester County	SJ Education & Workforce Development Conference	3/14/18	\$100.00	\$9.61		\$109.61
†Kimberly Kelly	Rutgers University, Piscataway	Good Ideas in Teaching Precalculus and Calculus	3/16/18	\$175.00	\$26.69		\$201.69
Salvatore Marchese	West Point, NY	Army Football Clinic	4/5/18 - 4/7/18	No Cost			No Cost
Felicia Seigel	Crowne Plaza Hotel, Cherry Hill	Spring General Membership Meeting & Seminar for SJ Choral Directors' Association	4/13/18	No Cost	\$4.65		\$4.65
†Kevin Thibault	Lancaster, Lebanon	Tech Talk Live	5/7/18 - 5/9/18	\$350.00	\$109.20	\$120.00	\$579.20
†Jill Bryfogle	Foundation for Educational Administration	Hot Issues in Special Education Law	6/6/18	No Cost	\$31.62		\$31.62

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve the course revision for Computer Science: Programming in Visual Basic
3. I make a motion to approve an amendment (line item transfer) to the FY18 Perkins grant in the amount of \$5,397.00

**D. Policy - Mr. David Piccirillo - Chairperson**

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy #5230</u>	Late Arrival and Early Dismissal - <i>Revised #508</i>
<u>Policy #5430</u>	Class Rank - <i>Revised #516</i>
<u>Policy #5700</u>	Student Rights - <i>Revised #523</i>
<u>Policy #5770</u>	Student Right of Privacy - <i>Revised #522</i>
<u>Policy #5880</u>	Public Performances by Students - <i>Revised #524</i>

2. I make a motion to abolish the following policies as listed:

<u>Policy #435</u>	Benefits
<u>Policy #503</u>	Entrance Age
<u>Policy #507</u>	Pupil Regulations
<u>Policy #518</u>	College Credit Bank Program

**E. Athletic - Mr. Garry Lightfoot - Chairperson**

1. I make a motion to approve the following athletic positions as listed:  
*(All coach hiring is pending completion of required state paperwork)*

<b><u>Name</u></b>	<b><u>Sport</u></b>	<b><u>Action</u></b>
Linda Marchese	Unified Spring Track & Field Volunteer	Assign
Sal Marchese	Unified Spring Track & Field Volunteer	Assign
Ronald Flaim	Unified Spring Track & Field Volunteer	Assign
David Allonardo	Unified Spring Track & Field Volunteer	Assign
Abigale Bilinski	Unified Spring Track & Field Volunteer	Assign
Robert Briles	Unified Spring Track & Field Volunteer	Assign
Coryn Reed	Color Guard Volunteer	Assign
Kiersten Smith	Color Guard Volunteer	Assign
Samuel Teague	Baseball Assistant Coach	Assign
Dan Fimiani	Baseball Assistant Coach	Resign
Dan Fimiani	Volunteer Baseball Coach	Assign

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the following facility requests as listed:

*(All approvals are pending insurance certificates)*

<b>Name of Person/Organization</b>	<b>Facilities Requested</b>	<b>Date Requested</b>	<b>Time</b>
Franklin Township Spring Basketball - Joe Ingram	HS & MS Gymnasium	March - June 2018	6:30pm - 9:00pm
Anime Club Paint Fundraiser - Soyan Unkow	HS Cafeteria	4/14/18	8:00am - 1:00pm

**G. Cafeteria - Mr. Thomas Tobin - Chairperson**

1. I make a motion to approve the following cafeteria report for January 2018 as listed:

<b>Total Income</b>	<b>\$ 75,412.27</b>
<b>Total Expense</b>	<b>\$ (66, 092.24)</b>
<b>Net Income or (Loss)</b>	<b>\$ 9,320.03</b>
<b>Average Daily Attendance</b>	<b>1516</b>
<b>Average Daily Participation</b>	<b>1092</b>
<b>Percentage of Participation</b>	<b>72%</b>

**H. Transportation - Mr. Harry Kennedy - Chairperson**

1. I make a motion to approve the following transportation jointures for the 2017-2018 school year as listed:

- a. Jointure with Linden School District to transport 1 Linden student, along with 17 Delsea students on Delsea's Route SP04 to Pinelands from February 6, 2018 through June 30, 2018 at a cost of \$2,400.00
- b. Jointure with Palmyra School District to transport 1 Palmyra student, along with 6 Delsea students on Delsea's Route SP11 to Bankbridge Elementary from October 16, 2017 through June 30, 2018 at a cost of \$9,028.00
- c. Jointure with Clearview School District to transport 1 Clearview student, along with 7 Delsea students on Delsea's Route SP01 to Durand from February 01, 2018 through June 30, 2018 at a cost of \$4,420.00

- d. Jointure with Newark School District to transport 1 Newark student, along with 17 Delsea students on Delsea's Route SP04 to Bankbridge Elementary from February 20, 2018 through June 30, 2018 at a cost of \$2,200.00
  - e. Jointure with Gloucester County Special Services School District to transport 1 GCSSSD student, along with 6 Delsea students on Delsea's Route SP11 to Bankbridge Elementary from January 16, 2018 through June 30, 2018 at a cost of \$6,100.00
  - f. Jointure with Gloucester County Special Services School District to transport 1 GCSSSD student, along with 6 Delsea students on Delsea's Route SP15 to Shady Lane Elementary from December 14, 2017 through June 30, 2018 at a cost of \$6,100.00
2. I make a motion to approve the following transportation jointure for the 2017-2018 school year
- a. Jointure with Clayton School District to transport 1 Delsea student, along with 1 Clayton Student on Clayton's Route SP13 to Delsea from January 29, 2018 through June 30, 2018 at a cost of \$9,828.00

**I. Superintendent's Report**

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<b>Date</b>	<b>Location</b>	<b>Name</b>
3/12/18	Rowan University - Sports Medicine	David Heyel
3/24/18	Lower Manhattan - Delta Eta Sigma	Tanya Mastrokyriakos
3/31/18	Philadelphia Magic Gardens - Art Mosaic Tour	Soyan Unkow
4/24/18	RCGC - Roadrunner Registration	Brian D'Ottavio
4/27/18	Morgan State University - M.E.N. Scholars	Sgt. James Merritt
4/30/18	New Jersey Institute of Technology - CAD	Carlos Castro

2. Recommend the Board approve the following special education tuition student placements as listed:

<b>Initials</b>	<b>DOB</b>	<b>Township</b>	<b>Classification</b>	<b>School</b>	<b>Contracted Educational Tuition - Per Diem</b>
B.J.	11/26/02	Franklin	OHI	Pineland Learning Center	\$295.52
B.T.	2/25/01	Franklin	MD	Pineland Learning Center	\$295.52
J.Z.	1/8/01	Elk	ED	Pineland Learning Center	\$295.52

G.D.	6/3/03	Elk	SLD	Pineland Learning Center	\$292.00
M.A.	3/11/00	Elk	ED	Archway - Atco Upper School	\$214.00

3. Recommend the Board acknowledge the receipt of the February 2018 HS/MS HIB report as presented

4. Recommend the Board approve the January 2018 HIB HS/MS report as presented last month

5. District Reports

a. Teacher Observations

b. Enrollment

c. Attendance:

1. HS

2. MS

d. Suspension:

1. HS

2. MS

e. Transportation

f. T&E/Curriculum/Monitoring/Staff Development

g. CST

h. Supervisors' Reports

1. Mrs. Ferrucci

2. Mr. Schoudt

3. Mrs. Lomon

i. Principals' Educational Activities

1. High School

2. Middle School

j. Nurses' Reports

1. High School

2. Middle School

k. Guidance

l. Maintenance

m. Fire Drills/Crisis Drills:

**Dates:** 2/21/18 & 2/23/18

**Times:** 1:00 pm & N/A

**Locations:** Main Panel & Test of Communication System in School- H.S.

**Dates:** 2/21/18 & 2/21/18

**Times:** 2:05 pm & N/A

**Locations:** Lobby & Test of Communication System in School- M.S.

**8. Executive Board Member's Report - Ms. Kathie Catucci - Chairperson**

A. Legislative Update

**9. School Business Administrator's Report**

A. Recommend the Board approve the execution of a power purchase agreement with Delsea Solar, LLC



10. **Old Business**

A.

11. **New Business**

A.

12. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

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13. **Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

A.

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on March 7, 2018.

\_\_\_\_\_  
Joseph Collins, Board Secretary

**14. Adjournment**

PG/mc  
Encl.