

**REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, NOVEMBER 2, 2016 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER**

Purpose: 2016-17 SCHOOL YEAR REGULAR BOARD MEETING FOR NOVEMBER-  
SEE PAGE (S) \_\_\_\_\_ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. President Kathie Catucci  
Pres. Mr. Nicholas Christian Mr. Garry Lightfoot - Absent  
Mr. Mario Christina - Absent Mr. James Kelly  
Mr. Gregory Coffin Mr. David Piccirillo  
Mr. William DiMatteo Mr. Robert Scavelli

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Identified: Sentinel

Statement: Board President Kathie Catucci read the following statement: "As President" of the Delsea Regional High School  
Regular District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231,  
Session: have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. William DiMatteo led the pledge of allegiance.

**PRESENTATIONS:**

Mrs. Jill Bryfogle and Mr. Fran Ciociola presented the EVVR reports for both the Middle School and High School

**MINUTES:**

Aprv. Motion by Mr. William DiMatteo, seconded by David Piccirillo to approve the minutes for the regular session on  
Minutes: October 5, 2016.

Questions:

Mr. James Kelly questioned the detail of the Newfield information in the minutes.  
Mrs. Kathie Catucci questioned if at this point more information could be added.  
Dr. Piera Gravenor stated that the minutes are a summary and not a transcript.

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions - 1

Mr. Nicholas Christian- Abstain

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

**COMMUNICATIONS:**

None

**CITIZENS**

Mrs. Bolinsky questioned if there is any way to bring back shop class to Delsea.  
Dr. Piera Gravenor stated that Delsea is investigating the cost and practicality of such class.

Mrs. Bolinsky questioned if anyone had attended the drug workshop that was held the previous week.

Dr. Piera Gravenor stated that Mr. Paul Berardelli had attended the workshop.

## **COMMITTEES:**

### **PERSONNEL COMMITTEE - Mr. Gregory Coffin**

Aprv. S.  
Tucker Sub.  
Nurse:

Based upon the recommendation of the Superintendent approved Simonette Tucker as a substitute school nurse at a previously approved rate for the 2016-2017 school year

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

#### Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

#### Motion Carried Unanimously

Aprv. Paras to  
Chaperone  
After School  
Activities:

Based upon the recommendation of the Superintendent approved the following paraprofessionals to chaperone after school activities for special education students as needed during the 2016-2017 school year as listed:

1. Pamela Berry
2. Joan Flack
3. Priscilla Martinez

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

#### Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

#### Motion Carried Unanimously

Aprv. T. Wolf  
Admin. Asst.  
to Asst. Sup.:

Based upon the recommendation of the Superintendent approved Theresa Wolf as administrative assistant to the assistant superintendent at a yearly salary of \$39,000 (*prorated*) - effective November 21, 2016 or sooner

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

#### Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

#### Motion Carried Unanimously

Aprv. Change  
in Degree for  
K. Assini:

Based upon the recommendation of the Superintendent approved the change in degree status for Kathy Assini from Step 15, MA+15 to Step 15, MA+30 – effective September 1, 2016

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

#### Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. Eliminating School Media Specialist: Based upon the recommendation of the Superintendent approved eliminating the position of School media specialist  
Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. Position of District Media Specialist: Based upon the recommendation of the Superintendent approved creating the position of district media specialist  
Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. A. Papiano District Media Specialist: Based upon the recommendation of the Superintendent approved Ann Papiano as the district media specialist at her current step and rate  
Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. B. Price Chromebook Tech.: Based upon the recommendation of the Superintendent approved Brianna Price as a Chromebook technician at a yearly salary of \$30,000 - effective November 15, 2016 or sooner  
Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. M.R. Gaines Jr. Retirement Resignation: Based upon the recommendation of the Superintendent approved the retirement resignation of Melvin R. Gaines, Jr., custodian - effective September 1, 2016

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0  
Mr. Garry Lightfoot – Absent  
Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. K. Perkins Resignation: Based upon the recommendation of the Superintendent approved the resignation of Keith Perkins, custodian - effective November 30, 2016

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0  
Mr. Garry Lightfoot – Absent  
Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. Leave of Absence: Based upon the recommendation of the Superintendent approved the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Tanya Mastrokyriakos (teacher)	12/14/16 through 3/15/17	12/14/16 through 3/15/17 (benefit 12 weeks)	12/14/16 through 3/15/17 (benefit 12 weeks)	Paid leave 12/14/16 through 3/15/17 Unpaid leave N/A

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0  
Mr. Garry Lightfoot – Absent  
Mr. Mario Christina – Absent

Motion Carried Unanimously

**BUDGET AND FINANCE COMMITTEE - Mr. James Kelly**

Aprv. Board Secretary Report: Based upon the recommendation of the Superintendent approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

On File Superintendent’s Office

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0  
Mr. Garry Lightfoot – Absent  
Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv.  
Treasurers  
Report:

Based upon the recommendation of the Superintendent approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of September 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2016.

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv Board  
Sec. Cert:

Based upon the recommendation of the Superintendent approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. Board  
Cert:

Based upon the recommendation of the Superintendent approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. Report  
of Transfers  
September  
2016:

Based upon the recommendation of the Superintendent approved the Report of Transfer for September 2016.

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes  
 Mr. David Piccirillo - Yes  
 Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. Bill  
 List:

Based upon the recommendation of the Superintendent approved the monthly bill list as listed:

i.	<u>Bill Operating List</u>	\$ 1,798,840.99
ii.	<u>Capital Projects</u>	\$ 1,147,200.24
iii.	<u>Hand Checks</u>	\$ 28,561.04
iv.	<u>Cafeteria &amp; Athletic Bills</u>	\$ 19,241.60

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 7 No - 0 Abstentions - 0  
 Mrs. Kathie Catucci - Yes  
 Mr. Nicholas Christian - Yes  
 Mr. Mario Christina - Absent  
 Mr. Gregory Coffin - Yes  
 Mr. William DiMatteo - Yes  
 Mr. Garry Lightfoot - Absent  
 Mr. James Kelly - Yes  
 Mr. David Piccirillo - Yes  
 Mr. Robert Scavelli - Yes

Motion Carried Unanimously

**EDUCATION COMMITTEE** – Mr. Nicholas Christian

Aprv. Clinics/  
 Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Lauren Boerlin Joe Pepitone	Atlantic City	NJSBA Annual Conference	10/24/16 - 10/25/16	No Cost			No Cost
Dr. Anner Thompson	Cherry Hill Public Library	Section 504 Explained	11/4/16	\$75.00	\$13.02		\$88.02
†Candice Davis †Keith Allonardo †Mary Scharf	Camden County College EIRC Library	NJNCAG Engaging Diverse Learning and School Culture	11/8/16	No Cost			No Cost
†Bruce Manton	Camden County College EIRC Library	NJNCAG Engaging Diverse Learning and School Culture	11/8/16	No Cost	\$8.37		\$8.37

Sarah Duca	Rowan University	Rowan Connection	11/9/16	No Cost			No Cost
Kathy Assini	DOE, Trenton	NJ County and State Teachers of the Year and DOE	11/14/16	No Cost			No Cost
Lakishia Powell	Vineland School District	OnCourse Ed-Tech Summit	11/18/16	No Cost			No Cost
†Elisa Lomon	FEA Conference Center, Monroe Twp	NJASCD Designing Instruction for Grades 6-8 and High School	12/7/16	\$145.00	\$37.81		\$182.81
†Melissa Pilitowski †Sarah Duca †Jack Burton	Camden County College EIRC Library	NJNCAG School Counselor & Pupil Services Workshop	11/17/16	No Cost			No Cost
†Helen Divens	Camden County College EIRC Library	NJNCAG School Counselor & Pupil Services Workshop	11/17/16	No Cost	\$8.31		\$8.31
†Carolyn Ferrucci	Camden County College EIRC Library	NJNCAG School Counselor & Pupil Services Workshop	11/17/16	No Cost	\$8.31		\$8.31
†Karen Armistead	Rowan University	How the Brain Learns Mathematics - Maximizing Student Success	11/17/16	\$149.00	\$7.79		\$156.79
†Karen Armistead	Camden County College EIRC Library	NJNCAG Designing Engaging Work: Understanding the Keys to Staff and Student Engagement	11/28/16	No Cost	\$10.60		\$10.60
†Vincent DuBeau	Camden County College EIRC Library	NJNCAG Engaging Diverse Learners and School Culture	11/28/16	No Cost	\$8.31		\$8.31
†Patrick Dougherty	Camden County College EIRC Library	NJNCAG Engaging Diverse Learners and School Culture	11/28/16	No Cost			No Cost

Dave Heyel	Neumann University, PA	NSCA Mid-Atlantic Strength & Conditioning Conference	12/3/16 & 12/4/16	\$150.00	\$17.98		\$167.98
Dr. Anner Thompson	FEA Conference Center, Monroe Twp.	Legally Compliant IEPs	12/5/16	\$150.00	\$45.45		\$195.45
†Susan Tiernan †Brian Blaszczyk †Tara Raftery	Camden County College EIRC Library	NJNCAG Brain Based Strategies to Promote Student Engagement in the Classroom	12/13/16	No Cost			No Cost
†Karen Armistead	Camden County College EIRC Library	NJNCAG Brain Based Strategies to Promote Student Engagement in the Classroom	12/13/16	No Cost	\$10.60		\$10.60
†Carolyn Ferrucci	Camden County College EIRC Library	NJNCAG Brain Based Strategies to Promote Student Engagement in the Classroom	12/13/16	No Cost	\$8.31		\$8.31
†Michelle Corson	Rowan University	Teaching Biology Using NGSS	12/15/16	\$149.00			\$149.00
†Shannon Godfrey	Rowan University	Teaching Biology Using NGSS	12/15/16	\$149.00	\$5.10		\$154.10
†Helen Divens	Camden County College EIRC Library	NJNCAG Engaging Diverse Learners and Their Families	2/23/17	No Cost	\$8.31		\$8.31
†Kim Collins	Camden County College EIRC Library	NJNCAG Engaging Diverse Learners and Their Families	2/23/17	No Cost			No Cost
†Jessica Graham †Dagoberto Polanco †Candice Davis	Camden County College EIRC Library	NJNCAG Leadership for ELLS: Developing a School-Wide and Collaborative Framework for Instruction	3/14/17	No Cost			No Cost
Michele Hill	Anaheim, CA	ASCD National Conference	3/27/17 & 3/28/17	No Cost			No Cost



Scott McCarron	Atlantic City	NJMEA Annual Music Conference/ NAFME Eastern Division Co	4/5/17 - 4/7/17	\$180.00			\$180.00
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(† Paid for with Title II monies) (▲ Paid for with Title I monies)

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Yes (Abstain EIRC)

Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv. Title I  
School Parent  
Compact:

Based upon the recommendation of the Superintendent approved the Title I School Parent Compact

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. M.  
Mollo Clinical  
with K. Briles:

Based upon the recommendation of the Superintendent approved Rowan student Marc Mollo to complete his clinical assignment under the direct supervision of Kevin Briles

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv.  
Submitting  
Perkins FY16  
Final Report:

Based upon the recommendation of the Superintendent approved submitting the Perkins FY16 Final Report

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. 2016-2019 Tech. Plan for Digital Learning:

Based upon the recommendation of the Superintendent approved the 2016-2019 Technology Plan for Digital Learning

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. Practicum in Teaching and Learning:

Based upon the recommendation of the Superintendent approved the following Rowan University students for the spring semester practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Kaitlyn Sanchez	1/18/17 to 5/8/17	English	Donna Ragonese	MS
Matthew Senni	1/18/17 to 5/8/17	Mathematics	Thomas Freeman	MS
Erin Brooks	1/18/17 to 5/8/17	Physics	Adam Stewart	HS
Erica Faraone	3/13/17 to 5/8/17	Health & PE	Lakishia Powell	HS
Rebecca Fassano	3/13/17 to 5/8/17	Health & PE	Linda Marchese	HS

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

**POLICY** - Mr. David Piccirillo

Aprv. Policies: Based upon the recommendation of the Superintendent approved the following mandated policies as listed:

Policy # 4160	Physical Examination (M)
Policy # 5111	Eligibility of Resident/Nonresident Students (M)
Policy # 5130	Withdrawal From School (M)
Policy # 5307	Nursing Services Plan (M) <i>New</i>
Policy # 5332	Do Not Resuscitate Orders (M) <i>New</i>
Policy # 5335	Treatment of Asthma (M) <i>New</i>
Policy # 5339	Screening of Dyslexia (M)
Policy # 5420	Reporting Student Progress (M)

Policy # 5466	Graduation and Yearbook Fees (M) <i>New</i>
Policy # 5513	Care of School Property (M)
Policy # 5613	Removal of Students for Assaults with Weapons Offenses (M)
Policy # 5752	Marital Status and Pregnancy (M)
Policy # 5755	Equity in Educational Programs and Services (M)
Policy # 6620	Petty Cash (M)
Policy # 8130	School Organization (M)
Policy # 8441	Care of Injured and Ill Persons (M)
Policy # 8451	Control of Communicable Disease (M)
Policy # 8462	Reporting Potentially Missing or Abused Children (M)
Policy # 8465	Hate Crimes and Bias-Related Acts (M)
Policy # 8601	Student Supervision After School Dismissal (M) <i>New</i>
Policy # 8630	Bus Driver/Bus Aide Responsibility (M)
Policy # 8660	Transportation by Private Vehicle (M)
Policy # 8670	Transportation of Disabled Students (M)
Policy # 9140	Citizens Advisory Committees (M) <i>New</i>

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

**FACILITIES/ATHLETIC** - Mr. Gregory Coffin

Aprv. Athletic Changes/  
Additions:

Based upon the recommendation of the Superintendent approved the following athletic changes/additions as listed:  
(All coach hiring is pending completion of required state paperwork)

Mary Kate Hertens	Assistant Girls Basketball Coach	Assign
Christine Jones	Assistant Girls Basketball Coach	Assign
Marlene Grimes	Assistant Girls Basketball Coach	Resign
Bob Parks	Volunteer Boys Basketball Coach	Assign

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv: Girls’  
Basketball  
Tournaments:

Based upon the recommendation of the Superintendent approved the girls’ basketball team for the following tournaments (overnight) as listed:

1. Wildwood, NJ 12/27/16 & 12/28/16
2. Baltimore, MD 2/4/17 & 2/5/17

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

**BUILDING AND GROUNDS COMMITTEE – Mr. William DiMatteo**

Aprv. Facility  
Use Requests:

Based upon the recommendation of the Superintendent approved the facility requests as listed:

Name of Person/Organization	Facilities Requested	Date Requested	Time
United States Military Academy New Jersey Field Force - LTC Flood <i>(pending insurance certificate)</i>	HS gym, track, bathrooms & wrestling room	11/12/16	7:00am- 12:00pm
Delsea Jr. Wrestling - Pat Dougherty <i>(pending insurance certificate)</i>	HS & MS gym	Various dates December through March	6:00pm- 9:00pm
Pizazz Dance Studio - Aimee Minarich	HS auditorium & media center	6/21/17 - 6/25/17	1:00pm- 8:00pm
Elk Township Basketball - Nick Teti <i>(pending insurance certificate)</i>	HS & MS gym	Various dates December through March	6:00pm- 9:00pm

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv.  
Submission Of  
Three Year  
Comp.  
Maintenance  
Plan:

Based upon the recommendation of the Superintendent approved the submission of the three year Comprehensive Maintenance Plan

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions

Mr. Garry Lightfoot – Absent  
Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. Max. Capital Reserve Amount: Based upon the recommendation of the Superintendent approved the Maximum Capital Reserve in the amount of \$2,715,129  
Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Roll Call Vote

Yes - 7 No - 0 Abstentions - 0  
Mrs. Kathie Catucci - Yes  
Mr. Nicholas Christian - Yes  
Mr. Mario Christina - Absent  
Mr. Gregory Coffin - Yes  
Mr. William DiMatteo - Yes  
Mr. Garry Lightfoot - Absent  
Mr. James Kelly - Yes  
Mr. David Piccirillo - Yes  
Mr. Robert Scavelli - Yes

Motion Carried Unanimously

**CAFETERIA COMMITTEE – Mr. Robert Scavelli**

Aprv. Café Report: Based upon the recommendation of the Superintendent approved the following cafeteria report for September 2016 as listed:

<b>Total Income</b>	<b>\$ 70,689.06</b>
<b>Total Expense</b>	<b>\$ (72,241.04)</b>
<b>Net Income or (Loss)</b>	<b>\$ (1,551.98)</b>
<b>Average Daily Attendance</b>	<b>1619</b>
<b>Average Daily Participation</b>	<b>676</b>
<b>Percentage of Participation</b>	<b>0.42</b>

Motion by Mr. Robert Scavelli, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0  
Mr. Garry Lightfoot – Absent  
Mr. Mario Christina – Absent

Motion Carried Unanimously

**TRANSPORTATION – Mr. David Piccirillo**

Aprv. Jointures: Based upon the recommendation of the Superintendent approved the following transportation jointures as listed:  
a. Jointure with Asbury Park School District to transport 1 Asbury Park student, along with 7 Delsea students on Delsea’s Route SP04 to Pinelands from October 17, 2016 through June 30, 2017 at a cost of \$10,269.00  
b. Jointure with Camden City School District to transport 1 Camden City student, along with 20 Delsea students on Delsea’s Route DMS14 to Delsea Middle School from September 1, 2016 through June 30, 2017 at a cost of \$1,991.00  
c. Jointure with Collingswood School District to transport 1 Collingswood student, along with 28 Delsea students on Delsea’s Route DMS04 to Delsea Middle School from September 1, 2016 through June 30, 2017 at a cost of \$1,311.00

- d. Jointure with Glassboro School District to transport 1 Glassboro student, along with 52 Delsea students on Delsea's Route DHS06 to Delsea High School from September 1, 2016 through June 30, 2017 at a cost of \$497.00
- e. Jointure with Trenton School District to transport 1 Trenton student, along with 52 Delsea students on Delsea's Route DMS06 to Delsea High School from September 1, 2016 through June 30, 2017 at a cost of \$497.00
- f. Jointure with Paulsboro School District to transport 1 Paulsboro student, along with 8 Delsea students on Delsea's Route SP03 to Bankbridge from September 26, 2016 through June 30, 2017 at a cost of \$8,078.00
- g. Jointure with Atlantic City School District to transport 1 Atlantic City student, along with 53 Delsea students on Delsea's Route DHS04 to Delsea High School from September 1, 2016 through June 30, 2017 at a cost of \$623.00

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

**BOND REFERENDUM – Mrs. Kathie Catucci**

Update: Mike Schaffer, construction manager, updated the Board on the present state of the High School construction project. Mr. Schaffer stated that the project is essentially complete. Mr. Schaffer stated that change orders are under 1% of the total project.

**SUPERINTENDENT'S REPORT - Dr. Piera Gravenor**

Aprv. Field Trips: Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
11/5/16	JROTC Air Rifle Competition - Pemberton Twp. High School	LTC Flood
11/6/16	U.S. History - Washington, D.C.	Dan Owens
11/15/16	College Fair - BB&T Pavilion, Camden	Jeanne White
11/19/16	JROTC Drill Competition - Union, NJ	LTC Flood
11/21/16	Elk Township Senior Citizens Luncheon - Ferrell Fire Hall	Scott McCarron

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. Special Ed. Placement: Based upon the recommendation of the Superintendent approved the following special education tuition student placements as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
M.S.	3/13/02	Franklin	OHI	Brookfield	\$289.39

F.T.	7/25/99	Elk	ED	Pineland Learning Center	\$280.46
M.S.	2/12/01	Elk	MD	Archway Program - Upper Schools	\$199.20

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mrs. Kathie Catucci - Yes  
 Mr. Nicholas Christian - Yes  
 Mr. Mario Christina - Absent  
 Mr. Gregory Coffin - Yes  
 Mr. William DiMatteo - Yes  
 Mr. Garry Lightfoot - Absent  
 Mr. James Kelly - Yes  
 Mr. David Piccirillo - Yes  
 Mr. Robert Scavelli - Yes

Motion Carried Unanimously

Aprv.  
 Submission of  
 QSAC SOA:

Based upon the recommendation of the Superintendent approved a resolution acknowledging the submission of the QSAC SOA

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent  
 Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv.  
 Memorandum  
 of Agreement  
 between  
 Education and  
 Law  
 Enforcement  
 Officials:

Based upon the recommendation of the Superintendent approved a resolution acknowledging approval of the Memorandum of Agreement between education and law enforcement officials

On File Superintendent’s Office

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent  
 Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. HS/MS  
 Oct. HIB:

Based upon the recommendation of the Superintendent approved the receipt of the October 2016 HS/MS HIB report as presented

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions

Mr. Garry Lightfoot – Absent  
 Mr. Mario Christina – Absent

Motion Carried Unanimously

Aprv. Sept.  
HS/MS HIB:

Based upon the recommendation of the Superintendent approved the September 2016 HS/MS HIB report as presented last month

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

**DISTRICT REPORTS:**

A. \* Teacher Observation

B. \* Attendance/Enrollment

C. \* Suspension

1. HS

2. MS

D. \* Transportation

E. \* T&E/Curriculum/Monitoring/Staff Development

F. \* CST

G. \* Supervisors' Reports:

Mrs. Ferrucci

Mr. Schoudt

Mrs. Lomon

H. Principals Educational Activities

- High School

- Middle School

I. Nurses' Reports

- High School

- Middle School

J. Guidance

K. \* Maintenance

L. Fire Drills/Crisis Drills

**Dates:** 10/25/16 & 10/28/16

**Times:** 3:21 p.m. & 1:35 p.m.

**Locations:** Main Panel & Lockout/Non-fire – H.S.

**Dates:** 10/27/16 & 10/26/16

**Times:** 10:52 p.m. & 2:43 p.m.

**Locations:** Front Lobby & Lockout/Non-fire – M.S.

\*On File Superintendent's Office

**EXECUTIVE BOARD MEMBERS REPORT** - Mr. David Piccirillo

NJ School  
Boards:

New Jersey School Boards Association Press Releases were presented.

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT** – Mr. Joseph Collins

Aprv.  
Resolution  
Yale School:

Based upon the recommendation of the Superintendent approved a Resolution allowing Yale School West to provide free breakfast and lunch to all students attending the center as a part of their regular program

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously



## **OLD BUSINESS**

Channel 9: Mr. Christian asked about the Channel 9 agreement with the Township.  
Dr. Gravenor informed the Board it is being updated for the current year but the service has not been interrupted.

## **NEW BUSINESS**

New Business: Mr. Christian asked about the repairs at the bus garage. Mr. Collins informed the Board that we are trying to schedule a time with the contractors.

Mr. Christian asked if the key faub entry system has been installed. Mr. Collins informed the Board that a majority of the wiring had been completed and they are working on the computer server for the system. The District hoped it would be operational by the end of the month.

Mr. Christian asked Dr. Gravenor about the parent advisory group. Dr. Gravenor informed the Board that the parent advisory group was discussed the night prior at the shareholders meeting. Dr. Gravenor stated that she needed to research a little more regarding procedures for the group, and also speak with Dr. Thompson. More information will follow.

## **CITIZENS**

None

## **EXECUTIVE SESSION:**

Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

### **DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 9:30 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

#### **A. Legal matters**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on November 2, 2016.

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Joseph M. Collins,  
Board Secretary

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Adjourn  
Executive:

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin that the executive session be adjourned at 9:30 P.M.

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Adjourn  
Regular:

Motion by Mr. Nicholas Christian, seconded by Mr. Gregory Coffin that the meeting be adjourned at 9:30 P.M.

Voice Roll Call Vote

Yes - 7 No - 0 Abstentions - 0

Mr. Garry Lightfoot – Absent

Mr. Mario Christina – Absent

Motion Carried Unanimously

Sincerely,

---

Joseph M. Collins  
Business Administrator  
Board Secretary