

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**NOVEMBER 4, 2020**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL GYMNASIUM – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

A.

**5. Reading of the Minutes**

A. Regular Session - 10/7/20

B. Special Meeting - 9/30/20

C. Special Meeting Executive - 9/30/20

**6. Communications**

A. None

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. **Committees:**

**A. Personnel - Ms. Kathie Catucci - Chairperson**

*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

1. I make a motion to approve the following leaves of absence as listed:

| <u>Employee</u>                      | <u>Leave Requested</u>    | <u>Paid/Unpaid Days</u>   | <u>Emergency Paid Sick Leave</u> | <u>Federal Medical Leave Act</u>                   | <u>State Medical Leave Act</u>                     |
|--------------------------------------|---------------------------|---|----------------------------------|--|--|
| Renee Archer<br><i>(secretary)</i>   | 12/7/20 through 6/7/21    | Paid leave 12/7/20 through 2/8/21<br>Unpaid leave 2/9/21 through 6/7/21 | N/A                              | 2/9/21 through 6/7/21<br><i>(benefit 12 weeks)</i> | 2/9/21 through 6/7/21<br><i>(benefit 12 weeks)</i> |
| Patricia Cowell<br><i>(security)</i> | 10/26/20 through 11/03/20 | Paid leave 10/26/20 through 11/3/20<br>Unpaid leave N/A                 | 10/26/20 through 11/3/20         | N/A  | N/A  |

2. I make a motion to approve the following 2020-2021 Schedule B Non-Athletic positions as listed:

| <u>Activity</u>        | <u>Name</u>                                     |
|------------------------|---|
| <b>Class Advisors:</b> |   |
| <b>Senior</b>          | ♦David Allonardo <i>(approved in May 2020)</i>  |
| <b>Senior</b>          | ♦Abigale Bilinski                               |
| <b>Senior</b>          | ♦Jessica Ippolito <i>(approved in May 2020)</i> |
| <b>Senior</b>          | ♦Melissa Pilitowski                             |

*(♦ will split stipend)*

3. I make a motion to approve the following homebound tutors for the 2020-2021 school year at a previously approved rate as listed:

|                    |                  |                   |
|--------------------|------------------|-------------------|
| Allison Amico      | Eileen Fischer   | Kathleen Assini   |
| Kristine Jiannotti | Abigale Bilinski | Teresa Johnson    |
| Sean Bradley       | Thomas Maxwell   | Robert Briles III |
| Renetta Meddick    | Lisa Dolby       | Christine Onorato |
| Patrick Dougherty  | Heidi Salerno    | Chelsea Glenn     |

4. I make a motion to approve the following high school staff for an internal suspension stipend at a previously approved rate for the 2020-2021 school year as listed:

|                 |               |
|-----------------|---------------|
| Keith Allonardo | Allison Amico |
|-----------------|---------------|

5. I make a motion to approve the following middle school staff as math tutors at a previously approved rate for the 2020-2021 school year as listed:

|                 |                |              |
|-----------------|----------------|--------------|
| Karen Armistead | Lauren Holding | Darius Davis |
|-----------------|----------------|--------------|

*\*paid for with Title I funds*

6. I make a motion to approve Christine Garnier as an ELL tutor at a previously approved rate for the 2020-2021 school year
7. I make a motion to approve PBIS training for the following transportation staff, at their contracted rate, as listed:

|                |                       |                  |                    |
|----------------|-----------------------|------------------|--------------------|
| Frank Bellone  | Donna Jefferys        | Cindy Kirby      | Lorraine Patterson |
| Mary Richey    | Kathleen Sacredote    | Shirly Swanson   | Valerie Warder     |
| Diane Laspee   | David Baxter          | Christina Bittle | Joanne Conto       |
| Larry Deschler | Timothy Ewing         | Sam Hutson       | Barry Levy         |
| Rosette Lewis  | Christine McCorriston | Kim McLaughlin   | Robert Miles       |
| Susan Moore    | Marian Schwenk        | Sharon Sheridan  | Carol Simmons      |
| Cathy Stein    | Linda Bond            | Darlene Jackson  |                    |

8. I make a motion to approve a stipend of \$2,750 for the following positions as listed:
- 1SG Ed Walls - Asst Coach of the JROTC Raider Challenge Team
  - 1SG Rich Rivera - Asst Coach of the JROTC Drill Team
9. I make a motion to approve the following retirement as listed:

| <u>Name</u>      | <u>Position</u>                   | <u>Effective</u> |
|------------------|-----------------------------------|------------------|
| Carolyn Ferrucci | District Instructional Supervisor | 12/31/20         |

**B. Budget and Finance - Ms. Diane Trace - Chairperson**

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2020 the Treasurer's Report and Secretary's Report are in agreement for the month of September 2020
- I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources

4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for September 2020
6. I make a motion to approve the following preliminary bills as listed:

|      |   |                |
|------|---|----------------|
| i.   | <u>Operating</u>                                | \$1,174,476.31 |
| ii.  | <u>Hand Checks</u>                              | \$536,763.18   |
| iii. | <u>Cafeteria, Athletic, &amp; Postage Bills</u> | \$54,848.16    |

**C. Education - Mrs. Tina DeSilvio - Chairperson**

1. I make a motion to approve the following Rowan University students, on a rotational basis, for the fall under the supervision of Kevin Briles for the 2020-2021 school year as listed:

|              |              |                 |
|--------------|--------------|-----------------|
| Catie Koenig | Makayla Muse | Jessica Heyburn |
|--------------|--------------|-----------------|

2. I make a motion to approve the following Rowan University students for the practicum in teaching and learning as listed:

| <u>Name</u>      | <u>Dates</u> | <u>Subject</u>   | <u>Cooperating Teacher</u> | <u>School</u> |
|------------------|--------------|------------------|----------------------------|---------------|
| Samantha Santos  | Spring 2021  | Athletic Trainer | Kevin Briles               | HS            |
| Alexa Grasser    | Spring 2021  | Athletic Trainer | Kevin Briles               | HS            |
| Kristen Dilloian | Spring 2021  | Athletic Trainer | Kevin Briles               | HS            |

3. I make a motion to approve Salem County Special Services School District to complete evaluations and related services as needed

**D. Policy - Mr. David Piccirillo - Chairperson**

1. I make a motion to approve on first reading the following policies and regulations as listed:

|                        |  |
|------------------------|--|
| <u>Policy #5320</u>    | Immunization - <i>Revised</i>                          |
| <u>Reg. #5320</u>      | Immunization - <i>Revised</i>                          |
| <u>Policy #5330.04</u> | Admisistering and Opioid Antidote (M) - <i>Revised</i> |
| <u>Reg. #5330.04</u>   | Admisistering and Opioid Antidote (M) - <i>Revised</i> |
| <u>Policy #5610</u>    | Suspension (M) - <i>Revised</i>                        |

**E. Athletic - Mr. Garry Lightfoot - Chairperson**

1. I make a motion to approve the following athletic positions as listed:

*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 health restrictions, completion of the season, legislation, and funding)*

| <u>Name</u>        | <u>Sport</u>                              | <u>Action</u> | <u>School Year</u> |
|--------------------|---|---------------|--------------------|
| Matthew Miles      | Head Boys Basketball Coach                | Assign        | 2020-2021          |
| Robert Parks       | Assistant Boys Basketball Coach           | Assign        | 2020-2021          |
| Frank Pilitowski   | Assistant Boys Basketball Coach           | Assign        | 2020-2021          |
| John Martine       | Assistant Freshman Boys Basketball Coach  | Assign        | 2020-2021          |
| Vincent Driver     | MS Boys Basketball Coach                  | Assign        | 2020-2021          |
| Thomas Freeman     | Volunteer Boys Basketball Coach           | Assign        | 2020-2021          |
| Dick Stewart       | Volunteer Boys Basketball Coach           | Assign        | 2020-2021          |
| Dave Orlandini     | Volunteer Boys Basketball Coach           | Assign        | 2020-2021          |
| Robert Briles III  | Head Girls Basketball Coach               | Assign        | 2020-2021          |
| Michele DePasquale | Assistant Girls Basketball Coach          | Assign        | 2020-2021          |
| Neil Bress         | Assistant Girls Basketball Coach          | Assign        | 2020-2021          |
| Victoria Miller    | Assistant Freshman Girls Basketball Coach | Assign        | 2020-2021          |
| Taylor Christina   | MS Girls Basketball Coach                 | Assign        | 2020-2021          |
| Elizabeth Kramer   | Volunteer Girls Basketball Coach          | Assign        | 2020-2021          |
| Ronald Flaim       | Head Winter Track Coach                   | Assign        | 2020-2021          |

| <u>Name</u>             | <u>Sport</u>                 | <u>Action</u> | <u>School Year</u> |
|-------------------------|------------------------------|---------------|--------------------|
| Linda Marchese          | Assistant Winter Track Coach | Assign        | 2020-2021          |
| Ron Deckert             | Assistant Winter Track Coach | Assign        | 2020-2021          |
| Steven Mitchell         | Volunteer Winter Track Coach | Assign        | 2020-2021          |
| David Allonardo         | Volunteer Winter Track Coach | Assign        | 2020-2021          |
| Rachael Kashow          | Volunteer Winter Track Coach | Assign        | 2020-2021          |
| Tabitha Mackenzie       | Volunteer Winter Track Coach | Assign        | 2020-2021          |
| Greg Sawyer             | Head Wrestling Coach         | Assign        | 2020-2021          |
| Thomas Maxwell          | Assistant Wrestling Coach    | Assign        | 2020-2021          |
| Chris Delia             | Assistant Wrestling Coach    | Assign        | 2020-2021          |
| George Maxwell          | Volunteer Wrestling Coach    | Assign        | 2020-2021          |
| Robert Jillard          | Volunteer Wrestling Coach    | Assign        | 2020-2021          |
| Frank Borelli, Jr.      | Volunteer Wrestling Coach    | Assign        | 2020-2021          |
| John Delia              | Head Swimming Coach          | Assign        | 2020-2021          |
| Brian Simione           | Assistant Swimming Coach     | Assign        | 2020-2021          |
| Stephanie Starr         | Head Winter Cheer Coach      | Assign        | 2020-2021          |
| Melissa Pilitowski      | Assistant Winter Cheer Coach | Assign        | 2020-2021          |
| Salvatore Marchese, Jr. | Winter Weight Room           | Assign        | 2020-2021          |

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the Three Year Comprehensive Maintenance Plan
2. I make a motion to approve the Annual Maintenance Budget Amount Worksheet, Form M-1
3. I make a motion to approve the Maximum Capital Reserve in the amount of \$3,790,691
4. I make a motion to approve the following coursework as listed:

| <u>Name</u>    | <u>Course</u>       | <u>Cost</u> |
|----------------|---------------------|-------------|
| Lawrence Cross | Information Systems | \$853.00    |

**G. Cafeteria - Mrs. Desiree Miller - Chairperson**

1. I make a motion to approve the following cafeteria report for September 2020 as listed:

|                                    |                |
|------------------------------------|----------------|
| <b>Total Income</b>                | \$ 13,281.54   |
| <b>Total Expense</b>               | \$ (23,480.28) |
| <b>Net Income or (Loss)</b>        | \$ (10,198.74) |
| <b>Average Daily Attendance</b>    | 1584           |
| <b>Average Daily Participation</b> | 344            |
| <b>Percentage of Participation</b> | 22%            |

**H. Transportation - Mr. Harry Kennedy - Chairperson**

1. I make a motion to approve the following bus evacuation drills as listed:
  - a. Delsea Regional HS
  - b. Delsea Regional MS
  - c. Out of District
2. I make a motion to approve the following 2020-2021 transportation jointures as listed:
  - a. Clayton Board of Education
  - b. Newfield Board of Education
  - c. Trenton Board of Education
  - d. Township of Franklin Board of Education
  - e. Winslow Board of Education

**I. Superintendent's Report**

1. Recommend the Board approve the following special education tuition student placements as listed:

| <b><u>Initials</u></b> | <b><u>DOB</u></b> | <b><u>Township</u></b> | <b><u>Classification</u></b> | <b><u>School</u></b>          | <b><u>Contracted Educational Tuition</u></b> |
|------------------------|-------------------|------------------------|------------------------------|-------------------------------|--|
| H.D.                   | 2/7/03            | Franklin               | ED                           | Pineland Learning Center      | \$307.00 / diem                              |
| R.C.                   | 11/9/05           | Franklin               | AUT                          | Y.A.L.E. School - Cherry Hill | \$319.20 / diem                              |

2. Recommend the Board approve the School Resource Officer contract for the 2020-2021 school year
3. Recommend the Board acknowledge the receipt of the October 2020 HS/MS HIB report as presented
4. Recommend the Board approve the September 2020 HS/MS HIB report as presented last month

5. District Reports

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
  - 1. HS
  - 2. MS
- d. Suspension:
  - 1. HS
  - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
  - 1. Mrs. Ferrucci
  - 2. Mr. Schoudt
  - 3. Mrs. Lomon
- i. Principals' Educational Activities
  - 1. High School
  - 2. Middle School
- j. Nurses' Reports
  - 1. High School
  - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

*High School Fire Drill*

| <b>Date</b> | <b>Time</b> | <b>Location</b> |
|-------------|-------------|-----------------|
| 10/27/20    | 10:03 am    | Main Panel      |

*High School Crisis Drill*

| <b>Date</b> | <b>Time</b> | <b>Location</b>                         |
|-------------|-------------|---|
| 10/30/20    | 10:30 am    | Test of Global Connect Messaging System |

*Middle School Fire Drill:*

| <b>Cohort A</b> | <b>Date</b> | <b>Time</b> | <b>Location</b> |
|-----------------|-------------|-------------|-----------------|
| Phase 1         | 10/26/20    | All Day     | Classrooms      |
| Phase 2         | 10/29/20    | 12:32 pm    | Boiler room     |

| <b>Cohort B</b> | <b>Date</b> | <b>Time</b> | <b>Location</b> |
|-----------------|-------------|-------------|-----------------|
| Phase 1         | 10/27/20    | All Day     | Classrooms      |
| Phase 2         | 10/30/20    | 8:40 am     | Boiler room     |

*Middle School Crisis Drill:*

| <b>Cohort</b> | <b>Date</b> | <b>Time</b> | <b>Drill Type</b> |
|---------------|-------------|-------------|-------------------|
| Cohort A      | 10/29/20    | 8:33 am     | Lockout           |
| Cohort B      | 10/6/20     | 11:45 am    | Lockout           |

9. **Executive Board Member's Report - Mrs. Tina DeSilvio - Chairperson**
  - A. Legislative Update
  
10. **School Business Administrator's Report**
  - A. Recommend the Board approve a resolution to allow GCSSSD to provide all services under P.L. 1977, Chapters 192/193 for the 2020-2021 school year
  - B. Recommend the Board approve a resolution to allow GCSSSD to provide all services under the Nonpublic School Nursing agreement for the 2020-2021 school year
  
11. **Old Business**
  - A.
  
12. **New Business**
  - A.
  
13. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

**14. Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on November 4, 2020

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Joseph Collins, Board Secretary

**15. Adjournment**

PG/mc  
Encl.