

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
NOVEMBER 6, 2019
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

A. None

4. Reading of the Minutes

- A. Regular Session 10/2/19
- B. Executive Session 10/2/19

5. Communications

A. None

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Carolyn Morehead	Grants Project Director <i>(waived benefits)</i>	N/A	\$85,000 yearly <i>(Paid for by School Climate Transformation Grant)</i>	11/7/19
Edward Leadbeater, III	HS Evening Security	N/A	\$10.00 per hour	10/21/19

2. I make a motion to approve the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Soyan Unkow (teacher)	10/28/19 through 1/31/20	10/28/19 through 1/27/20 (benefit 12 weeks)	10/28/19 through 1/27/20 (benefit 12 weeks)	Paid leave 10/28/19 through 12/3/19 Unpaid leave 12/4/19 through 1/31/20

3. I make a motion to approve Sydonie Maitland as a substitute administrator for Alternative school and Bookbinders for the 2019-2020 school year at a previously approved rate
4. I make a motion to approve Caridad Cloud as an ELL tutor for the 2019-2020 school year at a previously approved rate
5. I make a motion to approve Lisa Dolby as a homebound tutor for the 2019-2020 school year at a rate approved per the unit agreement
6. I make a motion to approve Kathy D'Alfonso as a paraprofessional for after-school and extracurricular activities for the 2019-2020 school year at \$10.00 per hour
7. I make a motion to approve the payment of \$30.00 (*chaperone fee*) to Delta Eta Sigma for Kathy D'Alfonso, one-to-one paraprofessional to attend a trip to New York City on October 26, 2019
8. I make a motion to approve Emma Arroyo to receive a \$2,000.00 stipend for the position of one-to-one paraprofessional for the 2019-2020 school year
9. I make a motion to approve Louis Neglia to work organizational management for the 2019-2020 school year at a previously approved rate
10. I make a motion to approve the following to attend the senior trip as one-to-one paraprofessionals as listed:

Maureen Servis	Theresa Johnson
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11. I make a motion to approve the following students as stage crew at \$10.00 per hour for the 2019-2020 school year as listed (*pending working paper*) :

Madison Ayers	Justin Dougherty	J. Frank	Henry Kobik
Rebecca Kobik	Talia Metcalf	Megan Mullin	Amanda Panikowski
Stephanie Panikowski	Mia Szostek		

12. I make a motion to approve the following Schedule B Non-Athletic positions at a previously approved rate for the 2019-2020 school year as listed:

<u>Activity</u>	<u>Name</u>	<u>Action</u>
Mock Trial - High School:	Christopher Bryan (<i>advisor</i>)	Assign
	Caridad Cloud (<i>volunteer advisor</i>)	Assign
	Zachary Bittner (<i>volunteer advisor</i>)	Assign
Marching Band - High School:		
Band Front Instructor	Raymond Okuda	Resign

13. I make a motion to approve the following resignations as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Mary Merlino	Bus Attendant	10/31/19
Jamal X. Smith	Maintenance	10/30/19

B. Budget and Finance - Mr. James Kelly - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2019 - Final and September 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2019 - Final and September 2019
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for June 2019 - Final and September 2019

6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$1,331,775.46
ii.	<u>Cafeteria and Athletic Bills</u>	\$75,456.38
ii.	<u>Hand Checks</u>	\$101,309.50

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Christopher Gehringer	Rowan College of South Jersey	Rowan College South Jersey's Computer Information Systems Advisory Board Meeting	10/24/19	No Cost			No Cost
Tina Basile-Feoli	Adelphia, Almonesson, NJ	The Road to Recovery Program and HIDTA (High Intensity Drug Trafficking Area)	10/30/19	No Cost			No Cost
Dr. Kathleen Assini Courtney Nicholson Tara Raftery Felicia Seigel	South Jersey Tech Park, Mullica Hill, NJ	Advanced Student Voice Training	10/30/19	No Cost	- \$5.25 - -		- \$5.25 - -
Kimberly Collins Rachele Weichmann	Greenwich Township School District, Broad Street Elementary School, Woodbury, NJ	Trauma Informed Education: PD in Childhood Trauma & Mental Health	11/6/19	No Cost	\$15.12 \$15.19		\$15.12 \$15.19
David Daigle	Rowan College of South Jersey, Sewell, NJ	Dept. of Labor and Workforce Development Initiative	11/18/19	No Cost	\$11.20		\$11.20

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Chelsea Glenn Abigale Bilinski Ronald Flaim	Clearview Regional High School, Mullica Hill, NJ	Specialized Programs Network	11/19/19	No Cost	\$1.86 - -		\$1.86 - -
Michael Nicholson Dana Wilbur Louis Neglia	Rowan University Tech Park, Mullica Hill, NJ	Promising Practices Roundtable -NJCEE	11/22/19	No Cost			No Cost
Timothy Keck	Rowan University, Glassboro, NJ	Rowan School Counselors Day	11/22/19	No Cost			No Cost
Linda Marchese Steven Mitchell	Tropicana Hotel, Atlantic City, NJ	U.S. All Star Clinic Track and Field	12/4/19 - 12/6/19	\$109.00 \$109.00	\$34.40 -	\$105.00 -	\$248.40 \$109.00
Timothy Lomerson	Borgata Hotel Atlantic City, NJ	Green Expo Turf & Landscape Conference	12/10/19 & 12/11/19	\$310.00	\$40.04		\$350.04
David Junkerman	Borgata Hotel Atlantic City, NJ	Green Expo Turf & Landscape Conference	12/11/19	\$195.00	\$40.04		\$235.04
David Daigle	Aviation Institute of Maintenance	NJCoOp Education Association	12/12/19	No Cost	\$29.40		\$29.40
Tara Heffner	Holiday Inn East Windsor, NJ	NJASP Winter Conference 2019	12/13/19	\$125.00	\$44.84		\$169.84
Tara Heffner	Burlington County Human Services Facility, Westampton, NJ	Burlington County Division of Vocational Rehab Transition Seminar	1/9/20	No Cost	\$30.10		\$30.10

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Kevin Briles	Foxwoods Resort & Casino, Mashantucket, CT	Eastern Athletic Trainers Association Conference	1/10/20 - 1/13/20	No Cost	\$165.20		\$165.20
Scott McCarron	Sheraton Atlantic City, NJ	NJMEA Annual Music Convention	2/20/20 & 2/21/20	\$170.00	\$95.60		\$265.60

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

- I make a motion to approve the following Rowan University students to complete their clinical rotation for the spring semester of 2020 under the supervision of Kevin Briles as listed:

Patrick McClain	Kyle Heidel	Dominique Peters
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- I make a motion to approve the Title I School-Parent Compact

D. Policy - Mr. David Piccirillo - Chairperson

- I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy #7440</u>	School District Security (M) - Revised
<u>Reg. #7440</u>	School District Security (M) - Revised
<u>Policy #8630</u>	Emergency School Bus Procedures (M) - Revised
<u>Reg. #8630</u>	Emergency School Bus Procedures (M) - Revised

E. Athletic - Mr. Garry Lightfoot - Chairperson

- I make a motion to approve the following athletic positions for the 2019-2020 school year as listed:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Christopher Delia	Assistant Wrestling Coach	Assign
Salvatore Marchese, Jr.	Volunteer Wrestling Coach	Assign
Robert Jillard	Volunteer Wrestling Coach	Assign
Robert Briles, Sr.	Volunteer Girls Basketball Coach	Assign
Taylor Christina	Assistant Girls Basketball Coach - Middle School	Assign

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Jessica Hartwell	Volunteer Golf Coach	Assign
Rachael Kashow	Assistant Girls Track & Field Coach	Assign
Bruce Farquhar	Assistant Girls Track & Field Coach	Assign
Frank Pilitowski	Assistant Baseball Coach	Assign
Christian Cortese	Assistant Baseball Coach	Assign
Samuel Teague	Assistant Baseball Freshman Coach	Assign
Rocco Cornaccia	Volunteer Baseball Coach	Assign
Greg Lopez	Volunteer Baseball Coach	Assign
Matt DeCesari	Volunteer Baseball Coach	Assign
David Heyel	Spring Weight Room	Assign
Robert Jillard	Assistant Wrestling Coach	Resign

2. I make a motion to approve the baseball and softball teams to travel to Myrtle Beach, S.C. to attend the Ripken Experience from March 17th through March 21st

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Township Wrestling - Delsea Knights - Patrick Dougherty	HS Gym, MS Gym, Outside Wrestling Room, AUX HS Gym	11/1/19 through 6/30/20	6:00pm - 9:00pm
Franklin Township Youth Basketball - Joseph Ingram	HS & MS Gym	11/1/19 through 3/1/20	6:00pm - 9:00pm
Holiday Craft Show Bazaar - Gary Nelson	HS Cafe., HS Central & East Wings	12/14/19	8:00am - 4:00pm
Anime Club Bingo Night - Soyan Unkow	HS Cafe.	12/5/19, 1/10/20, 3/13/20 & 5/8/20	6:00pm - 9:00pm

2. I make a motion to approve the Three Year Comprehensive Plan
3. I make a motion to approve the Annual Maintenance Budget Amount Worksheet, Form M-1
4. I make a motion to approve the Maximum Capital Reserve in the amount of \$2,860,405

G. Cafeteria - Tina DeSilvio - Chairperson

1. I make a motion to approve the following cafeteria report for September 2019 as listed:

Total Income	\$76,762.54
Total Expense	\$(76,805.43)
Net Income or (Loss)	\$ (42.89)
Average Daily Attendance	1610
Average Daily Participation	777
Percentage of Participation	48%

H. Transportation - Mr. Harry Kennedy - Chairperson

1. I make a motion to approve the 2019-2020 school year transportation jointures with the following districts as listed:
 - a. Newfield School District
 - b. Clayton School District
 - c. Elk Township School District
 - d. Atlantic City School District
 - e. Pitman School District
 - f. Township of Franklin School District
 - g. Pittsgrove School District
 - h. Pine Hill School District
 - i. Willingboro School District
2. I make a motion to approve the parent transportation jointure for L.S. to Bankbridge School District on Route DHS-20 from September 1, 2019, through June 30, 2020, at a per diem rate of \$45.00
3. I make a motion to approve the following bus evacuation drills as listed:
 - a. Delsea Regional High School
 - b. Delsea Regional Middle School
 - c. Out of District

I. Superintendent's Report

1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
11/1/19	Williamson College of Trades - Post-Secondary Career Pathway Planning	David Daigle
11/19/19	HBCU College Fair	Candice Davis
11/26/19	The College of New Jersey, Ewing, NJ - NJ TSA State Leadership Conference - Technology Student Association	Christopher Gehringer
3/3/20	Camden County College, Live From Surgery - AP Biology	Michael Monteleone
4/29/20	NYC Broadway Musical - Drama	Christine Dougherty

2. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition - Per Diem</u>
J.C.	8/1/06	Franklin	ASD	Bankbridge Regional Middle School-South Campus	\$39,510/year \$41,580/year (1:1 aide)
J.W.	12/27/04	Franklin	MD	Bankbridge South High School	\$39,510/year
S.J.	4/12/01	Franklin	MD	Pineland Learning Center	\$302.00

3. Recommend the Board approve the 2019-2020 District Goals
4. Recommend the Board acknowledge the receipt of the October 2019 HS/MS HIB report as presented
5. Recommend the Board approve the September 2019 HS/MS HIB report as presented last month
6. District Reports
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon

- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

Dates:	10/15/19 & 10/31/19
Times:	1:00 pm & 1:15 pm
Locations:	Main Panel & Lockout - H.S.
Dates:	10/24/19 & 10/28/19
Times:	9:20 am & 10:48 pm
Locations:	Boiler Room & Lockout - M.S.

8. Executive Board Member's Report - Ms. Kathie Catucci - Chairperson

- A. Legislative Update

9. School Business Administrator's Report

- A. None

10. Old Business

- A.

11. New Business

- A.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

13. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on November 6, 2019

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.