

REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, NOVEMBER 7, 2018 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER

Purpose: 2018-19 SCHOOL YEAR REGULAR BOARD MEETING FOR NOVEMBER-
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. Pres. Ms. Kathie Catucci
Mr. Nicholas Christian - Absent Mr. James Kelly
Mr. Gregory Coffin Mr. Garry Lightfoot
Mr. William DiMatteo Mr. David Piccirillo - Absent
Mr. Harry Kennedy Mr. Thomas Tobin - Absent

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Identified: Sentinel

Statement: Board President Mr. Gregory Coffin read the following statement: "As President" of the Delsea Regional High School District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. William DiMatteo led the pledge of allegiance.

PRESENTATIONS:

None

MINUTES:

Aprv. Minutes: Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo to approve the minutes for the regular session on October 3, 2018

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian – Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin – Absent

Motion Carried Unanimously

COMMUNICATIONS:

Dr. Piera Gravenor informed the Board that Mr. Thomas Tobin and Mr. Nicholas Christian had resigned from the Board effective immediately.

CITIZENS

Mrs. Bilinski voiced her support of the Boards student parking policy

Mrs. Bilinski questioned if the land being cleared is for the solar panels, and does the Delsea Regional School District own that land.

Dr. Piera Gravenor stated that the clearing will be used for the solar panels, however, the land is not owned by Delsea Regional Board of Education

Phyllis Scapellato stated that in her opinion, all students with agricultural license should be able to drive to school.

Mr. Gregory Coffin stated there is an age limit for parking on school property

COMMITTEES:

PERSONNEL COMMITTEE – Ms. Kathie Catucci

(All hiring is pending completion of required state paperwork)

Aprv. B. Scott II
Computer Tech:

Based upon the recommendation of the Superintendent approved Bradford Scott II as a computer technician at a yearly salary of \$40,000.00 (*prorated*)- effective October 22, 2018

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mr. Nicholas Christian - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. T. Heffner
School
Psychologist:

Based upon the recommendation of the Superintendent approved Tara Heffner as a school psychologist at Step 1 MA at a yearly salary of \$54,301.00 (*prorated*) – effective January 1, 2019

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. R. Santos
HS Security:

Based upon the recommendation of the Superintendent approved Richard Sontos Jr. as high school evening security at \$10.00 per hour - effective November 8, 2018

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mr. Nicholas Christian - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. A.M/P.M.
Math Tutors:

Based upon the recommendation of the Superintendent approved the following staff as before and after school math tutors for the 2018-2019 school year as listed:

- a. Karen Armistead

- b. Darius Davis
- c. Brian Simone
- d. Lauren Holding

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. C. Cloud
ELL Tutor:

Based upon the recommendation of the Superintendent approved Caridad Cloud as a middle school ELL tutor for the 2018-2019 school year

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Paras for
After School
Activities:

Based upon the recommendation of the Superintendent approved the following paraprofessionals to attend after-school activities for the 2018-2019 school year as listed:

- a. Emma Arroyo
- b. Leslie McGee

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. 18-19 Sub
Nurses:

Based upon the recommendation of the Superintendent approved the following substitute nurses for the 2018-2019 school year as listed:

- a. Kathleen Smith
- b. Dorothy Dilger

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. M.
Simmons 18-19
Vocal Instructor:

Based upon the recommendation of the Superintendent approved Mark Simmons as a vocal instructor for the 2018-2019 school year Schedule B Non-Athletic position

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. D.
Junkerman
Anglers Club
Volunteer:

Based upon the recommendation of the Superintendent approved David Junkerman as a volunteer for the Anglers Club for the 2018-2019 school year

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. H. Divens
Retirement:

Based upon the recommendation of the Superintendent approved the retirement of Helen Divens as a vice-principal - effective February 1, 2019

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. D. Gibson
Retirement:

Based upon the recommendation of the Superintendent approved the retirement of Douglas Gibson as a maintenance/mechanic - effective January 1, 2019

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Bus Aide
Retirement:

Based upon the recommendation of the Superintendent approved the retirement/resignation of the following bus aides as listed:

- a. Linda Markert - effective November 1, 2018(Retire)
- b. Lauren Bass - effective September 29, 2018(Resign)

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Leave of
Absence:

Based upon the recommendation of the Superintendent approved the following leaves of absences as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Karen MacGuigan (teacher)	2/12/19 through 6/20/19	4/12/19 through 5/14/19 (benefit 4 weeks)	N/A	Unpaid leave 4/12/19 through 6/20/19 Paid leave 2/12/19 through 4/11/19
Christine Garnier (teacher)	4/23/19 through 6/20/19	5/16/19 through 6/20/19 (benefit 5 weeks)	TBD	Unpaid leave 5/16/19 through 6/20/19 Paid leave 4/23/19 through 5/15/19
Kimberly McLaughlin (transportation)	11/16/18 through 2/15/19	11/16/18 through 2/15/19 (benefit 12 weeks)	11/16/18 through 2/15/19 (benefit 12 weeks)	Unpaid leave 2/1/19 through 2/15/19 Paid leave 11/16/18 through 1/31/19
Timothy Keck (guidance)	2/1/19 <i>(Intermittent Leave)</i>	N/A	2/1/19 <i>(Intermittent Leave)</i>	N/A

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

BUDGET AND FINANCE COMMITTEE - Mr. James Kelly

Aprv. Board
Secretary Report:

Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

On File Superintendent’s Office

Motion by Mr. James Kelly, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Treasurers
Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of September 2018. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2018.

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv Board Sec.
Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. James Kelly, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Board Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mr. Harry Kennedy

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Transfers:

Approved the Report of Transfers for September 2018

See Page(s) _____ of minutes

Motion by Mr. James Kelly, seconded by Mr. Harry Kennedy

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mr. Nicholas Christian - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mr. David Piccirillo - Absent

Mr. Thomas Tobin – Absent

Motion Carried Unanimously

Aprv. Bills:

Approved the monthly bill list as listed:

i.	<u>Operating</u>	\$1,057,957.46
ii.	<u>Cafeteria, Athletic, & Postage Bills</u>	\$154,559.59
iii.	<u>Prior Year Operating</u>	\$257,825.40

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Motion by Mr. James Kelly, seconded by Mr. Harry Kennedy

Roll Call Vote

Yes - 6 No - 0 Abstentions - 0

Ms. Kathie Catucci - Yes

Mr. Nicholas Christian - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

EDUCATION COMMITTEE – Mr. Harry Kennedy

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

Aprv. Clinics/
Workshops:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Michelle DePasquale	Rowan University Tech Park	Leadership for Equity-Driven Instructional and Facilitative Leaders	10/24/18	No Cost			No Cost
Jackie Scerbo	NJPSA-FEA Conference Center, Monroe Twp.	Change the Game Special Olympics Conference	10/24/18	No Cost	\$45.57		\$45.57
Abigale Bilinski Ronald Flaim Chelsea Glenn	Delsea Regional HS	Delsea Regional Special Education PD	11/1/18	No Cost			No Cost
Rachele Weichmann Lisa Elisio Kimberly Collins	Gateway Regional School District	EdCamp	11/7/18	No Cost	\$11.66 \$11.59 \$10.54		\$11.66 \$11.59 \$10.54
Joseph Pepitone	Atlantic City	NJ League of Municipalities	11/13/18 - 11/15/18	No Cost			No Cost
Anne Papiano	Ocean Place Resort	NJ Association of School Libraries	12/2/18 - 12/4/18	\$175.00	\$80.60	\$355.25	\$610.85
Ronald Flaim Linda Marchese	Tropicana Hotel & Casino	US All-Star Track, Field & Cross Country Clinic	12/6/18 & 12/7/18	\$109.00 \$109.00	\$51.46 \$34.00	\$65.00 \$65.00	\$225.46 \$208.00

Rachele Weichmann Lisa Elisio Kimberly Collins	Kingsway Regional High School	Person-Centered Case Management for Students who are in Out-of-District Placements	1/10/19	No Cost	\$11.10 \$11.78 \$7.44		\$11.10 \$11.78 \$7.44
†Ashley Dobleman	Rowan University	STEM Activities for Physics & Astronomy	1/11/19	\$149.00	\$4.65		\$153.65
Felicia Seigel	Rowan University Tech Park	"Nurturing Students and Our Own Resilience: It Begins with Beliefs"	1/16/19	No Cost			No Cost
Scott McCarron	East Brunswick Hilton, New Brunswick	NJMEA State Music Conference	2/21/19 - 2/23/19	\$170.00	\$76.20		\$246.20

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 6 No - 0 Abstentions - 0

Ms. Kathie Catucci - Yes

Mr. Nicholas Christian - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. M. Williams
Practicum:

Based upon the recommendation of the Superintendent approved the following Rowan University student for the spring semester practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Melissa Williams	1/1/19 - 6/30/19	School Psychology	Rachele Weichmann	MS

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions - 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. A. Bilinsky/
S. McNichol
Internship:

Based upon the recommendation of the Superintendent approved the following Wilmington University students to work as an intern as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher/Admin</u>	<u>School</u>
Abigale Bilinski	January 2019 - May 2019	Guidance	Timothy Keck	HS

Shane McNichol	Fall 2018	School Leadership	Michael Nicholson	MS
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Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
 Mr. Nicholas Christian - Absent
 Mr. David Piccirillo - Absent
 Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Grad.
 Coursework

Based upon the recommendation of the Superintendent approved the following graduate coursework as listed:

- a. Matthew Murschell - \$1,740.00
- b. Brian DuBois - \$1,881.00
- c. Brian DuBois - \$1,881.00
- d. Lisa Dolby - \$2,586.00
- e. Lisa Dolby - \$1,290.00

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
 Ms. Kathie Catucci – Yes
 Mr. Nicholas Christian - Absent
 Mr. Gregory Coffin - Yes
 Mr. William DiMatteo – Yes
 Mr. James Kelly - Yes
 Mr. Harry Kennedy - Yes
 Mr. Garry Lightfoot - Yes
 Mr. David Piccirillo - Absent
 Mr. Thomas Tobin – Absent

Motion Carried Unanimously

Aprv. Title I
 School Parent
 Compact:

Based upon the recommendation of the Superintendent approved the Title I School Parent Compact

See Page(s) _____ of minutes

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
 Mr. Nicholas Christian - Absent
 Mr. David Piccirillo - Absent
 Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv.
 Clubs/Volunteer
 Advisors:

Based upon the recommendation of the Superintendent approved the creation of the following clubs and their volunteer advisors as listed:

- a. Reasoning in the 21st Century Club - Jessica Ippolito
- b. Science Club - Ashley Dobleman (MS)
- c. Volleyball Club - Zachary Bittner

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
 Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent
Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Rowan
Students Clinical
Rotations:

Based upon the recommendation of the Superintendent approved the following Rowan University students to complete their clinical rotations under the supervision of Kevin Briles as listed:

- a. Austin Lee
- b. Sarah Unger

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent
Mr. David Piccirillo - Absent
Mr. Thomas Tobin - Absent

Motion Carried Unanimously

POLICY – Mrs. Kathie Catucci

Aprv. Policies:

Based upon the recommendation of the Superintendent approved on first reading the following mandated regulations as listed:

<u>Reg. #1330</u>	Evaluation of School Business Administrator - <i>New</i>
<u>Reg. #2415</u>	Title I Services - <i>New</i>
<u>Reg. #5130</u>	Withdrawal from School - <i>New</i>
<u>Reg. #5330</u>	Administration of Medication - <i>Revised</i>
<u>Reg. #5420</u>	Reporting Student Progress - <i>New</i>
<u>Reg. #5513</u>	Care of School Property - <i>New</i>
<u>Reg. #5550</u>	Disaffected Students - <i>New</i>
<u>Reg. #5560</u>	Disruptive Students - <i>New</i>
<u>Reg. #6810</u>	Financial Objectives - <i>New</i>
<u>Reg. #7410</u>	Maintenance and Repair - <i>New</i>
<u>Reg. #7420</u>	Handling and Disposal of Body Wastes and Fluids - <i>New</i>
<u>Reg. #7430</u>	School Safety - <i>New</i>
<u>Reg #7432</u>	Eye Protection Practices - <i>New</i>
<u>Reg. #8441</u>	Care of Injured and Ill Persons - <i>New</i>
<u>Reg. #8451</u>	Control of Communicable Disease - <i>New</i>
<u>Reg. #8465</u>	Hate Crimes and Bias-Related Acts - <i>New</i>
<u>Reg. #9140</u>	Citizens Advisory Committee - <i>New</i>

Motion by Ms. Kathy Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent
Mr. Thomas Tobin - Absent

Motion Carried Unanimously

FACILITIES/ATHLETIC – Mr. Garry Lightfoot
(All coach hiring is pending completion of required state paperwork)

Aprv. Athletic
Positions:

Based upon the recommendation of the Superintendent approved the following athletic positions as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
John Martine	Assistant Freshman Boys Basketball Coach	Assign
Dominic Ruggerio	Assistant Wrestling Coach	Assign
Abigale Bilinski	Head Unified Athletics Coach	Assign
Christine Dougherty	Assistant Unified Athletics Coach	Assign

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent
Mr. David Piccirillo - Absent
Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Girls
Basketball Trips:

Based upon the recommendation of the Superintendent approved the following girls' basketball trips as listed:

- a. Wildwood, December 27th & 28th, 2018
- b. Poconos, February 1st - 3rd, 2019

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent
Mr. David Piccirillo - Absent
Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Tri-County
Conference Fee:

Based upon the recommendation of the Superintendent approved the following Tri-County Conference school fee of \$1,475.00 and the following ticket prices as listed:

- a. All athletic events
 1. Adults - \$3.00
 2. Students/Senior Citizens - \$2.00
- b. West Jersey Football League Varsity Football Games - \$4.00/Adults

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes
Mr. Nicholas Christian - Absent
Mr. Gregory Coffin - Yes
Mr. William DiMatteo – Yes
Mr. James Kelly - Yes
Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes
 Mr. David Piccirillo - Absent
 Mr. Thomas Tobin - Absent

Motion Carried Unanimously

BUILDING AND GROUNDS COMMITTEE - Mr. William DiMatteo
(All approvals are pending insurance certificates)

Aprv. Facility Use Requests:

Based upon the recommendation of the Superintendent approved the following facility requests as listed:

Name of Person/Organization	Facilities Requested	Date Requested	Time
Family Bingo - Delsea Step Team	HS Cafe	12/7/18 & 12/8/18	6:00pm - 9:00pm
Aura Winter Concert - Karen Scheeper	HS Auditorium	1/9/19	9:30am - 12:00pm 6:00pm - 9:00pm
Franklin Township Winter Basketball - Joseph Ingram	MS & HS Gym	11/1/18 - 2/28/19	6:30pm - 9:30pm

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions - 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

CAFETERIA COMMITTEE - Mr. Harry Kennedy

Aprv. Café Report:

Based upon the recommendation of the Superintendent approved the following cafeteria report for September 2018 as listed:

Total Income	\$65,760.52
Total Expense	\$(66,120.41)
Net Income or (Loss)	\$(359.89)
Average Daily Attendance	1607
Average Daily Participation	678
Percentage of Participation	42%

Motion by Mr. Harry Kennedy, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions - 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

TRANSPORTATION – Mr. Harry Kennedy

Aprv. 18-19 Trans.
Jointures:

Based upon the recommendation of the Superintendent approved the following transportation jointures for the 2018-2019 school year as listed:

- a. Jointure with Atlantic City School District to transport 1 Atlantic City student, along with 28 Delsea students on Delsea's Route DHS24 to Delsea Regional High School from September 1, 2018 through June 30, 2019 at a cost of \$1,162.00
- b. Jointure with Camden School District to transport 1 Camden student, along with 18 Delsea students on Delsea's Route DHS11 to Delsea Regional High School from September 1, 2018 through June 30, 2019 at a cost of \$2,684.00
- c. Jointure with Clayton School District to transport 4 Clayton students, along with 3 Delsea students on Delsea's Route SP07 to Bankbridge/GCIT from September 1, 2018 through June 30, 2019 at a cost of \$52,044.00
- d. Jointure with Clayton School District to transport 2 Clayton students, along with 2 Delsea students on Delsea's Route SP09 to Bankbridge DC from September 1, 2018, through June 30, 2019, at a cost of \$40,076.00
- e. Jointure with Gloucester County Special Services School District to transport 1 GCSSSD student, along with 5 Delsea students on Delsea's Route SP17 to Larc from October 15, 2018, through June 30, 2019, at a cost of \$14,820.00
- f. Jointure with Gloucester County Special Services School District to transport 1 GCSSSD student, along with 9 Delsea students on Delsea's Route SP04 to Pineland from September 1, 2018, through June 30, 2019, at a cost of \$9,108.00
- g. Jointure with Gloucester County Special Services School District to transport 1 GCSSSD student, along with 7 Delsea students on Delsea's Route SP06 to Archway from September 1, 2018, through June 30, 2019, at a cost of \$6,342.00
- h. Jointure with Glassboro School District to transport 1 Glassboro student, along with 42 Delsea students on Delsea's Route DHS29 to Delsea Regional High School from September 17, 2018, through June 30, 2019, at a cost of \$742.00
- i. Jointure with Glassboro School District to transport 2 Glassboro students, along with 7 Delsea students on Delsea's Route AE01 to Aura Elementary from September 17, 2018, through June 30, 2019, at a cost of \$2,000.00
- j. Jointure with Jersey City School District to transport 1 Jersey City student, along with 37 Delsea students on Delsea's Route DHS14 to Delsea Regional High School from September 1, 2018, through June 30, 2019, at a cost of \$1,246.00
- k. Jointure with Montville School District to transport 1 Montville student, along with 9 Delsea students on Delsea's Route SP01 to Durand from September 18, 2018, through June 30, 2019, at a cost of \$10,839.00, along with a 1:1 aide at a cost of \$22,950.00
- l. Jointure with Newark School District to transport 1 Newark student, along with 9 Delsea students on Delsea's Route SP01 to Durand from September 01, 2018 through June 30, 2019, at a cost of \$10,839.00, along with a 1:1 aide at a cost of \$24,300.00
- m. Jointure with Newark School District to transport 1 Newark student, along with 8 Delsea students on Delsea's Route SP04 to Pineland from September 1, 2018, through June 30, 2019, at a cost of \$10,086.00
- n. Jointure with Newfield School District to transport 16 Newfield students, along with 27 Delsea students on Delsea's Route DHS03 to Delsea Regional High School from September 1, 2018, through June 30, 2019, at a cost of \$11,520.00
- o. Jointure with Newfield School District to transport 57 Newfield students, along with 0 Delsea students on Delsea's Route DHS18 to Delsea Regional High School from September 1, 2018, through June 30, 2019, at a cost of \$29,146.00
- p. Jointure with Newfield School District to transport 49 Newfield students, along with 5 Delsea students on Delsea's Route DHS19 to Delsea Regional High School from September 1, 2018, through June 30, 2019, at a cost of \$4,470.00
- q. Jointure with Newfield School District to transport 1 Newfield student, along with 3 Delsea students on Delsea's Route DHS09 to Delsea Regional High School from September 1, 2018, through June 30, 2019, at a cost of \$12,979.00
- r. Jointure with Newfield School District to transport 37 Newfield students, along with 12 Delsea students on Delsea's Route DMS13 to Delsea Regional Middle School from September 1, 2018, through June 30, 2019, at a cost of \$23,384.00
- s. Jointure with Newfield School District to transport 1 Newfield student, along with 29 Delsea students on Delsea's Route DMS14 to Delsea Regional Middle School from September 1, 2018, through June 30, 2019, at a cost of \$1,731.00

- t. Jointure with Newfield School District to transport 1 Newfield student, along with 29 Delsea students on Delsea's Route DMS14 to Delsea Regional Middle School from September 1, 2018, through June 30, 2019, at a cost of \$1,731.00
- u. Jointure with Newfield School District to transport 10 Newfield students, along with 27 Delsea students on Delsea's Route AC02 to GCIT from September 1, 2018, through June 30, 2019, at a cost of \$29,290.00
- v. Jointure with Pitman School District to transport 23 Pitman students, along with 26 Delsea students on Delsea's Route AC01 to GCIT from September 1, 2018, through June 30, 2019, at a cost of \$49,680.00
- w. Jointure with Pitman School District to transport 23 Pitman students, along with 19 Delsea students on Delsea's Route AC03 to GCIT from September 1, 2018, through June 30, 2019, at a cost of \$53,866.00
- x. Jointure with Upper Pittsgrove School District to transport 1 Pittsgrove student, along with 11 Delsea students on Delsea's Route SP05 to Bankbridge Regional from September 1, 2018, through June 30, 2019, at a cost of \$8,316.00
- y. Jointure with Willingboro School District to transport 1 Willingboro student, along with 4 Delsea students on Delsea's Route SP13 to Pinelands from September 1, 2018, through June 30, 2019, at a cost of \$14,696.00
- z. Jointure with Clifton School District to transport 1 Clifton student, along with 33 Delsea students on Delsea's Route DHS03 to Delsea Regional High School from September 1, 2018, through June 30, 2019, at a cost of \$911.00

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Trans.
Jointure:

Based upon the recommendation of the Superintendent approved the following transportation jointures for the 2018-2019 school year as listed:

- a. Jointure with Pittsgrove School District to transport 1 Delsea student, along with 1 Pittsgrove student on Pittsgrove's Route PLC/TB to Pineland from October 18, 2018, through June 30, 2019, at a cost of \$8,479.59

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mr. Nicholas Christian - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mr. David Piccirillo - Absent

Mr. Thomas Tobin – Absent

Motion Carried Unanimously

Aprv. Parent
Trans. Jointure:

Based upon the recommendation of the Superintendent approved the parent transportation jointure to transport student L.S. to Bankbridge School District on Route DHS-1 from September 1, 2018, through June 30, 2019, at a per diem rate of \$45.00

Motion by Mr. Harry Kennedy, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes
 Mr. Nicholas Christian - Absent
 Mr. Gregory Coffin - Yes
 Mr. William DiMatteo – Yes
 Mr. James Kelly - Yes
 Mr. Harry Kennedy - Yes
 Mr. Garry Lightfoot - Yes
 Mr. David Piccirillo - Absent
 Mr. Thomas Tobin – Absent

Motion Carried Unanimously

SUPERINTENDENT'S REPORT - Dr. Piera Gravenor

Aprv. Field Trips: Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
11/13/18	College Fair - BB&T, Camden Waterfront	Candice Davis
11/19/18	College Tour - Kean University	Carlos Castro
11/27/18	M.E.N. Scholars, Promising Practices Symposium - Rowan University Tech Park	Sgt. James Merritt
11/29/18	Barnes Foundation Museum - Philadelphia	Pamela DeRose
11/30/18	Health & Exercise Building - Rowan University	David Heyel
12/4/18	College Visit - Rowan University	Candice Davis
1/12/19	Anime Club, Kotoricon Convention - RCGC	Kimberly Collins
2/26/19	Live from Surgery – Camden County College	Shannon Godfrey
2/26/19	Live from Surgery – Camden County College	Mike Monteleone
3/28/19	College Placement Test - RCGC	Brian D'Ottavio

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent
 Mr. David Piccirillo - Absent
 Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Special Ed Placement: Based upon the recommendation of the Superintendent approved the following special education tuition student placement as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition - Per Diem</u>
V.S.	12/14/04	Franklin	ED	Pineland Learning Center	\$297.00

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Ms. Kathie Catucci – Yes

Mr. Nicholas Christian - Absent

Mr. Gregory Coffin - Yes

Mr. William DiMatteo – Yes

Mr. James Kelly - Yes

Mr. Harry Kennedy - Yes

Mr. Garry Lightfoot - Yes

Mr. David Piccirillo - Absent

Mr. Thomas Tobin – Absent

Motion Carried Unanimously

Aprv.
Memorandum of
Understanding:

Based upon the recommendation of the Superintendent approved the Memorandum of Understanding between the Franklin Township Police Department and the Delsea Regional Board of Education

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Donation of
Technology
Supplies:

Based upon the recommendation of the Superintendent approved the of a donation of technology supplies from Stark & Stark, Attorneys at Law

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. November
HIB:

Based upon the recommendation of the Superintendent approved the receipt of the November 2018 HS/MS HIB report as presented

See Page(s) _____ of minutes

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. October
HIB:

Based upon the recommendation of the Superintendent approved the October 2018 HS/MS HIB report as presented last month

See Page(s) _____ of minutes

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

For the information of the Board, Mike & Courtney Nicholson announced the birth of their daughter, Lucy

DISTRICT REPORTS:

A. * Teacher Observation

B. * Attendance/Enrollment

C. * Suspension

1. HS

2. MS

D. * Transportation

E. * T&E/Curriculum/Monitoring/Staff Development

F. * CST

G. * Supervisors' Reports:

Mrs. Ferrucci

Mr. Schoudt

Mrs. Lomon

H. Principals Educational Activities

- High School

- Middle School

I. Nurses' Reports

- High School

- Middle School

J. Guidance

K. * Maintenance

L. Fire Drills/Crisis Drills

Dates: 10/31/18 & 10/16/18

Times: 10:02 a.m. & 9:08 a.m.

Locations: Main Panel & Lockdown - H.S.

Dates: 10/18/18 & 10/10/18

Times: 10:22 a.m. & 10:48 a.m.

Locations: D-wing & Lockout - M.S.

*On File Superintendent's Office

EXECUTIVE BOARD MEMBERS REPORT - Ms. Kathie Catucci

Update

Legislative Update

SCHOOL BUSINESS ADMINISTRATOR'S REPORT – Mr. Joseph Collins

Aprv. Submission
of IDEA Final
Report:

Based upon the recommendation of the Superintendent approved the submission of the FY2018 IDEA final report

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0

Mr. Nicholas Christian - Absent

Mr. David Piccirillo - Absent

Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Submission of Three Yr. Comp. Maintenance Plan: Based upon the recommendation of the Superintendent approved the submission of the Three Year Comprehensive Maintenance Plan (Form M-1)
Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
Mr. Nicholas Christian - Absent
Mr. David Piccirillo - Absent
Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Aprv. Capital Reserve Amount: Based upon the recommendation of the Superintendent approved the Maximum Capital Reserve in the amount of \$1,966,378.00

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
Mr. Nicholas Christian - Absent
Mr. David Piccirillo - Absent
Mr. Thomas Tobin - Absent

Motion Carried Unanimously

OLD BUSINESS

None

NEW BUSINESS

Mr. Harry Kennedy questioned if the newly elected Board members could be seated early due to the two newly vacated seats.

Dr. Piera Gravenor stated that the new Board members are unable to be seated early due to the mandatory steps needed to become an active Board member

CITIZENS:

Mrs. Phyllis Scapellato questioned if the listing of the league of municipalities was for a school purpose
Dr. Piera Gravenor stated they would look into it

Adjourn Regular: Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo that the meeting be adjourned at 7:58 P.M.

Voice Roll Call Vote

Yes - 6 No - 0 Abstentions – 0
Mr. Nicholas Christian - Absent
Mr. David Piccirillo - Absent
Mr. Thomas Tobin - Absent

Motion Carried Unanimously

Sincerely,

Joseph M. Collins
Business Administrator
Board Secretary