

**REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, NOVEMBER 8, 2017 IN THE DELSEA REGIONAL MIDDLE SCHOOL MEDIA CENTER**

Purpose: 2017-18 SCHOOL YEAR REGULAR BOARD MEETING FOR NOVEMBER-  
SEE PAGE (S) \_\_\_\_\_ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:30 P.M.

Board Mem. President Mr. Mario Christina  
Pres. Mrs. Kathie Catucci Mr. Garry Lightfoot - Absent  
Mr. Nicholas Christian – 7:35pm Mr. James Kelly  
Mr. Gregory Coffin Mr. David Piccirillo - Absent  
Mr. William DiMatteo Mr. Robert Scavelli

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Press Sentinel  
Identified:

Statement: Board President Mario Christina read the following statement: "As President" of the Delsea Regional High School  
Regular District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter  
Session: 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", and "The Daily Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Mr. William DiMatteo led the pledge of allegiance.

**PRESENTATIONS:**

None

**MINUTES:**

Aprv. Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin to approve the minutes for the Regular and  
Minutes: Executive session on October 4, 2017.

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian – 7:35pm

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

**COMMUNICATIONS:**

None

**CITIZENS**

None

**COMMITTEES:**

**PERSONNEL COMMITTEE** - Mr. Gregory Coffin

Apr. L. Kobik Based upon the recommendation of the Superintendent approved Lynn Kobik as a part time central office secretary at  
PT Sec. HS: \$14.27 per hour - effective October 4, 2017 (*not to exceed 29 hours a week*)

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Roll Call Vote

Yes – 6 No - 0 Abstentions – 0  
Mrs. Kathie Catucci - Yes  
Mr. Nicholas Christian – 7:35pm  
Mr. Mario Christina - Yes  
Mr. Gregory Coffin - Yes  
Mr. William DiMatteo - Yes  
Mr. Garry Lightfoot - Absent  
Mr. James Kelly - Yes  
Mr. David Piccirillo - Absent  
Mr. Robert Scavelli – Yes

Motion Carried Unanimously

Aprv. Play Staff Changes 17-18: Based upon the recommendation of the Superintendent approved the following Schedule B high school play staff changes for the 2017-2018 school year as listed:  
a. Abigale Bilinski, assistant - *resign*  
b. Bobby Bright, assistant- *assign*  
c. Pamela DeRose, set construction – *assign*

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0  
Mr. Nicholas Christian – 7:35pm  
Mr. David Piccirillo - Absent  
Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. C. Leto PT Play Asst.: Based upon the recommendation of the Superintendent approved Christina Leto as a part-time high school volunteer play assistant for the 2017-2018 school year

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0  
Mr. Nicholas Christian – 7:35pm  
Mr. David Piccirillo - Absent  
Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. K. Collins Sch. B. Advisor: Based upon the recommendation of the Superintendent approved Kim Collins as the advisor for the following Schedule B positions for the 2017-2018 school year as listed:  
a. Step Team  
b. Anime Club

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0  
Mr. Nicholas Christian – 7:35pm  
Mr. David Piccirillo - Absent  
Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. C. Glen MS HW Clinic: Based upon the recommendation of the Superintendent approved Chelsea Glenn to work middle school homework clinic for the 2017-2018 school year

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 6 No - 0 Abstentions – 0

Mr. Nicholas Christian – 7:35pm

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. T. Lomerson Grouns Sup.: Based upon the recommendation of the Superintendent approved Timothy Lomerson as grounds supervisor with a \$2,000 salary increase (*pro-rated*) - effective November 1, 2017

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Roll Call Vote

Yes – 6 No - 0 Abstentions – 1

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian – Abstain

Mr. Mario Christina - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Absent

Mr. Robert Scavelli – Yes

Motion Carried Unanimously

Aprv. D. Stevenson Bus Driver: Based upon the recommendation of the Superintendent approved Dawn Stevenson as a contracted bus driver - effective November 9, 2017

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. S. Greer Sub. Custodian 17-18: Based upon the recommendation of the Superintendent approved Steven Greer as a substitute custodian for the 2017-2018 school year - effective November 9, 2017

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. S. Tucker Sub Nurse 17-18: Based upon the recommendation of the Superintendent approved Simonette Tucker as a substitute nurse for the 2017-2018 school year

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Sgt. J. Merritt 1:1 Aide Sr. Trip: Based upon the recommendation of the Superintendent approved Sgt. James Merritt to attend the senior trip from April 13 - 17, 2018 as a one-to-one aide

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. 1:1 Aides for after School Activities: Based upon the recommendation of the Superintendent approved the following staff to attend after school activities as one-to-one aides for students as listed:  
a. Joan Flack  
b. Jean Rose

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. K. Giordano Retirement: Based upon the recommendation of the Superintendent approved the retirement resignation of Kim Giordano as a middle school science teacher - effective December 31, 2017

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. M. Carson Resignation: Based upon the recommendation of the Superintendent approved the resignation of Mike Carson as a bus driver - effective October 18, 2017

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Leave of Absence: Based upon the recommendation of the Superintendent approved the following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Kathy Daws-Lawrence	11/20/17 through 12/1/17	N/A	11/20/17 through 12/1/17 (2 weeks)	Paid leave N/A Unpaid leave 11/20/17 through 12/1/17

Motion by Mr. Greg Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

**BUDGET AND FINANCE COMMITTEE** - Mr. James Kelly

Aprv. Board  
Secretary  
Report:

Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

On File Superintendent’s Office

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv.  
Treasurers  
Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of September 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of September 2017.

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv Board  
Sec. Cert:

Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Board  
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Report  
of Transfers  
September  
2017:

Approved the Report of Transfer for September 2017

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Absent

Mr. Robert Scavelli – Yes

Motion Carried Unanimously

Aprv. Bill  
List:

Based upon the recommendation of the Superintendent approved the following bills as listed:

i.	<u>Operating</u>	\$ 1,245,125.97
ii.	<u>Hand Checks</u>	\$ 62,942.35
iii.	<u>Cafeteria, Athletic, &amp; Postage Bills</u>	\$ 87,513.67

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. James Kelly, seconded by Mr. William DiMatteo

Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Absent

Mr. Robert Scavelli – Yes

Motion Carried Unanimously

**EDUCATION COMMITTEE - Mr. Nicholas Christian**

Aprv. Clinic/  
Workshops:

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Cindy Mendenhall	Auletto Caterers	Diabetes Care in the School Setting	11/30/17	\$55.00	\$6.20		\$61.20
Kevin Thibault	Atlantic City Convention Center	NJSBA Workshop 2017	10/23/17 10/24/17	No Cost	\$63.32		\$63.32
Tara Raftery	Rowan University	NJCEE Schooltalk: Transforming Communications that Feed Inequality in Our Schools	10/24/17	No Cost	\$6.97		\$6.97
Linda Lawyer	Cherry Hill Public Library	Bullying Law Update 2017	11/3/17	No Cost			No Cost
Shane McNichol Mollie Huntsinger Tina Basile Lisa Elisio	County of Gloucester Clayton Complex	Assisting Children of Substance Abuse	11/8/17	No Cost			No Cost
†Tara Raftery	Rowan University Technology Park, Mullica Hill	NJCEE Structuring Creative and Innovative Work: Five Ways Design Thinking Can Empower All of Your Students	11/13/17	No Cost	\$6.97		\$6.97
†Karen Armistead †James Merritt †Courtney Nicholson	Rowan University Technology Park, Mullica Hill	NJCEE Structuring Creative and Innovative Work: Five Ways Design Thinking Can Empower All of Your Students	11/13/17	No Cost			No Cost
Shane McNichol	Wyndham Garden Philadelphia Airport	The Lost Boys	11/14/17	\$149.00	\$20.75		\$169.75
Shannon Godfrey	Rowan College at Gloucester County	NJSLS Science Assessment Collaborative	11/15/17 11/16/17	No Cost	\$20.33		\$20.33
Bruce Manton	Rowan College at Gloucester County	NJSLS Science Assessment Collaborative	11/15/17 11/16/17	No Cost	\$12.90		\$12.90

Candace Wright	Rowan College at Gloucester County	NJSLS Science Assessment Collaborative	11/15/17 11/16/17	No Cost	\$8.92		\$8.92
Michelle Corson Pasha Chard	Rowan College at Gloucester County	NJSLS Science Assessment Collaborative	11/15/17 11/16/17	No Cost			No Cost
Tina Basile Kristine Jiannotti	Rowan University	S.U.R.E. Summit	11/15/17 12/13/17 1/17/18 2/7/18 2/21/18 3/15/18 4/18/18	No Cost			No Cost
Maureen Smashey	Gateway Regional HS	McKinney-Vento Homeless Student	11/16/17	No Cost			No Cost
†Tina Basile †Allison Amico †Kristine Jiannotti	Rowan University	When Words Get in the Way: Overcoming Barriers to Mathematics	11/16/17	\$149.00 <i>(each)</i>			\$447.00
Ann Papiano	Ocean Place Resort, Long Branch	NJASL Fall Conference: Promoting Powerful Partnerships	11/16/17 11/17/17	\$150.00	\$68.20	\$188.00	\$406.20
Joan Flack Charles Jones Emma Arroyo	Camden County College	Community-Based Instruction for Students with Disabilities	11/17/17 12/4/17 1/19/18 2/26/18 3/12/18 4/23/18 5/14/18 5/21/18	\$84.00 <i>(each)</i>			\$252.00
Kathy Assini	Princeton	ECET 2 Central NJ	11/30/17 12/1/17	No Cost			No Cost
David Heyel	Neumann University	NSCA Mid-Atlantic Regional Conference	12/1/17 12/2/17	\$120.00	\$18.60	\$10.00	\$148.60
Heidi Salerno Jessica Ebinger	Pitman High School	Addressing 21st Century Elements and Resources for the Communicative Approach to Teaching World Languages	12/4/17	No Cost			No Cost
Jill Bryfogle	Cherry Hill	Special Education from A to Z	12/6/17 12/7/17	\$575.00			\$575.00
Linda Marchese	Tropicana, Atlantic City	US All Star Track & Field and Cross Country Clinic	12/7/17 12/8/17	\$99.00			\$99.00
Ronald Flaim	Tropicana, Atlantic City	US All Star Track & Field and Cross Country Clinic	12/7/17 12/8/17	\$99.00	\$69.60		\$168.60



†Karen Armistead †Kim Collins †Mike Nicholson †James Merritt	Rowan University Technology Park, Mullica Hill	NJCEE Lived Experiences: Competent, Courageous and Confident Dialogue to Build More Inclusive and Affirming Schools	12/12/17	No Cost			No Cost
†Mike Nicholson †Helen Divens †Fran Ciociola †Jill Bryfogle	Rowan University Technology Park, Mullica Hill	NJCEE Critical Factors in Establishing a Trusted School	1/17/18	No Cost			No Cost
†Paul Berardelli	Rowan University Technology Park, Mullica Hill	NJCEE Critical Factors in Establishing a Trusted School	1/17/18	No Cost	\$6.20		\$6.20
†Helen Divens	Rowan University	NJCEE Critical Factors in Establishing a Trusted School	1/17/18	No Cost	\$9.92		\$9.92
†Carolyn Ferrucci †Paul Berardelli †Jill Bryfogle †Melissa Williams	Rowan University Technology Park, Mullica Hill	NJCEE Leadership for English Language Learners: Developing a School- Wide and and Collaborative Framework of Instruction	1/29/18	No Cost			No Cost
†Felicia Seigel †Tara Raftery †Pasha Chard †Melissa Williams	Rowan University Technology Park, Mullica Hill	NJCEE Differentiated Instruction Theory Sounds Great. Let's Make DI Doable - Practical Ideas, Frameworks, Strategies and Resources to Differentiate	2/26/18	No Cost			No Cost
†Kim Collins †Helen Divens †Sarah Duca †Mollie Huntsinger †Linda Lawyer	Rowan University Technology Park, Mullica Hill	NJCEE Addressing Racial Disparities & Improving Outcomes: Tracing Complex Trauma	3/14/18	No Cost			No Cost

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Yes  
 Mr. Nicholas Christian - Yes  
 Mr. Mario Christina - Yes  
 Mr. Gregory Coffin - Yes  
 Mr. William DiMatteo - Yes  
 Mr. Garry Lightfoot - Absent  
 Mr. James Kelly - Yes  
 Mr. David Piccirillo - Absent  
 Mr. Robert Scavelli – Yes

Motion Carried Unanimously

Aprv. Title I Parent Compact: Based upon the recommendation of the Superintendent approved the Title I School Parent Compact  
 See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0  
 Mr. David Piccirillo - Absent  
 Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Rowan Students Clinical Rotations: Based upon the recommendation of the Superintendent approved the following students from Rowan University to complete their clinical rotations under the supervision of Kevin Briles as listed:  
 a. Carly Demarco  
 b. Zach Downey

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0  
 Mr. David Piccirillo - Absent  
 Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Practicum in Teaching: Based upon the recommendation of the Superintendent approved the following Rowan University and Rutgers University students for the spring semester's practicum in teaching and learning as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Victoria Nascati	1/1/18 - 6/30/18	Psychology	Rachele Weichman	MS
Kelsey Brown	1/2/18 - 1/12/18	Theater	Christine Dougherty	HS
Rosalia Nanfara	1/16/18 - 5/7/18	Chemistry	Jennifer Macielag	HS
Brett Sigmund	1/16/18 - 5/7/18	Social Studies	Sean Bradley	MS
Erin Anderson	1/16/18 - 5/7/18	Social Studies	Tim Curry	MS
Ashley Dobleman	1/22/18 - 5/4/18	TOSD	Chelsea Glenn	MS
Jamie Fischer	3/12/18 - 5/7/18	Music	Vincent DuBeau	HS

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. J.  
Bryfogle Grad.  
Coursework:

Based upon the recommendation of the Superintendent approved the following graduate coursework as listed:

- a. Jill Bryfogle - \$2,521.95

Motion by Mr. Nicholas Christian, seconded by Mr. William DiMatteo

Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Absent

Mr. Robert Scavelli – Yes

Motion Carried Unanimously

**POLICY** – Mrs. Kathie Catucci

Aprv.  
Abolishment  
of Policies:

Based upon the recommendation of the Superintendent approved the abolishment the following policies as listed:

Policy #232	Study Skills ( <i>Abolish</i> )
Policy #233	Library Skills ( <i>Abolish</i> )
Policy #365	Coach’s Aide ( <i>Abolish</i> )
Policy #365A	Volunteer Coach ( <i>Abolish</i> )

Motion by Mrs. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Policies:

Based upon the recommendation of the Superintendent approved on first reading the following policies and regulations as listed:

Regulation #1400	Job Description (M) ( <i>New</i> )
Policy #2468	Independent Educational Evaluations ( <i>New</i> )
Regulation #5111	Eligibility of Resident/Non-Resident Students ( <i>Revised</i> )
Regulation #5512	Harassment, Intimidation or Bullying Investigations Procedure (M) ( <i>Revised</i> )
Regulation #6470	Payment of Claims ( <i>Revised</i> )
Regulation #8420.3	Natural Disasters and Man Made Catastrophes (M) ( <i>New</i> )

Regulation #8420.5	Asbestos Release (M) <i>(New)</i>
Regulation #8462	Reporting Potentially Missing or Abused Children (M) <i>(Revised)</i>
Policy & Regulation #8467	Weapons (M) <i>(New)</i>
Regulation #8600	Student Transportation <i>(New)</i>
Regulation #8630	Emergency School Bus Procedures (M) <i>(Revised)</i>
Policy #9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants <i>(Revised)</i>

Motion by Mrs. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

**FACILITIES/ATHLETIC** – Mr. Garry Lightfoot

Aprv. Athletic  
Positions:

Based upon the recommendation of the Superintendent approved the following athletic positions as listed:  
*(All coach hiring is pending completion of required state paperwork)*

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Cedric Elleby	Assistant MS Girls Basketball Coach	Assign
Vince Driver	Assistant MS Boys Basketball Coach	Assign
Earl Simmons	Volunteer MS Boys Basketball Coach	Assign
Frank Pilitowski	Assistant Boys Basketball Coach	Assign
Kyle McCulley	Assistant Boys Basketball Coach	Assign
Bob Parks	Volunteer Boys Basketball Coach	Assign
Robert Briles, Sr.	Volunteer Girls Basketball Coach	Assign
Neil Bress	Assistant Girls Basketball Coach	Assign
Brian Simone	Assistant Swimming Coach	Assign
John Schott	Assistant Boys Tennis Coach	Assign
Bob Parks	Assistant Softball Coach	Assign

Samantha Trapp	Assistant Freshman Softball Coach	Assign
Michelle DePasquale	Volunteer Softball Coach	Assign
Brittany Sandora	Assistant Girls Spring Track & Field Coach	Assign
Rachael Kashow	Assistant Girls Spring Track & Field Coach	Assign
Brianna Crofton	Assistant Girls Track & Field Coach	Assign
Fran Ciociola	Baseball Head Coach	Assign
Shane McNichol	Assistant Baseball Coach	Assign
Gaeton Lucibello	Volunteer Baseball Coach	Assign
David Allonardo	Assistant Indoor Track & Field Coach	Assign
Matthew Miles	Volunteer Boys Basketball Coach	Assign
Richard Stewart	Volunteer Boys Basketball Coach	Assign
Patrick Dougherty	Volunteer Wrestling Coach	Assign
Curt Delia	Volunteer Wrestling Coach	Assign
Rick Zemanick	Volunteer Football Coach	Resign
Shelby Money	Volunteer Girls Soccer Coach	Resign
Lloyd Pearson	Volunteer Girls Tennis Coach	Resign
MaryKate Abrams	Assistant MS Girls Basketball Coach	Resign
Neil Bress	Volunteer Girls Basketball Coach	Resign

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Tri  
County School  
Fee:

Based upon the recommendation of the Superintendent approved the following Tri County Conference school fee of \$1,450.00 and the following ticket prices as listed:

- a. All athletic events
  - 1. Adults - \$3.00
  - 2. Students/Senior Citizens - \$2.00
- b. West Jersey Football League Varsity Football Games - \$4.00/Adults

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

- Mrs. Kathie Catucci - Yes
- Mr. Nicholas Christian - Yes
- Mr. Mario Christina - Yes
- Mr. Gregory Coffin - Yes
- Mr. William DiMatteo - Yes
- Mr. Garry Lightfoot - Absent
- Mr. James Kelly - Yes
- Mr. David Piccirillo - Absent
- Mr. Robert Scavelli – Yes

Motion Carried Unanimously

**BUILDING AND GROUNDS COMMITTEE – Mr. William DiMatteo**

Aprv. Facility  
Use Request:

Based upon the recommendation of the Superintendent approved the following facility requests as listed:  
*(All approvals are pending insurance certificates)*

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Township Youth Basketball - Joe Ingram	Middle School Gymnasium	11/1/17 - 2/28/18	6:15pm - 9:00pm
Delsea Knights Township Football All Star Game - Gina Brescia	Football Field, Concession Stand, Press Box	12/2/17	9:00am - 6:00pm
Caroline Reutter School Talent Show - Ted Peters	HS Media Center & Rooms: N102, S102, S111	1/25/18	7:00pm - 9:00pm

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

- Mr. David Piccirillo - Absent
- Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Three  
Year Comp  
Main. Plan:

Based upon the recommendation of the Superintendent approved the submission of the Three Year Comprehensive Maintenance Plan (Form M-1)

See Page(s) \_\_\_\_\_ of minutes

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Max.  
Capital  
Reserve:

Based upon the recommendation of the Superintendent approved the Maximum Capital Reserve in the amount of \$1,819,093.00

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

**CAFETERIA COMMITTEE – Mr. Robert Scavelli**

Aprv. Café  
Report:

Based upon the recommendation of the Superintendent approved the following cafeteria report for September 2017 as listed:

<b>Total Income</b>	<b>\$ 73,618.16</b>
<b>Total Expense</b>	<b>(\$80,804.12)</b>
<b>Net Income or (Loss)</b>	<b>(\$7,185.96)</b>
<b>Average Daily Attendance</b>	<b>1539</b>
<b>Average Daily Participation</b>	<b>1141</b>
<b>Percentage of Participation</b>	<b>74%</b>

Motion by Mr. Robert Scavelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

**TRANSPORTATION – Mr. Gregory Coffin**

Aprv. Trans  
Jointure:

Based upon the recommendation of the Superintendent approved the following transportation jointures for the 2017-2018 school year as listed:

- a. Jointure with Black Horse Pike Regional School District to transport 1 Black Horse Pike student, along with 25 Delsea students on Delsea's Route DHS24 to Delsea High School from September 1, 2017 through June 30, 2018 at a cost of \$1,359.00

- b. Jointure with Black Horse Pike Regional School District to transport 1 Black Horse Pike student, along with 11 Delsea students on Delsea's Route SP04 to Pinelands from September 27, 2017 through June 30, 2018 at a cost of \$5,887.00
- c. Jointure with Monroe Township School District to transport 1 Monroe student, along with 39 Delsea students on Delsea's Route NP02 to St. Michaels from September 01, 2017 through June 30, 2018 at a cost of \$1,000.00
- d. Jointure with Monroe Township School District to transport 1 Monroe student, along with 4 Delsea students on Delsea's Route DHS26 to Delsea High School from September 01, 2017 through June 30, 2018 at a cost of \$9,184.00
- e. Jointure with Morris Township School District to transport 1 Morris student, along with 32 Delsea students on Delsea's Route DHS30 to Delsea High School from September 01, 2017 through June 30, 2018 at a cost of \$1,338.00
- f. Jointure with Long Branch School District to transport 1 Long Branch student, along with 11 Delsea students on Delsea's Route SP04 to Pinelands from September 01, 2017 through June 30, 2018 at a cost of \$5,887.00
- g. Jointure with Franklin Township School District to transport 1 Franklin student, along with 4 Delsea students on Delsea's Route SP15 to St. John of God from September 01, 2017 through June 30, 2018 at a cost of \$17,662.00
- h. Jointure with Franklin Township School District to transport 1 Franklin student, along with 4 Delsea students on Delsea's Route SP17 to Larc from September 01, 2017 through October 19, 2017 at a cost of \$882.00
- i. Jointure with Franklin Township School District to transport 4 Franklin students, along with 0 Delsea students on Delsea's Route FT01 to Janvier from September 01, 2017 through June 30, 2018 at a cost of \$33,557.00
- j. Jointure with Franklin Township School District to transport 1 Franklin student, along with 11 Delsea students on Delsea's Route SP04 to Pinelands from September 01, 2017 through June 30, 2018 at a cost of \$5,887.00
- k. Jointure with Glassboro School District to transport 1 Glassboro student, along with 11 Delsea students on Delsea's Route SP05 to Bankbridge from September 01, 2017 through June 30, 2018 at a cost of \$8,831.00
- l. Jointure with Gloucester County Special Services School District to transport 1 GCSSSD student, along with 13 Delsea students on Delsea's Route SP03 to Bankbridge from September 25, 2017 through June 30, 2018 at a cost of \$6,308.00
- m. Jointure with Jackson School District to transport 1 Jackson student, along with 11 Delsea students on Delsea's Route SP04 to Pinelands from September 01, 2017 through June 30, 2018 at a cost of \$5,887.00
- n. Jointure with Fair Lawn School District to transport 1 Fair Lawn student, along with 11 Delsea students on Delsea's Route SP05 to Bankbridge from September 01, 2017 through June 30, 2018 at a cost of \$8,831.00
- o. Jointure with Collingswood School District to transport 1 Collingswood student, along with 31 Delsea students on Delsea's Route DMS04 to Delsea Middle School from September 01, 2017 through June 30, 2018 at a cost of \$1,573.00
- p. Jointure with Clifton School District to transport 1 Clifton student, along with 40 Delsea students on Delsea's Route DHS05 to Delsea High School from September 01, 2017 through June 30, 2018 at a cost of \$689.00
- q. Jointure with Camden School District to transport 1 Camden student, along with 12 Delsea students on Delsea's Route SP04 to Pinelands from September 01, 2017 through June 30, 2018 at a cost of \$5,887.00
- r. Jointure with Clayton School District to transport 2 Clayton students, along with 22 Delsea students on Delsea's Route DHS11 to Delsea High School from September 01, 2017 through June 30, 2018 at a cost of \$2,000.00
- s. Jointure with Clayton School District to transport 2 Clayton students, along with 3 Delsea students on Delsea's Route DHS27 to Delsea High School from September 01, 2017 through June 30, 2018 at a cost of \$2,000.00
- t. Jointure with Asbury Park School District to transport 1 Asbury Park student, along with 11 Delsea students on Delsea's Route SP05 to Bankbridge from September 15, 2017 through June 30, 2018 at a cost of \$8,831.00
- u. Jointure with Barnegat School District to transport 1 Barnegat student, along with 11 Delsea students on Delsea's Route SP04 to Pinelands from September 01, 2017 through June 30, 2018 at a cost of \$5,887.00



- v. Jointure with Passaic School District to transport 1 Passaic student, along with 1 Delsea student on Delsea's Route SP04 to Pinelands from September 15, 2017 through June 30, 2018 at a cost of \$5,887.00
- w. Jointure with Passaic School District to transport 1 Passaic student, along with 7 Delsea students on Delsea's Route SP06 to Archway from September 27, 2017 through June 30, 2018 at a cost of \$14,350.00
- x. Jointure with Penns Grove School District to transport 1 Penns Grove student, along with 13 Delsea students on Delsea's Route SP03 to Bankbridge from September 01, 2017 through June 30, 2018 at a cost of \$6,308.00
- y. Jointure with Swedesboro School District to transport 2 Swedesboro students, along with 4 Delsea students on Delsea's Route SP14 to Swedesboro from September 12, 2017 through June 30, 2018 at a cost of \$16,056.00
- z. Jointure with Point Pleasant School District to transport 1 Point Pleasant student, along with 42 Delsea students on Delsea's Route DHS15 to Delsea High School from September 01, 2017 through June 30, 2018 at a cost of \$821.00
- aa. Jointure with Upper Pittsgrove School District to transport 1 Upper Pittsgrove student, along with 11 Delsea students on Delsea's Route SP05 to Bankbridge from September 01, 2017 through June 30, 2018 at a cost of \$8,831.00

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Trans.  
Jointure:

Based upon the recommendation of the Superintendent approved the following transportation jointures for the 2017-2018 school year as listed:

- a. Jointure with Gateway Regional School District to transport 1 Delsea student, along with 1 Gateway student on Gateway's Route GW33 to Bankbridge Abilities Solutions from September 01, 2017 through June 30, 2018 at a cost of \$1,395.00
- b. Jointure with Glassboro School District to transport 3 Delsea students, along with 29 Glassboro student on Glassboro Route GC-1 to Gloucester Catholic HS from September 07, 2016 through June 15, 2017 at a cost of \$2,652.00
- c. Jointure with Glassboro School District to transport 6 Delsea students, along with 22 Glassboro student on Glassboro Route Paul-1 to Gloucester Catholic HS from September 07, 2016 through June 15, 2017 at a cost of \$5,304.00

Motion by Mr. Gregory Coffin, seconded by Mr. William DiMatteo

Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Absent

Mr. Robert Scavelli – Yes

Motion Carried Unanimously

**SUPERINTENDENT'S REPORT** - Dr. Piera Gravenor

Aprv. Field  
Trips:

Based upon the recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
11/14/17	BB&T Pavilion - HBCU College Fair	Candice Davis
11/18/17	New York City - Delta Eta Sigma	Tanya Mastrokyriakos
11/28/17	Rowan University Technology Park	Sgt. Merritt
12/5/17	Rowan University - BCL	Candice Davis
1/6/18	RCGC - Anime Club	Kim Collins

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Spec.  
Ed. Tuition  
Students:

Based upon the recommendation of the Superintendent approved the following special education tuition student placement as listed:

Initials	DOB	Township	Classification	School	Contracted Educational Tuition - Per Diem
W.D.	3/29/00	Elk	ED	Pineland Learning Center	\$295.52
P.N.	12/23/04	Newfield	ED	Pineland Learning Center	\$295.52
B.T.	3/3/04	Elk	OHI	Archway Programs	\$214.00
S.Q.	7/28/01	Elk	ED	Archway Programs - Upper School	\$214.00
V.A.	8/14/01	Franklin	SLD	Pineland Learning Center	\$295.52
D.A.	2/4/01	Franklin	OI	Home Instruction	N/A
V.N.	9/22/02	Elk	SLD	Clearview High School	*Pending
D.E.	3/30/00	Franklin	ED	Pineland Learning Center	\$295.52

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mrs. Kathie Catucci - Yes

Mr. Nicholas Christian - Yes

Mr. Mario Christina - Yes

Mr. Gregory Coffin - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Absent

Mr. James Kelly - Yes

Mr. David Piccirillo - Absent

Mr. Robert Scavelli – Yes

Motion Carried Unanimously

Aprv. Based upon the recommendation of the Superintendent approved a Resolution acknowledging the submission of the  
Submission of QSAC SOA

QSAC/SOA:

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. Based upon the recommendation of the Superintendent approved the receipt of the November 2017 HS/MS HIB  
November report as presented  
HIB:

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Aprv. October Based upon the recommendation of the Superintendent approved the October 2017 HS/MS HIB report as presented  
HIB: last month

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Birth For the information of the Board Ashley Dobleman announced the birth of her daughter Olivia

Announcement

Birth For the information of the Board Danielle Smith announced the birth of her son Dalton

Announcement

**DISTRICT REPORTS:**

A. \* Teacher Observation

B. \* Attendance/Enrollment

C. \* Suspension

1. HS

2. MS

D. \* Transportation

E. \* T&E/Curriculum/Monitoring/Staff Development

F. \* CST

G. \* Supervisors' Reports:

Mrs. Ferrucci

Mr. Schoudt

Mrs. Lomon

H. Principals Educational Activities

- High School

- Middle School

I. Nurses' Reports

- High School

- Middle School

J. Guidance

K. \* Maintenance

- L. Fire Drills/Crisis Drills  
**Dates:** 10/19/17 & 10/31/17  
**Times:** 9:32 a.m. & 10:16 a.m.  
**Locations:** Main Panel & Lockdown to Evacuation –H.S.  
**Dates:** 10/26/17 & 10/31/17  
**Times:** 9:10 a.m. & 10:46 a.m.  
**Locations:** Cafeteria & Lockdown to Evacuation – M.S.

\*On File Superintendent's Office

**EXECUTIVE BOARD MEMBERS REPORT** - Mr. William DiMatteo

Legislative Update

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT** – Mr. Joseph Collins

Apr. Keystone  
Purchasing  
Network:

Based upon the recommendation of the Superintendent approved the application to join the Keystone Purchasing Network

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Apr. Clearview  
Agreement:

Based upon the recommendation of the Superintendent approved an interlocal agreement with Clearview Regional High School District for the borrowing of buses, sharing of bus drivers and the sale of gasoline

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Apr. 2017  
IDEA Final  
Report:

Based upon the recommendation of the Superintendent approved the submission of the FY2017 IDEA final report

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Apr. 2017  
Perkins Final  
Report:

Based upon the recommendation of the Superintendent approved the submission of the FY2017 Perkins final report

Motion by Mr. William DiMatteo, seconded by Mr. Gregory Coffin

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

**OLD BUSINESS**

Dr. Piera Gravenor Air Quality Reports and stated that Mr. Jim Eberts will be at the next Committee meeting

**NEW BUSINESS**

Mr. Robert Scavelli resigned from the Delsea Regional High School Board of Education  
Mrs. Kathie Catucci and Mr. Gregory Coffin voiced their concern and support for Mr. Scavelli

**CITIZENS**

None

**EXECUTIVE SESSION:**

Executive  
Session Begins  
7:20p.m.:

Recommend the Board make a motion to enter Executive Session to discuss matters as listed,  
not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:20 p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**A. Negotiations**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on November 8, 2017.

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Joseph M. Collins,  
Board Secretary

Motion by Mr. Mario Christina, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Adjourn  
Executive:

Motion by Mr. Mario Christina, seconded by Mr. William DiMatteo that the executive session be adjourned at 7:54 p.m.

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Adjourn  
Regular:

Motion by Mr. Mario Christina, seconded by Mr. Gregory Coffin that the meeting be adjourned at 8:00 p.m.

Voice Roll Call Vote

Yes – 7 No - 0 Abstentions – 0

Mr. David Piccirillo - Absent

Mr. Garry Lightfoot – Absent

Motion Carried Unanimously

Sincerely,

---

Joseph M. Collins  
Business Administrator  
Board Secretary