

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**SEPTEMBER 2, 2015**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL – 7:30 P. M.**

**\*Updated information will have an asterisk in front of it**

**1. Call to order - 7:30 P.M.**

As President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to “South Jersey Times”, “The Sentinel” and “The Daily Journal” as well as the Municipal Clerks of Elk and Franklin Townships

**2. Pledge of Allegiance**

**3. Presentations**

A. Introduction of new staff

**4. Reading of the Minutes**

A. [Regular Session](#) - amended

**5. Communications**

**6. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

**7. Committees:**

**A. Curriculum/Finance**

**1. Personnel - Mr. Tom Tobin - Chairperson**

Based upon recommendation of the Superintendent:

- a. I make a motion to approve the resignation of Kevin Pratt as a contracted bus driver - effective August 26, 2015
- b. I make a motion to approve Kevin Pratt as a full time custodian at \$14.50 per hour (*pending negotiations*) for the 2015-2016 school year - effective August 27, 2015 (*\$0.50 per hour increase, pending black seal license*)

- c. I make a motion to approve the position change of Michelle Dick from a substitute bus driver to a contracted bus driver at \$15.77 per hour for the 2015-2016 school year (*all hiring is pending completion of required state paperwork*)
- d. I make a motion to approve the position change of Samuel Hutson from a permanent substitute bus driver to a contracted bus driver at \$15.77 per hour - effective September 3, 2015
- e. I make a motion to approve John Roblin as a permanent substitute bus driver at \$13.50 per hour - effective September 3, 2015 (*all hiring is pending completion of required state paperwork*)
- f. I make a motion to approve Robert Watson as a permanent substitute bus driver at \$13.50 per hour - effective September 3, 2015 (*all hiring is pending completion of required state paperwork*)
- g. I make a motion to approve the salary adjustment for mechanic Donald Brown from \$19.48 per hour to \$19.99 per hour - effective September 1, 2015
- h. I make a motion to approve Nancy Capanna as the head costume mistress for the high school play at a previously approved rate for the 2015-2016 school year
- i. I make a motion to approve Christine Garnier as the rehearsal assistant for the high school play at a previously approved rate (*stipend split with Laura Jones*)
- j. I make a motion to approve Christine Garnier as a tech crew assistant manager at \$28.00 per hour for the 2015-2016 school year
- k. I make a motion to approve the change in degree status for Karen Armistead from MA to MA+30 - effective September 1, 2015
- l. I make a motion to approve Anna Maria Piatti Di Gesu as the high school teacher of Italian, Step 1, BA +30 yearly salary of \$52,920 - effective September 1, 2015 (*all hiring is pending completion of required state paperwork*)
- m. I make a motion to approve the resignation of George Passante, high school assistant principal - effective October 26, 2015 (*pending replacement*)
- n. I make a motion to approve the resignation of Larry Holdcraft as a security guard - effective August 25, 2015
- o. I make a motion to approve the resignation of Beth Mutch as a certified speech therapist - effective August 31, 2015
- \*p. I make a motion to approve the resignation of Ann Vidas as a bus aide - effective August 31, 2015
- q. I make a motion to approve the following as advisors for Club Interact as listed:
  - 1. Kathy Dombrowski
  - 2. Linda Lawyer

r. I make a motion to approve the following leaves of absences as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
George Welch (custodian)	8/17/15 through 11/9/15	8/17/15 through 11/9/15 (benefit 12 weeks)	N/A	Paid Leave 8/17/15 through 8/31/15 Unpaid Leave 9/1/15 through 11/9/15
James Rafferty	9/1/15 through 11/24/15	9/1/15 through 11/24/15 (benefit 12 weeks)	N/A	Paid Leave 9/1/15 through 11/24/15
Jessica Ebinger (teacher)	12/14/15 through 6/15/16	12/14/15 through 3/14/16 (benefit 12 weeks)	3/15/16 through 6/14/16 (benefit 2 weeks)	Paid Leave 12/14/15 through 2/29/16 Unpaid Leave 3/1/16 through 6/15/16

s. I make a motion to approve the following middle school detention monitors for the 2015-2016 school year as listed:

1. Karen Valla
2. Tim Curry
3. Shannon Godfrey

t. I make a motion to approve the following middle school homework clinic monitors for the 2015-2016 school year as listed:

1. Shane McNichol
2. Brian Theurer
3. Chelsea Glenn
4. Shannon Godfrey
- \*5. Kim Giordano

u. I make a motion to approve Donna Ragonese as the middle school A.M. homework clinic monitor for the 2015-2016 school year

\*v. I make a motion to approve the following high school staff for a 7th period stipend for the 2015-2016 school year as listed:

1. David Daigle
2. David Doyle
3. Pamela DeRose
4. Christine Garnier

\*w. I make a motion to approve the following high school staff for an internal suspension stipend for the 2015-2016 school year as listed:

1. Lisa Dolby
2. Jane Fiducioso
3. Dave Allonardo
4. Steve Bell

- 5. Candice Davis
- 6. Allison Szoke

**2. Budget and Finance - Mr. David Piccirillo - Chairperson**

- a. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A: 17-9 for the month of July 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- b. I make a motion to approve the Treasurer's Report in accordance with 8A:17-36 and 18A:17-9 for the month of July 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of July 2015
- c. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources
- d. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- e. I make a motion to approve the [Report of the Transfer](#) for July 2015
- f. I make a motion to approve the following bills as listed:

i.	<a href="#">Bill Operating List</a>	\$ 366,132.91
ii.	<a href="#">Bill Operating List June 30, 2015</a>	\$ 9,747.42

**3. Education - Mr. James Kelly - Chairperson**

- a. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging</u>	<u>Total</u>
David Doyle	Rutgers University, Busch Campus	STEM Training, CTEP Level II	8/3/15 - 8/7/15	No Fee	\$181.24		\$181.24
*Cindy Mendenhall	Auletto Caterers	School Nurse as 1st Responders: Triage in School Emergency	9/16/15	\$55.00	\$2.17		\$57.17
John Malatesta	Hammonton, NJ	Driver Education Teacher Conference	8/18/15	\$75.00			\$75.00

Mike Nicholson	Monroe Twp	Beyond Hazing: The Impact of Athletics and Extracurricular Activities on School Climate & Culture	9/22/15	\$35.00			\$35.00
Ken Schoudt	Monroe Twp	Beyond Hazing: The Impact of Athletics and Extracurricular Activities on School Climate & Culture	9/22/15	\$35.00			\$35.00
Kathy Assini	N.J.D.O.E.	State Teacher Announcement	10/7/15	No Fee			No Fee
Kathy Assini	Woodbridge, Hilton	NJCTY Conference	10/2/15	No Fee			No Fee
†Elisa Lomon	Atlantic City Convention Center	NCTM 2015 Regional Conference and Exposition	10/21/15 - 10/23/15	\$317.00	\$122.54		\$439.54

†Paid for with Title II monies

- b. I make a motion to approve the [revisions](#) to the high school [Code of Conduct](#)
- c. I make a motion to approve the Perkins grant for 2015-2016
- d. I make a motion to approve the 2015-2016 evidence document for the teacher evaluation system
- e. I make a motion to approve the following graduate coursework as listed:
  - 1. Karen Armistead - Seton Hall University \$1,935.00
  - 2. Lisa Dolby - Drexel University \$2,430.00
  - 3. Mike Monteleone - Rutgers University \$2,034.00
- f. I make a motion to approve Rehab Professional Service, Inc. to provide OT/PT/Speech services for the 2015-2016 school year
- g. I make a motion to approve the following employees to attend the 2015 Delsea Summer workshops/trainings as listed:

<b><i>Google Apps for Beginners 8/26/15</i></b>		
Patricia Ashe		

<b><i>1:1 Integration Technology 8/20/15 &amp; 8/21/15</i></b>		
Robert Parks (1 day)	Ingrid Wagner (2 days)	

**4. Policy - Mr. Greg Coffin**

a. I make a motion to approve the following mandated policies as listed:

Policy #5339	Screening for Dyslexia
Policy #5330	Administration of Medication
Policy #5530R	Administration of Medication (Regulation)

**B. Facilities/Athletic**

**1. Athletic - Mr. John Bruno - Chairperson**

a. I make a motion to approve the following athletic changes/additions as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
† Trey Porch	Volunteer MS Football Coach	Assign
† John Lisella	Volunteer MS Football Coach	Assign
† Rick McMullin	Volunteer MS Football Coach	Assign
† Larry McSeed	Volunteer MS Football Coach	Assign
† Tom Graph	Volunteer MS Football Coach	Assign
Dave Slates	Head Freshman Football Coach	Assign
Steve Pondo	Volunteer Freshman Football Coach	Assign
† Chris Jackson	Volunteer Freshman Football Coach	Assign
† Dave Allonardo	Football Camp Security	Assign
† Taylor Martucci	Volunteer Boys Soccer Coach	Assign
† Vince Cortese	Volunteer Boys Soccer Coach	Assign
† Alex Fragoso	Volunteer Boys Soccer Coach	Assign

† All coach hiring is pending completion of required state paperwork

b. Recommend the Board approve the boys alumni soccer game on October 17, 2015

**2. Building and Grounds - Mr. William DiMatteo**

a. I make a motion to approve the facility use requests as listed:

<b>Name of Person / Organization</b>	<b>Facility Requested</b>	<b>Dates Requested</b>	<b>Time</b>
C.L. Reutter, Winter/Spring Concert - Dennis Burlingame	Auditorium, High School Library,	12/17/15 & 5/17/16	6:15pm - 8:45pm

†(pending insurance certificate)	Cafeteria		
C.L. Reutter, Annual Reutter/Aura 6th Grade Field Day - Dennis Burlingame †(pending insurance certificate)	Football Varsity Field, Track, Field House, Sound System, Press Box, Concession Stand	6/2/16	8:00am - 2:00pm
C.L. Reutter, Annual 6th Grade Moving Up Ceremony - Dennis Burlingame †(pending insurance certificate)	Football Varsity Field, Track, Press Box, Sound System, Parking Lot	6/7/16	5:00pm - 8:30pm
Gleason's Softball - Joe Redden	JV Softball Field	9/13/15 through 11/26/15	9:00am - 1:00pm

**3. Cafeteria - Mr. Garry Lightfoot - Chairperson**

- a. I make a motion to approve the Nutri-Serve contract change for the 2015-2016 school year (index rate increase 0%)

**C. Transportation - Mr. Mario Christina**

- a. I make a motion to approve all bus routes within the district as hazardous due to the absence of sufficient sidewalk space for students to walk.
- b. I make a motion to approve all [in-district bus routes](#)
- c. I make a motion to approve all out-of-district bus routes
- d. I make a motion to approve a shared service agreement with Clayton School District to share buses

**D. Bond Referendum - Mario Christina - Chairperson**

- 1. Greyhawk - Update

**E. Superintendent's Report**

- 1. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

Date	Location	Name
Various Dates	DECA Southern NJ Marketing Association Meetings - Cherry Hill West (reimburse for mileage)	Eileen Fischer
10/16/15	DECA Chapter Officer Training - Crowne Plaza Hotel, Cherry Hill	Eileen Fischer

	<i>(reimburse for mileage)</i>	
Various Dates	NJ DECA Advisory Board Meetings - Kean University <i>(reimburse for mileage)</i>	Eileen Fischer
Various Dates	NJ DECA State Officer Meetings - Kean University <i>(reimburse for mileage)</i>	Eileen Fischer
5/18/16	Broadway Theatre, New York City - Theatre class	Christine Dougherty
9/23/15	Moods Farm - HS SAVE program	CST
10/14/15	Wheaton Village - MD & SOAR programs	CST
10/21/15	Barnes & Noble, Deptford - HS SAVE program	CST
12/22/15	Cowtown - HS SAVE, MD & SOAR programs	CST
1/13/16	Movies - MD & SOAR programs	CST
1/20/16	Franklin Institute - HS SAVE program	CST
2/17/16	Peking Buffet - MD & SOAR programs	CST
3/16/16	Franklin Institute - MD & SOAR programs	CST
3/23/16	Movies - SAVE program	CST
4/20/16	Wheaton Village - SAVE program	CST

2. Recommend the Board approve the [HS](#) and [MS](#) 2015 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act

3. District Reports

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
  1. HS
  2. MS
- d. Suspension:
  1. HS
  2. MS
- e. Transportation
- f. [T&E/Curriculum/Monitoring/Staff Development](#)
- g. CST
- h. Supervisors' Reports
  1. [Mrs. Ferrucci](#)
  2. [Mr. Schoudt](#)
  3. [Mrs. Lomon](#)
- i. Principals' Educational Activities
  1. [High School](#)
  2. [Middle School](#)
- j. Nurses' Reports
  1. High School



2. Middle School

k. [Guidance](#)

l. Maintenance

m. Fire Drills/Crisis Drills:

**Dates:** 8/27/15 & 8/19/15

**Times:** 1:53 pm & 10:00 am

**Locations:** Main Panel & Tabletop - H.S.

**Dates:** N/A

**Times:** N/A

**Locations:** N/A

**8. Executive Board Member's Report - Mr. Dave Piccirillo**

- A. For the information of the Board, NJSBA 2015 Convention Reminders and Deadlines will be distributed

**9. School Business Administrator's Report**

- A. Recommend the Board approve Gabel Associates as energy consultants  
B. Recommend the Board approve the interservice agreement with Elk Township BOE for Evaluation and Research Coordinator Services at a cost of \$40,000

**10. Old Business**

- A.

**11. New Business**

- A.

**12. Citizens - Questions/Discussion Limited Items 7 through 12 on agenda - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics and techniques in protecting safety and property of the public.

**13. Executive Session**

- A. Recommend the Board make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**A.** Negotiations

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on September 2, 2015.

---

Joseph Collins, Board Secretary

**14. Adjournment**

PG/mc  
Encl.