

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**SEPTEMBER 2, 2020**  
**REGULAR BOARD OF EDUCATION MEETING**  
**VIRTUAL MEETING – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

A. Carolyn Morehead - Update on Climate Grant

**5. Reading of the Minutes**

A. Regular Session - 8/5/20

B. Special Session - 8/18/20

**6. Communications**

A. None

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. **Committees:**

**A. Personnel - Ms. Kathie Catucci - Chairperson**

1. I make a motion to approve the following non-teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
MacKenzie Miller	HS Secretary	N/A	\$13.50/hr. <i>(not to exceed 30 hours per week)</i>	9/25/20 <i>(on or before)</i>

2. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Emergency Paid Sick Leave</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Laurie Spinner <i>(maintenance)</i>	8/28/20 through 12/7/20	Paid leave 8/28/20 through 9/11/20 Unpaid leave 9/14/20 through 12/7/20	N/A	9/14/20 through 12/7/20 <i>(benefit 12 weeks)</i>	9/14/20 through 12/7/20 <i>(benefit 12 weeks)</i>
Carol Fare <i>(teacher)</i>	9/1/20 through 10/7/20	Paid leave 9/1/20 through 10/7/20 Unpaid leave N/A	N/A	N/A	N/A
Thomas Freeman <i>(teacher)</i>	9/1/20 through 6/18/21	Paid leave 9/1/20 through 11/25/20 Unpaid leave 11/26/20 through 6/18/21	N/A	11/26/20 through 2/25/21 <i>(benefit 12 weeks)</i>	11/26/20 through 2/25/21 <i>(benefit 12 weeks)</i>
Mary DeMarco <i>(transportation)</i>	9/8/20 through 3/10/21	Emergency Paid Sick Leave 9/8/20 through 9/28/20 Paid leave 9/29/20 through 1/6/21 Unpaid leave 1/7/21 through 3/10/21	9/8/20 through 9/28/20 <i>(benefit 80 hours)</i>	1/7/21 through 3/10/21 <i>(benefit 9 weeks)</i>	1/7/21 through 3/10/21 <i>(benefit 9 weeks)</i>

2. I make a motion to approve the following change in degree status as listed:

<u>Name</u>	<u>From</u>			<u>To</u>			<u>Effective</u>
	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	
Jessica Colon	11-12	BA	\$72,128	11-12	BA +15	\$72,628	9/1/20

3. I make a motion to approve Christine Garnier to receive a 7th period stipend (\$5,000.00) for the 2020-2021 school year

4. I make a motion to approve the following staff for graduation security at \$11.00 per hour as listed:

Melvin Bowen	Joseph McNamara
Edward Leadbeater, III	William Murray

5. I make a motion to approve Lakishia Powell as the educational technology coach for the 2020 Instructional Improvement Summer Position for an additional summer day at a previously approved rate (*approved in May*)

6. I make a motion to approve the following resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Ann Hosselrode	Bus Driver	8/13/20

**B. Budget and Finance - Ms. Diane Trace - Chairperson**

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2020 the Treasurer's Report and Secretary's Report are in agreement for the month of July 2020

3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources

4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

5. I make a motion to approve the Report of Transfers for July 2020

6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$544,557.61
ii.	<u>Hand Checks</u>	\$481,650.58

**C. Education - Mrs. Tina DeSilvio - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Gary Nelson	Online	Fall Food, Agriculture and Natural Resources Education Professional Development Conference	9/25/20	\$245.00			\$245.00

2. I make a motion to approve the following Rowan University student for the clinical practice placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Ciera Scire	<p><b>Fall 2020:</b> September 1, 2020 - October 23, 2020 (<i>Wednesdays &amp; Fridays</i>) (9/2, 9/4, 9/9, 9/11, 9/16, 9/18, 9/23, 9/25, 9/30, 10/2, 10/7, 10/9, 10/14, 10/16, 10/21, 10/23)</p> <p><b>Spring 2021:</b> March 15, 2021 - May 7, 2021 (<i>7 hours per day x 5 days per week = 35 hours per week for 2nd 8 weeks</i>)</p>	Music	Felicia Seigel	MS
Megan Matarese	<p><b>Fall 2020:</b> October 12, 2020 - December 18, 2020</p> <p><b>Spring 2021:</b> January 2021 - June 2021</p>	School Counseling	Joseph Pepitone	HS

3. I make a motion to approve Rowan University student Jessica DeDomenico to complete her athletic training clinical assignment under the supervision of Kevin Briles for the 2020-2021 school year

4. I make a motion to approve the revisions of the Codes of Conduct as listed:

- a. High School
- b. Middle School

5. I make a motion to approve the HS & MS Codes of Conduct for virtual learning
6. I make a motion to approve the 2020-2021 McRel teacher evidence document and the SLMS evidence document for the teacher's evaluation system
7. I make a motion to approve using the NJ Counselor Evaluation Model for the guidance evaluation system
8. I make a motion to approve the option to use the Reflective Practice Protocol for Highly Effective Educators during the 2020-2021 school year
9. I make a motion to approve submission of the FY20 Perkins final report
  
10. I make a motion to approve Educere for homebound instruction for the 2020-2021 school year
11. I make a motion to approve Dr. Shelley Zion (Rowan University) as the district Diversity Consultant (*paid for with Titles II & IV funding*)

**D. Policy - Mr. David Piccirillo - Chairperson**

1. I make a motion to approve on first reading the following policies as listed:

<u>Policy #1648</u>	Restart and Recovery Plan (M) - <i>New</i>
<u>Policy #1648.02</u>	Remote Learning Options for Families (M) - <i>Revised</i>

**E. Athletic - Mr. Garry Lightfoot - Chairperson**

1. I make a motion to approve the following athletic positions as listed:  
*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

<u>Name</u>	<u>Sport</u>	<u>Action</u>	<u>School Year</u>
Thomas Sweeney	Volunteer Football Coach	Assign	2020-2021

2. I make a motion to approve homeschooled student G.R. to be eligible to play fall field hockey

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the following facility request as listed:  
*(All approvals are pending insurance certificates)*

<u>Name of Person/Organization</u>	<u>Facilities Requested</u>	<u>Date Requested</u>	<u>Time</u>
Township of Franklin	HS Gymnasium <i>(pending Covid 19 restrictions)</i>	11/3/20	TBD

2. I make a motion to approve the following coursework as listed:

<u>Name</u>	<u>Course</u>	<u>Cost</u>
Lawrence Cross	Management Supervision and Human Resources	\$853.00

**G. Cafeteria - Mrs. Desiree Miller - Chairperson**

1. None

**H. Transportation - Mr. Harry Kennedy - Chairperson**

1. I make a motion to approve the following 2020-2021 transportation jointures as listed:
  - a. Clayton Board of Education
  - b. Monroe Township Board of Education
  - c. Pitman Board of Education
  - d. Township of Franklin Board of Education

**I. Superintendent's Report**

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
B.Z.	3/31/06	Franklin	ED	Bankbridge North-Middle School Campus	\$42,210/year (2020-2021)
J.T.	9/17/02	Franklin	SLD	YALE - Cherry Hill	\$319.20/day

2. Recommend the Board approve the revised 2020-2021 district calendar
3. Recommend the Board approve the 2020 HS/MS School Self-Assessment for Determining Grades
4. District Reports
  - a. Teacher Observations
  - b. Enrollment
  - c. Attendance:
    1. HS
    2. MS
  - d. Suspension:
    1. HS
    2. MS
  - e. Transportation
  - f. T&E/Curriculum/Monitoring/Staff Development
  - g. CST
  - h. Supervisors' Reports
    1. Mrs. Ferrucci
    2. Mr. Schoudt
    3. Mrs. Lomon
  - i. Principals' Educational Activities
    1. High School
    2. Middle School
  - j. Nurses' Reports
    1. High School
    2. Middle School

- k. Guidance
  - l. Maintenance
  - m. Fire Drills/Crisis Drills:
    - Dates:** 8/27/20 & 8/27/20
    - Times:** 10:07 am & 1:00 pm
    - Locations:** Mane Panel & Table Top Discussion - H.S.
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- Dates:** N/A & 8/27/20
  - Times:** N/A & 1:00 pm
  - Locations:** N/A & Table Top Discussion - M.S.

9. **Executive Board Member's Report - Mrs. Tina DeSilvio - Chairperson**  
 A. Legislative Update

10. **School Business Administrator's Report**  
 A. None

11. **Old Business**  
 A.

12. **New Business**  
 A.

13. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**  
 The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

14. **Executive Session**  
 A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of

the closed session, at approximately \_\_\_\_\_PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on September 2, 2020

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Joseph Collins, Board Secretary

## 15. Adjournment

PG/mc  
Encl.