

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
SEPTEMBER 4, 2019
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law", P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Presentations

A.

4. Reading of the Minutes

- A. Regular Session 8/7/19 - as amended
- B. Executive Session 8/7/19

5. Communications

A.

6. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

7. Committees:

A. Personnel - Ms. Kathie Catucci - Chairperson

(All hiring is pending completion of required state paperwork)

- 1. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Frank Bellone	Bus Driver	2	\$16.38 per hour	9/5/19
Daniel Marandino	Bus Driver	2	\$16.38 per hour	9/5/19
Jordan Jackson	Evening Security	N/A	\$10.00 per hour	9/5/19

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Kelsi Vecchione	Evening Security	N/A	\$10.00 per hour	9/5/19

2. I make a motion to approve the following salary revision as listed:

	<u>From</u>			<u>To</u>			
<u>Name</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Brian DuBois	18+	BA+15	\$87,034	18+	MA	\$88,284	9/1/19

3. I make a motion to approve the following middle school P.M. homework clinic and detention monitors for the 2019-2020 school year as listed:

Timothy Curry	Karen MacGuigan
Charles DeCicco	Shane McNichol
Ashley Dobleman	Brian Theurer
Shannon Godfrey	Candace Wright

4. I make a motion to approve the following high school staff for an internal suspension stipend (\$2,000) for the 2019-2020 school year as listed:

David Allondardo	Thomas Maxwell
Candice Davis	Frank Medio
Cathleen Hertens	Allison Szoke

5. I make a motion to approve the following teachers to receive a 7th period stipend (\$5,000.00) for the 2019-2020 school year as listed:

<u>Middle School</u>	<u>High School</u>
Jessica Graham (6.5)	Jessica Ebinger
Lauren Holding (6.5)	
Courtney Nicholson	
Sean Bradley	

6. I make a motion to approve the following Schedule B Non-Athletic positions at a previously approved rate for the 2019-2020 school year as listed:

<u>Activity</u>	<u>Name</u>
Marching Band	
<i>Band Front Instructor</i>	Phelps Toussaint
Club Interact	
<i>Co-advisor</i>	Kathryn Williams - <i>resign</i>
	Theresa Johnson - <i>assign</i>

7. I make a motion to approve the 2019 Instructional Improvement Summer Position as listed:

<u>Position</u>	<u>Name</u>
Nurse - 3 additional days <i>(5 days approved June 2019 - 8 days total)</i>	Cindy Mendenhall

8. I make a motion to approve the following position changes as listed:

<u>Name</u>	<u>From</u>	<u>To</u>
Diane Veight	Transportation Business Agent	Transportation Dispatcher
Kimberly Clark	Transportation Dispatcher	Transportation driver/trainer

9. I make a motion to approve Helen Divens as a volunteer advisor for the step team for the 2019-2020 school year

10. I make a motion to approve the following resignations/retirements as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Dolores Scheeler	Bus Driver (<i>retire</i>)	8/30/19
Stephanie Nicholas	Bus Driver (<i>resign</i>)	8/30/19
Jeannette Bisceglia	Bus Attendant (<i>resign</i>)	6/18/19
Brandy Duppel	HS Evening Security(<i>resign</i>)	6/22/19

B. Budget and Finance - Mr. James Kelly - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of July 2019
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for July 2019
6. I make a motion to approve the following bills as listed:

i.	<u>Operating</u>	\$1,395,623.05
ii.	<u>Hand Checks</u>	\$60,381.73

C. Education - Ms. Diane Trace - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Gary Nelson	Rutgers EcoComplex, Columbus, NJ	Fall Agricultural Teacher's Conference	9/27/19	\$260.00	\$31.50		\$291.50
Thomas Freeman	Bishop O'Connell HS, Arlington, VA	Basketball Coaching Clinic	9/20/19 - 9/21/19	\$100.00	\$135.50	\$205.00	\$440.50
Jackie Scerbo	Foundation for Educational Administration, Monroe Township	Our Community Cares: Supporting Students Exposed to Trauma	10/4/19	No Cost	\$46.20		\$46.20

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
†Kenneth Schoudt	Gaylord National Resort, National Harbor, Maryland	National Athletic Directors Conference	12/13/19 - 12/17/19	\$255.00		\$724.00	\$979.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

2. I make a motion to approve receipt of the 2019 AP results and recommendations
3. I make a motion to approve receipt of the 2019 NJSLA results and recommendations
4. I make a motion to approve the 2019-2020 McRel teacher evidence document and the SLMS evidence document for the teachers' evaluation system
5. I make a motion to approve using the NJ School Counselor Evaluation Model for the guidance evaluation system
6. I make a motion to approve using the Reflective Practice Protocol for Highly Effective Educators during the 2019-2020 school year
7. I make a motion to approve Educere for homebound instruction for the 2019-2020 school year
8. I make a motion to approve submitting the ESEA FY19 Final Expenditure report
9. I make a motion to approve Dr. Shelly Zion (Center for Access, Success, and Equity at Rowan University) as the district Diversity Consultant (*paid for with Title IV funds*)

D. Policy - Mr. David Piccirillo - Chairperson

1. I make a motion to approve on first reading the following policies as listed:

<u>Policy #2430</u>	Co-Curricular Activities (M) - <i>Revised</i>
<u>Policy #2431</u>	Athletic Competition - <i>Revised</i>

E. Athletic - Mr. Garry Lightfoot - Chairperson

1. I make a motion to approve the following athletic positions for the 2019-2020 school year pending documentation and review:

(All coach hiring is pending completion of required state paperwork)

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Frank Gaetano, Jr.	Volunteer MS Boys Soccer Coach	Assign
Ed McCusker	Assistant Freshman Boys Soccer Coach	Assign
Thomas Freeman	Head Boys Basketball Coach	Assign
Robert Parks	Assistant Boys Basketball Coach	Assign

Name	Sport	Action
Vincent Driver	Head Middle School Basketball Coach	Assign
Ronald Flaim	Head Winter Track & Field Coach	Assign
Linda Marchese	Assistant Winter Track & Field Coach	Assign
Ronald Deckert	Assistant Winter Track & Field Coach	Assign
Gregory Sawyer	Head Wrestling Coach	Assign
Thomas Maxwell	Assistant Wrestling Coach	Assign
John Delia	Head Boys & Girls Swim Coach	Assign
Brian Simone	Assistant Boys & Girls Swim Coach	Assign
David Daigle	Head Boys Tennis Coach	Assign
Scott Gutelius	Head Softball Coach	Assign
Matthew Murschell	Assistant Softball Coach	Assign
Robert Parks	Assistant Softball Coach	Assign
Linda Marchese	Head Girls Spring Track & Field Coach	Assign
Steven Mitchell	Assistant Girls Spring Track & Field Coach	Assign
Ronald Flaim	Head Boys Spring Track & Field Coach	Assign
Salvatore Marchese	Assistant Boys Spring Track & Field Coach	Assign
Ronald Deckert	Assistant Boys Spring Track & Field Coach	Assign
David Allonardo	Assistant Boys Spring Track & Field Coach	Assign
Darrin Stalling	Head MS Spring Track & Field Coach	Assign
Kristina Martorana	Assistant MS Spring Track & Field Coach	Assign
Brian Carione	Head Golf Coach	Assign
Joseph Smith	Head Baseball Coach	Assign
Abigale Bilinski	Head Unified Sports Coach	Assign
Christine Dougherty	Assistant Unified Sports Coach	Assign
Sarah Winters	Volunteer Field Hockey Coach	Assign

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Jeepers Creepers - DECA - Eileen Fischer	High School	10/29/19	6:00pm - 10:00pm
Soup Night - Soyan Unkow	HS Cafe.	11/13/19	4:30pm - 9:30pm
Coach Bag Bingo - DECA - Eileen Fischer	HS Cafe.	11/22/19	6:00pm - 9:30pm
Caroline L. Reutter School Winter Concert - Ted Peters	HS Auditorium & HS Cafe.	12/12/19	7:00pm - 10:00pm
Main Road School Winter Concert - Kathryn Towns	HS Auditorium	12/19/19	6:00pm - 10:00pm
Aura Elementary Winter Concert - Karen Scheeper	HS Auditorium	1/23/20	6:00pm - 10:00pm
High School Car Show - Renaissance - Timothy Keck	HS Parking Lot	4/26/20	9:00am - 3:00pm
Caroline L. Reutter School Spring Concert - Ted Peters	HS Auditorium & HS Cafe.	5/7/20	7:00pm - 10:00pm
Main Road School Spring Concert - Kathryn Towns	HS Auditorium	6/2/20	7:00pm - 10:00pm
Aura Elementary Moving Up Ceremony - Wayne Murschell	HS Auditorium	6/9/20	6:00pm - 10:00pm
Caroline L. Reutter Graduation - Ted Peters	MS Gym & Track	6/10/20	5:00pm - 9:00pm

G. Cafeteria - Tina DeSilvio - Chairperson

- 1. None

H. Transportation - Mr. Harry Kennedy - Chairperson

- 1. None

I. Superintendent's Report

- 1. Recommend the Board approve the following special education tuition student placement as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition - Per Diem</u>
K.A.	7/4/05	Franklin	OHI	REAL School of Cherry Hill	\$205.00 (19-20 SY) \$3,000.00 (2019 ESY)

- 2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
9/5/19 through 6/19/20 (2019-2020 SY)	Anglers Fishing Trips	Keith Allonardo
9/25/19	Hill Creek Farms, Mullica Hill - S.A.V.E.	Abigale Bilinski
10/6/19	Mood's Farm Market - Elk Township	Abigale Bilinski
10/16/19	Gloucester Premium Outlets - S.A.V.E.	Abigale Bilinski
10/17/19	Kean University, Union, NJ - DECA	Eileen Fischer
11/20/19	Barnes and Noble, Glassboro - S.A.V.E.	Abigale Bilinski
12/10/19	Cowtown, Woodstown - S.A.V.E.	Abigale Bilinski
12/18/19	Dicken's Village, Philadelphia - S.A.V.E.	Abigale Bilinski
1/7/20	Crowne Plaza Hotel, Cherry Hill - DECA District Competition	Eileen Fischer
1/15/20	United Artist Movie Theatre, Washington Township - S.A.V.E.	Abigale Bilinski
2/5/20	Brunswick Bowling, Washington Township - S.A.V.E.	Abigale Bilinski
2/19/20	Franklinville Fire Department & Police Station - S.A.V.E.	Abigale Bilinski
3/2/20 - 3/4/20	Harrah's Conference Center, Atlantic City - DECA State Competition	Eileen Fischer
3/11/20	Rowan Edelman Planetarium, Glassboro - S.A.V.E.	Abigale Bilinski

Date	Location	Name
3/17/20	Herrs Factory Tour, Nottingham, PA - S.A.V.E.	Abigale Bilinski
4/22/20	Bridgeton Zoo - S.A.V.E.	Abigale Bilinski
4/28/20 - 5/3/20	Nashville, TN - DECA International Career Development Conference	Eileen Fischer
5/27/20	Washington Lake Park & Friendly's, Sewell - S.A.V.E.	Abigale Bilinski
6/3/20	Big Swing Miniature Golf, Sewell - S.A.V.E.	Abigale Bilinski

3. Recommend the Board approve the following community-based instruction/school-to-work locations for the S.A.V.E. program for the 2019-2020 school year as listed:

Danny's Pizza Pizzazz, Franklinville	Bogey's Club and Cafe, Pitman
Target, Mantua	Retro Fitness, Glassboro
Greenfields Nursing Home, Glassboro	Deptford Mall Food Court, Deptford
Sam's Club, Deptford	Heritages, Clayton
McDonald's, Malaga	

4. Recommend the Board approve the 2019 HS/MS School Self-Assessment for Determining Grades
5. District Reports
- a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Mrs. Ferrucci
 2. Mr. Schoudt
 3. Mrs. Lomon
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance

l. Maintenance

m. Fire Drills/Crisis Drills:

Dates: 8/15/19 & 8/22/19

Times: 9:41 am & 10:00 am

Locations: Main Panel & Safety Security Meeting - H.S.

Dates: 8/1/19 & 8/22/19

Times: 9:30 am & 10:00 am

Locations: Broiler Room & Safety Security Meeting- M.S.

8. Executive Board Member's Report - Ms. Kathie Catucci - Chairperson

A. Legislative Update

9. School Business Administrator's Report

A. None

10. Old Business

A.

11. New Business

A.

12. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

13. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. None

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on September 4, 2019

Joseph Collins, Board Secretary

14. Adjournment

PG/mc
Encl.