

Addendum to the Delsea High School Code-of-Conduct



Delsea Regional
High School

2020-2021

Delsea Regional High School Online

Learning Expectations

All students are expected to follow the policy and procedures outlined in the Student Code of Conduct when present in the school building. Students with progressive, consistent discipline concerns while in the school building may result in being placed on complete remote learning. Although some of our E-Learning Google classroom environments are online, the standards of behavior are as important as they are in our brick and mortar school buildings. In other words, our Google Meets are real classrooms and appropriate student behavior is expected. Any student that violates these policies will be subject to disciplinary action as outlined in the Code of Conduct.

Rules and Expectations

1. Students should address all staff members with the courtesy expected for educational professionals. Students should phrase communications with teachers and staff in a polite and courteous manner. The tone of emails, phone conversations, and chat comments must be respectful.
2. Students are not to use obscene, profane, threatening, or disrespectful language or images in any communication and during Google Meets.
3. Students are to be attentive and are not to be on their cell phones or paying attention to anything else (TV, family, etc...) while on the Google Meet during synchronous learning or one-to-one teacher/student meetings.
4. Students must have their cameras on during Google Meets, however if the need arises to turn the camera off, students must use a profile picture that is appropriate for an educational environment. Teachers/administrators reserve the right to determine if a student's profile picture is inappropriate, is disruptive and/or distracting to the educational environment. Students using an inappropriate profile picture will be required to update/change their user profiles.

5. During Google Meets, the display in the background must be school appropriate. **Students are encouraged to use Google's set background options when possible.** Any background that is a disruption or distraction to the educational environment will be deemed inappropriate. Inappropriate materials include, but are not limited to, explicit or implicit references to:

- Alcohol, tobacco or drugs
- Gangs
- Obscene language or nudity
- Bullying or harassment
- Discriminatory or prejudicial behavior.
- Guns, weapons, pornographic materials, inappropriate language, alcohol, drugs, or gang related symbols

These disruptions to the educational environment will result in the student being asked to change their location. Failure to do so may result in disciplinary action.

6. Students must wear appropriate attire for an educational environment. Teachers/administrators reserve the right to determine if a student's dress is inappropriate or is disruptive and/or distracting to the educational environment. Inappropriate dress include but are not limited to explicit or implicit references to:

- Alcohol, tobacco or drugs
- Gangs/gang related symbols
- Obscene language or nudity
- Bullying or harassment
- Discriminatory or prejudicial behavior.
- Guns, weapons, pornographic materials, inappropriate comments
- Revealing attire

Failure to follow a reasonable request to change into appropriate clothing, is a violation of the Code of Conduct. Failure to do so may result in disciplinary action.

7. Students may only login under their assigned Delsea Regional School District email. Students will not share the Google link or their password with other individuals at any time.

8. Students are required to attend all Google meetings in a timely fashion. Failure to do so without a valid excuse will be considered unexcused (cutting class) and may result in

disciplinary action. In the event that a student cannot attend a scheduled Google Meet, the student **MUST** notify their teacher **prior** to the meeting.

9. Students are required to submit all class assignments within the assigned time frame for that particular assignment. Failure to turn school work in on time may result in a reduction of points.

10. No eating during "school" or (Google Meets); breaks will be provided.

11. Taking pictures or videos of a Google Meet screen is a violation of the privacy that students and staff are entitled to and is strictly prohibited. Under no circumstance should any picture or video from such a setting be posted online or shared in any way.

Online Learning Norms

The following is a list of simple procedures to follow when attending an online class. By following these norms, students will help to set and maintain a respectful and efficient online classroom setting.

Google Meet	Student Expectations
Expectations	Enter the Meet on time. Make sure you have all of your supplies/materials for class.
Muting	When you enter the Meet, mute yourself (if you are not already muted). This will cut down on background noise. You can also use headphones with a built-in microphone to help mute background noise.
Questions	Type your question in the chat box and wait for the teacher to call on you by name.
Contributions	The chat feature is only for academic purposes, questions, or responses.
Student Participation	Wait for the teacher to call on you just like in the classroom; only one student should participate/speak at a time.
Where To Look	Your face must stay in the box. Look at the light/camera when you are speaking.
Attentiveness	Pay attention to your teacher and the questions and comments posed by your peers. Keep your eyes on the screen.
Remember...	Never bring the computer into the bathroom, Excuse yourself for a comfort break and mute your microphone and camera. Type in the chat when you are leaving to take a restroom break.

Delsea Regional High School In-School Learning Expectations

While attending school during the Hybrid schedule, all expectations set forth in the BOE approved 2020-2021 Student Handbook/Code of Conduct are to be adhered to with the following additions:

All students and staff will be required to follow state guidelines regarding health and safety. These guidelines include, but are not limited to:

- Wearing a protective mask at all times in the school building(s) and on the bus. One mask will be provided to each student by the district.
- Maintaining a safe distance (6 ft. is ideal) from one another while in the hallways.
- While in classrooms and on buses, this safe distance space will be dictated by the staff member/bus driver. All students are expected to adhere to the seating assignments of these staff members.
- Any attempt by a student to purposefully, in a joking manner or otherwise, spread germs to another student or a staff member by coughing, sneezing, etc. on another person will be taken seriously. The district reserves the right to use its discretion to enforce district policy.

Delsea Regional High School In-School/Online Discipline

Violations to the Delsea E-learning Google Meets Classroom expectations will initiate the following procedure:

- If a teacher feels that inappropriate behavior or a student has violated any above policies the following procedures will be followed:
 - The teacher will make an immediate verbal request for behavior change.
 - A request to meet with the student using “Book Me” will be made by the teacher.
 - Completion of Restorative Practice Reflection worksheet.
 - Phone calls will be made to the parent/ guardian.
 - A referral to the administration will be made (if deemed necessary).
- If administration referral is considered necessary, parents/guardians will be contacted by the Assistant Principal; appropriate discipline to be served based on Delsea’s Code of Conduct.
- If discipline is to be handed down while school is in a Hybrid setting, the district reserves the right to use a student’s non-cohort day to assign consequences for said discipline. This means that if a student is in Cohort A (attends school on Monday and Thursday) and is found in violation of school policy, that student can be brought in on Cohort B’s day (Tuesday or Friday) to serve a day(s) of Internal Suspension.
 - The number of days and the amount of time a student can be assigned is at the discretion of the administration based on the violation of the Code of Conduct.