

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**OCTOBER 6, 2021**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

- A. Acenda Integrated Health - Jillian Young
- B. SSDS Report - Dr. Sydonie Maitland & Elisa Lomon

**5. Reading of the Minutes**

- A. Regular Session

**6. Communications**

- A.

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

**8. Committees:**

**A. Personnel - Mr. Frank Borelli - Chairperson**

*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

1. I make a motion to approve the following non-teaching staff hires as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Isabella Lynch	Night Custodian	HS	N/A	N/A	\$15.00/hr. <i>(pending black seal license)</i>	10/7/21
Shane Dooley	Grounds	N/A	N/A	N/A	\$15.00/hr.	9/27/21
Mollie Hunstinger	Guidance Counselor	HS	16	MA	Current Salary	9/21/21
Kelly Battle	HS Guidance Secretary	HS	N/A	N/A	Current Salary	10/1/21
Edward Leadbeater, III	Substitute Maintenance	N/A	N/A	N/A	\$12.00/hr	9/27/21
Mackenzie Miller	Central Office Secretary	HS	N/A	N/A	Current Salary	10/7/21
Jennifer Johnson	Custodian	HS	N/A	N/A	\$15.00/hr. <i>(pending black seal license)</i>	TBD
Julia Weiss	Central Office Secretary	MS	N/A	N/A	\$30,000.00	TBD
Melissa Haigh	Guidance Counselor	MS	3	MA	\$56,096.00	TBD

2. I make a motion to approve the following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Lakishia Powell <i>(Tech Coach)</i>	11/11/21 through 2/10/22	Paid leave 11/11/21 through 2/10/22 Unpaid leave N/A	N/A	N/A
Tabitha MacKenzie <i>(HS Phys Ed)</i>	12/6/21 through 2/28/22	Paid leave N/A Unpaid leave 12/6/21 through 2/28/22	N/A	12/6/21 through 2/28/22

<b><u>Employee</u></b>	<b><u>Leave Requested</u></b>	<b><u>Paid/Unpaid Days</u></b>	<b><u>Federal Medical Leave Act</u></b>	<b><u>State Medical Leave Act</u></b>
Georgina Atsu-Swanzy (MS Teacher)	9/7/21 through 6/17/22	Paid leave 9/7/21 through 6/17/22 Unpaid leave N/A	N/A	N/A
Naida Lane (Bus Aide)	9/13/21 through 12/6/21	Paid leave 9/13/21 through 12/6/21 Unpaid leave N/A	N/A	N/A
Kathy Daws-Lawrence (PT Nurse)	9/8/21 through 12/16/21	Paid leave 9/8/21 through 9/22/21 Unpaid leave 9/23/2021 through 12/16/2021	9/23/21 through 12/16/21	9/23/21 through 12/16/21
Kristina Martorana (MS Teacher)	10/4/21 through 1/2/22	Paid leave 10/4/21 through 12/3/21 Unpaid leave 12/4/21 through 1/2/22	12/4/21 through 1/2/22	N/A
Linda Bond (Bus Driver)	10/12/21 through 01/14/22	Paid leave 10/12/21 through 01/14/22 Unpaid leave N/A	N/A	N/A

3. I make a motion to approve the following resignations as listed:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective</u></b>
Felicia Seigel	Music Teacher	2/1/22 <i>*revised date</i>
Christina King	MS Night Security	9/23/21
Michael DiVigenze	Grounds	9/9/21

4. I make a motion to approve Lakishia Powell to work five days to update the website at \$175.00 per day
5. I make a motion to approve Wanda Martorano as a substitute nurse for the 2021-2022 school year at a previously approved rate
6. I make a motion to approve Chelsea Beiner as a substitute nurse for Bookbinders and Alternative School for the 2021-2022 school year at a previously approved rate
7. I make a motion to approve Kimberly Collins as a guidance counselor for the Bookbinders program for the 2021-2022 school year at a previously approved rate
8. I make a motion to approve Tina Basile-Feoli as the District Division of Child Protection and Permanency (DCP&P) Liaison for the 2021-2022 school year

9. I make a motion to approve the following 2021-2022 Schedule B Non-Athletic position as listed:

<u>Activity</u>	<u>Name</u>
Step Team Volunteer	Chandler Hinson

10. I make a motion to approve Eileen Fischer for a 7th period stipend (\$5,000) for the 2021-2022 school year
11. I make a motion to approve the following staff to work as paraprofessionals with students for after school activities for the 2021-2022 school year at a previously approved rate as listed:

Susan Coppola	Pamela Maxwell
Kathy D'Alfonso	Heidi Salerno
Charles Jones	Shaina McManus

12. I make a motion to approve the following staff as homework clinic monitors for the 2021-2022 school year at a previously approved rate as listed:

Karen Armistead	Evan Scott
Darius Davis	William Skipper
Chelsea Glenn	

13. I make a motion to approve Virginia Jankowsky for homebound instruction for the 2021-2022 school year
14. I make a motion to approve the following staff to participate on the Climate Team subcommittees for the 2021-2022 school year at \$45.00/hr paid through the School Climate Transformation Grant as listed:

Sean Bradley	Kristine Jiannotti
Kimberly Collins	Karen MacGuigan
Darius Davis	Kelly Martino
Charles DeCicco	Louis Neglia
Ashley Dobleman	Evan Scott
Chelsea Glenn	Rachelle Weichmann
Shannon Godfrey	

15. I make a motion to approve Abigale Bilinski to serve as a teacher for our SAVE students attending the Homecoming dance at a rate of \$30.00 per hour, not to exceed 5 hours

**B. Budget and Finance - Mr. David Piccirillo - Chairperson**

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of August 2021
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for August 2021
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,352,121.26
ii.	<u>Hand Checks</u>	\$651,106.19
iii.	<u>Cafeteria, Athletic, &amp; Postage Bills</u>	\$53,941.16

**C. Education - Ms. Diane Trace - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
David Daigle	Mt. Laurel, NJ	Navigating the CCSNJ: Plotting Your Course to Success - Chamber of Commerce Southern NJ	9/8/21	No Cost	\$23.10		\$23.10
Tina Basile-Feoli	Camden County Technical School, NJ	Southern Regional ASAP-NJ Meetings	9/17/21 11/15/21 1/21/22 3/14/22 5/13/22	No Cost			No Cost

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Christopher Gehringer Frank Medio	Online	Skills USA New Advisor Training	10/8/21	No Cost			No Cost
Eileen Fischer	Berkeley College, Woodbridge, NJ	NJDECA Advisory Meeting	10/6/21	No Cost	\$69.15		\$69.15
Vincent DuBeau	Seven Stars Diner	SJBODA Fall Director's Meeting	10/6/21	No Cost			No Cost
Sydone Maitland	Virtual	Reimagine	10/15/21	No Cost			No Cost

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins)

- I make a motion to approve the district Nursing Service Plan and the Health Protocols for the 2021-2022 school year

#### **D. Policy - Mrs. Desiree Miller - Chairperson**

- I make a motion to approve on first reading the following bylaw, policies and regulations as listed:

<u>Bylaw #0131</u>	Bylaws, Policies and Regulations - <i>Revised</i>
<u>Policy #1648.11</u>	The Road Forward Covid-19 - Health and Safety (M) - <i>New</i>
<u>Policy #1648.13</u>	School Employee Vaccination Requirements (M) - <i>New</i>
<u>Policy #2421</u>	Career and Technical Education - <i>Revised</i>
<u>Policy #3134</u>	Assignment of Extra Duties - <i>Revised</i>
<u>Policy #5460.02</u>	Bridge Year Pilot Program (M) - <i>New</i>
<u>Reg. #5460.02</u>	Bridge Year Pilot Program (M) - <i>New</i>
<u>Policy #8561</u>	Procurement Procedures for School Nutrition Programs (M) - <i>Revised</i>
<u>Policy #1648</u>	Restart and Recovery Plan (M) - <i>Abolish</i>
<u>Policy #1648.02</u>	Remote Learning Options for Families (M) - <i>Abolish</i>
<u>Policy #1649</u>	Federal Families First Coronavirus (COVID-19) Response Act (M) - <i>Abolish</i>
<u>Reg. #2421</u>	Vocational Technical Education - <i>Abolish</i>

**E. Athletic - Mr. Garry Lightfoot - Chairperson**

*(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)*

1. I make a motion to approve the following athletic positions for the 2021-2022 school year as listed:

<b><u>Name</u></b>	<b><u>Sport</u></b>	<b><u>Action</u></b>
John Martine	Assistant Boys Basketball Coach	Assign
Brian Dean	Assistant Freshman Boys Basketball Coach	Assign
Vince Kennedy	MS Basketball Coach	Assign
Juliette Tobin	Assistant Freshman Girls Basketball Coach	Assign
David Allonardo	Assistant Winter Track Coach	Assign
Christopher Delia	Assistant Wrestling Coach	Assign
Salvatore Marchese	Winter Weight Room	Assign
Steven Mitchell	Volunteer Winter Track & Field Coach	Assign
Rachael Kashow	Volunteer Winter Track & Field Coach	Assign
Bella Villari	Volunteer MS Girls Basketball Coach	Assign
Dylan Dobzanski	Volunteer Wrestling Coach	Assign
George Maxwell	Volunteer Wrestling Coach	Assign
Robert Jillard	Volunteer Wrestling Coach	Assign
Nicholas Gaetano	Freshman Boys Soccer Coach	Resign
Nicholas Gaetano	Assistant JV Soccer Coach	Assign

2. I make a motion to approve the following homeschooled students the opportunity to tryout for the following sports for the 2021-2022 school year as listed:

<b><u>Name</u></b>	<b><u>Sport</u></b>
S.L.	7th Grade - Soccer
S.J.	9th Grade - Swim

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the following facility request as listed:

*(All approvals are pending insurance certificates)*

<b>Name of Person/Organization</b>	<b>Facilities Requested</b>	<b>Date Requested</b>	<b>Time</b>
Candy Bingo - Delsea HS Step Team - Kimberly Collins	HS Cafeteria	11/12/21 2/4/22 4/8/22	5:30pm - 8:00pm
Janvier Presbyterian Christmas Show - Danielle Smith	HS Auditorium	12/9/21	6:00pm - 8:30pm
Janvier Presbyterian Graduation - Danielle Smith	HS Auditorium	6/9/21	6:00pm - 8:30pm
Fall Boys Basketball Workouts	HS Gymnasium	10/7/21 - 11/18/21	6:30pm - 8:00pm

2. I make a motion to approve, in accordance with N.J.A.C. 6A:26-12.4, the Lead sampling plan for Safe Drinking Water in Schools
3. I make a motion to approve the Lead Testing Report results in accordance with N.J.A.C. 6A:26-12.4

**G. Cafeteria - Mrs. Tina DeSilvio - Chairperson**

1. None

**H. Transportation - Mr. Joseph Darminio - Chairperson**

1. I make a motion to approve the parent transportation jointure for student P.G. to Bankbridge School District on route DHS-23 from September 1, 2021 through June 30, 2022 at a per diem rate of \$0.50 per mile
2. I make a motion to approve the following 2021-2022 Transportation Jointures as listed:
  - a. Camden Board of Education
  - b. Clearview Regional Board of Education
  - c. Ewing Board of Education
  - d. Glassboro Board of Education
  - e. Neptune Board of Education
  - f. Pitman Board of Education
  - g. Trenton Board of Education
  - h. Township of Franklin Board of Education
  - i. Upper Pittsgrove Board of Education



3. I make a motion to approve the following 2021-2022 Transportation Jointures as listed:

a. Franklin Township Board of Education

**I. Superintendent's Report**

1. Recommend the Board approve the following special education tuition student placement as listed:

<b>Initials</b>	<b>DOB</b>	<b>Township</b>	<b>Classification</b>	<b>School</b>	<b>Contracted Educational Tuition</b>
Q.M.	7/24/03	Pleasantville Public Schools	MD	Pineland Learning Center, Vineland, NJ	\$314.00/ diem 1:1 Aide: \$195.00/diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<b>Date</b>	<b>Location</b>	<b>Name</b>
9/28/21	Career Fair - A.C. Convention Center	David Daigle
10/1/21 through 6/30/21	Anglers Fishing Trips	Keith Allonardo
10/5/21	Aura Elementary School & Delsea Middle School - Tomorrow's Teachers	Dr. Kathleen Assini
10/12/21	Mary F. Janvier School, Main Road School, Caroline L. Reutter School - Tomorrow's Teachers	Dr. Kathleen Assini
10/14/21	Longwood Gardens - Horticulture Class	Gary Nelson
10/15/21	Career Fair - Rowan College Career & Technical Education Building	David Daigle
10/20/21	Tenor Bass Festival - Rowan University	Felicia Seigel
10/24/21	Camp Ockanickon - Club Interact	Sarah Duca
11/20/21	Lucky Snake Casino Arcade & Convention Center Data Center - Computer Systems Class	Christopher Gehringer

3. Recommend the Board acknowledge the receipt of the September 2021 HS/MS HIB report as presented

4. District Reports

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
  - 1. HS
  - 2. MS

- d. Suspension:
  - 1. HS
  - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
  - 1. Mr. Nicholson
  - 2. Mr. Schoudt
  - 3. Mrs. Rucci
- i. Principals' Educational Activities
  - 1. High School
  - 2. Middle School
- j. Nurses' Reports
  - 1. High School
  - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:
  - Dates:** 9/14/21 & 9/20/21
  - Times:** 9:12 am & 9:05 am
  - Locations:** Main Panel & Lockdown - H.S.
  
  - Dates:** 9/17/21 & 9/24/21
  - Times:** 9:45 am & 9:00 am
  - Locations:** Media Center & Lockdown - M.S.

**9. Executive Board Member's Report - Mrs. Desiree Miller - Chairperson**

- A. Legislative Update

**10. School Business Administrator's Report**

- A. Recommend the Board approve a resolution to allow GCSSSD to provide all services under the Nonpublic School Nursing agreement for the 2021-2022 school year

**11. Old Business**

- A.

**12. New Business**

- A.

**13. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

**14. Executive Session**

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_ PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**1. Personnel**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on October 6, 2021

\_\_\_\_\_  
Joseph Collins, Board Secretary

**15. Adjournment**

PG/mc  
Encl.