REGULAR BOARD MEETING OF THE DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION ON WEDNESDAY, MAY 5, 2021 IN THE DELSEA REGIONAL HIGH SCHOOL MEDIA CENTER

Purpose: 2020-21 SCHOOL YEAR REGULAR BOARD MEETING FOR MAY-

> SEE PAGE (S) OF MINUTES AGENDA

THE MEETING APPROVED AND PRE-SCHEDULED FOR 7:30 P.M. Special Note:

Board Mem. Mr. Frank Borelli Mr. Garry Lightfoot Pres. Ms. Kathie Catucci Mrs. Desiree Miller

Mr. Joseph Darminio, Sr. Mr. David Piccirillo Mrs. Tina DeSilvio Ms. Diane Trace

Mr. William DiMatteo

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa

Williams, Assistant Superintendent

Press Identified: Sentinel

Statement: Board President Ms. Kathie Catucci read the following statement: "As President of the Delsea Regional High School Regular District Board of Education, I hereby certify that provisions of the "Open Public Meeting Law" P.L. 1975, Chapter Session:

231, have been met. Notice of this meeting was mailed to "The South Jersey Times", The Sentinel", and "The Daily

Journal", as well as to the municipal clerks of Elk and Franklin Townships.

Pledge: Ms. Kathie Catucci led the pledge of allegiance.

Aprv. Regular Minutes:

Motion by Mr. Frank Borelli, seconded by Mr. David Piccirillo to approve the minutes as listed below:

1. Regular Session 4/14/2021

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

COMMUNICATIONS:

None

PRESENTATIONS:

Mrs. Pamela DeRose spoke about the upcoming Delsea Regional Art Show and presented the Board with examples of the art that would be displayed

Ms. Eshe Price presented the Annual School Performance Report

CITIZENS

Mrs. Marsha Bilinski questioned if any boys were participating in girls' sports and vice versa Dr. Piera Gravenor stated that there were currently two females participating in wrestling Mrs. Marsha Bilinski questioned if the #USvsHate teaching initiative is part of the Delsea curriculum Dr. Piera Gravenor stated that at this time Delsea is following the New Jersey Standards

Mrs. Michelle Cunningham questioned if the Equity Initiative is part of the Delsea curriculum Dr. Piera Gravenor that in 2021-2022 the district will be adding the Equity Perspective

Re-Organization

Appoint Dr. D. Koerner:

Approved the appointment of Dr. David Koerner as the school physician for the 2021-2022 school year at a yearly rate

of \$17,900.00

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Appoint Treasurer:

Approved the appointment of Mrs. Angela Gregory as Treasurer of School Monies

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Appoint School Depository:

Approved the appointment of Newfield National Bank as the School Depository (Bank)

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv.
Professional
Services:

Approved the appointment of the following professional services for the 2021-2022 school year as listed:

- 1. Auditor Petroni & Associates
- 2. Architect of Record Garrison Architects
- 3. Reconstructive Orthopedics Dr. Bernadini sports medicine
- 4. Insurance Broker/Dental Benefits Allen Associates
- 5. Solicitor Frank P. Cavallo, Jr. Esq Parker McCay Law Firm
- 6. ESS Support Services
- 7. Glenn Insurance (surety bonds only)

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Broker of Health Ins.:

Approved the appointment of Connor, Strong & Buckelew as broker of record as listed:

- 1. Health Insurance
- 2. Property & Casualty Insurance

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. SHIF: Approved participation in the School Health Insurance Fund

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Official Newspapers:

Approved the Official Newspapers:

- 1. The Sentinel
- 2. South Jersey Times
- 3. The Daily Journal

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Appoint
Working paper
Officer:

Approved the appointment of Mr. Francis Ciociola, High School Principal Officer for Issuing working papers

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Appoint Dist.

Approved the appointment of Elisa Lomon for the following positions as listed:

Affirmative Action, Title IX, Civil Right:

- 1. District Affirmative Action Officer
- 2. Civil Rights Coordinator
- 3. Anti-Bullying Coordinator
- 4. School Safety Specialist

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Appoint Dist. Public

Approved the appointment of Mr. Joseph Collins to the following positions as listed

Compliance

1. District Public Agency Compliance Officer

Officer, QPA,

OPRA:

2. Qualified purchasing agent, the bid limit is \$44,000.00

3. Custodian of Public Records (OPRA)

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Appoint 504-

Approved the appointment of Jackie Scerbo as the Grievance Procedure 504-ADA Compliance Officer - Students & Staff

ADA Compliance

Officer:

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Recognition of

Approved the Recognition of official bargaining units

Official Bargaining Units:

- 1. Delsea Regional High School Administrators Association (NJPSA)
- 2. Delsea Education Association (NJEA)
- 3. Delsea Regional High School District Transportation Dept. Assoc. (NJEA)
- 4. Delsea Regional Maintenance/Custodial Group (AFSCME)

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Appoint BOE Secretary for

Approved the appointment of Dr. Piera Gravenor as acting Board Secretary for Emergency Purposes

Secretary for Emergency:

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv.

Approved parliamentary procedures as established by Roberts Rules in running our public meeting

Parliamentary Procedures:

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Appoint Tax

Approved the appointment of Tax Shelter Annuity Companies and Brokers as listed

Shelter Companies &

2. Lincoln Investment Planning, Inc.

Brokers:

3. MetLife

4. Siracusa Benefits Association

1. Allen Associates

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Chart of Accounts:

Approved the Chart of Accounts as established by the NJ State Dept. of Education

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Appointment

Approved the appointment of Mr. Samuel Teague to the following positions as listed:

Positions to Sam Teague:

- 1. Right to Know Officer
- 2. Indoor Air Quality Coordinator
- 3. Asbestos/AHERA Coordinator
- 4. Integrated Pest Management Coordinator

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- 5. Chemical Hygiene Officer
- 6. Safety & Health Designee
- 7. Licensed Water Operator

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Substance

Approved the appointment of Tina Basile as district Substance Awareness Coordinator

Awareness Coordinator:

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Appoint:

Approved the appointment of Deborah Adams as Homeless Liaison

Homeless

Liaison: Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Appoint Board Secretary:

Approved the appointment of Mr. Joseph Collins as Board Secretary/Business Administrator

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Mr. Frank Borelli - Yes
Mrs. Kathie Catucci - Yes
Mr. Joseph Darminio, Sr. - Yes
Mrs. Tina DeSilvio - Yes
Mr. William DiMatteo - Yes
Mr. Garry Lightfoot - Yes
Mrs. Desiree Miller - Yes
Mr. David Piccirillo - Yes

Ms. Diane Trace – Yes

Motion Carried Unanimously

Aprv. Add'l Pay Rates:

Approved the additional pay rates not covered by a collective bargaining unit as listed:

1. Instructional

2. Athletic

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Mr. Frank Borelli - Yes Mrs. Kathie Catucci – Yes Mr. Joseph Darminio, Sr. - Yes Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes Mr. Garry Lightfoot - Yes

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Mrs. Desiree Miller - Yes Mr. David Piccirillo - Yes Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Curricula, Course of Study, Texts, Eval Schedule, CST/Guid/Medi a Programs &

Services:

Approve the District's 2021-2022 List of Written Curricula and Courses of Study and Textbooks, Curriculum Evaluation Schedule, Child Study/Guidance/Media Center Programs and Services (all information is online - Delsea webpage)

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Mr. Frank Borelli - Yes

Mrs. Kathie Catucci – Yes

Mr. Joseph Darminio, Sr. - Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. District Travel:

Motion to approve, in accordance with Policy #6471, School District Travel, and NJAC 6A:23A-7, the establishment of a maximum travel amount for the 2021-2022 school year in the amount of \$13,130.00 for the Operating Fund. The maximum travel amount excludes travel expenditures supported by federal funds. The annual maximum amount per employee for regular business travel shall be \$2,500.00. For the school year 2020-2021 school district travel was budgeted at \$15,100.00 for the Operating Fund. As of April 15, 2021, \$774.00 has been expended. The total amount of travel supported by Federal funds for the prior year, the prebudget year and the projected amount for the budget year are as follows:

2019-20	\$ 2,476.38
2020-21 (@4/15/21)	\$ 307.55
2021-22	\$ 34,206.00

Motion by Ms. Kathie Catucci, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Mr. Frank Borelli - Yes

Mrs. Kathie Catucci – Yes

Mr. Joseph Darminio, Sr. - Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace – Yes

Motion Carried Unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Mr. Frank Borelli

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. K. Rosa Science Teacher: Based upon the recommendation of the Superintendent approved the following new teaching staff hire as listed:

<u>Name</u>	<u>Position</u>	School	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Kyle Rosa	Science Teacher	MS	8	MA	\$64,186.00	9/1/21

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv.
Resignations/
Retirement:

Based upon the recommendation of the Superintendent approved the following resignations/retirement as listed:

<u>Name</u>	<u>Position</u>	Effective
Steven Mitchell	Custodian/Grounds (resignation)	5/7/21
Timothy Runyon, Jr.	Custodian (resignation)	4/14/21
David Heyel	HS Health & Physical Education Teacher (retirement)	6/30/21

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 20-21 MS Tutors:

Based upon the recommendation of the Superintendent approved the following 2020-2021 school year tutors for the middle school at a previously approved rate as listed:

Sean Bradley	Timothy Curry	Charles DeCicco	Ashley Dobleman
Chelsea Glenn	Shannon Godfrey	Karen MacGuigan	Candace Wright

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 21-22 Sub. Nurses:

Based upon the recommendation of the Superintendent approved the following substitute nurses at a previously

approved rate for the 2021-2022 school year as listed:

Chelsei Biener	Kim Hollywood	Loretta DiStefano-Micarelli
Margaret Cassidy	Joanne Gibison	Carol Verechia

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 21-22 Org.

Management Staff:

Based upon the recommendation of the Superintendent approved the following staff for the Organizational Management program for the 2021-2022 school year at a previously approved rate as listed:

Karen Armistead	Teresa Johnson
Louis Neglia	

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. CS Team Summer Hours:

Based upon the recommendation of the Superintendent approved the following Child Study Team members for summer work at a previously approved rate as listed (*not to exceed 11 days*):

<u>Name</u>	Days
Jack Burton, Sr.	11
Kimberly Collins	11
Lisa Elisio	11
Tara Heffner	11
Rachele Weichmann	11

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 21-22 Home Instructors: Based upon the recommendation of the Superintendent approved the following home instructors for the 2021-2022 school year as listed:

Allison Amico	Francis McDonald
Michelle Barbaro	Renetta Meddick
Abigale Bilinski	Olivia Orlandini
Patrick Dougherty	Joseph Pepitone
Kristine Jiannotti	Heidi Salerno
Teresa Johnson	

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 21-22 DPR Liaison: Based upon the recommendation of the Superintendent approved the following staff as district public relation liaisons for the 2021-2022 school year at a previously approved rate as listed:

High School	Middle School
Jessica Ippolito	Louis Neglia

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 21-22 DPR Video/ Photographer: Based upon the recommendation of the Superintendent approved Daniel Cliver as a district public relations videographer and photographer at a previously approved rate for the 2021-2022 school year

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 21-22 Online PFL Proctor: Based upon the recommendation of the Superintendent approved Renetta Meddick as the online proctor for the Personal Financial Literacy course at a previously approved rate for the 2021-2022 school year

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

 $\overline{\text{Yes - 9 No - 0}}$ Abstentions -0

Motion Carried Unanimously

Aprv. 21-22 Tech/AV/ Auditorium Manager/ Advisor

Positions:

Based upon the recommendation of the Superintendent approved the following Tech/AV/Auditorium Manager/Advisor positions for the 2021-2022 school year at a previously approved rate as listed:

Christine Dougherty Abigale Bilinski

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv: 21-22 TCAM:

Based upon the recommendation of the Superintendent approved Tech Crew Assistant Managers for the 2021-2022 school year at a previously approved rate as listed:

Robert Briles III	Christine Garnier
Patrick Dougherty	Chelsea Glenn

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. IISP for 2021:

Based upon the recommendation of the Superintendent approved the 2021 Instructional Improvement Summer Positions at a previously approved rate as listed:

<u>Position</u>	<u>Name</u>
Nurses (2) - 5 days (each)	Tara Kern
	Cindy Mendenhall

Band Director (1) - 5 days	William Woodward
High School Counselors (4) - 10 days (each)	Brian D'Ottavio
	Sarah Duca
	Timothy Keck
	Joseph Pepitone
High School Guidance Director (1) - 15 days	Melissa Pilitowski
Middle School Guidance Counselors (2) - 8 days (each)	Mollie Huntsinger
	Shane McNichol
Summer Honors Courses Interviewer (1) - 5 days	Shane McNichol
CST Testing (as needed)	John Burton, Sr.
	Kimberly Collins
	Lisa Elisio
	Tara Heffner
	Dr. Melissa Smith
	Rachele Weichmann
SAC Coordinator (1) - 5 days	Tina Basile

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Ed. Tech Coach Summer Ins. Imp. Summer days: Based upon the recommendation of the Superintendent approved Lakishia Powell as the educational technology coach for the 2021 Instructional Improvement Summer Position for 15 days at a previously approved rate

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 21-22 Alt/BB Staff:

Based upon the recommendation of the Superintendent approved the following Alternative School & Bookbinder staff for the 2021-2022 school year at a previously approved rate as listed:

Position Alternative School		<u>Bookbinders</u>
Math: Raymond Okuda		Kenneth Olinsky
English: Cathleen Hertens		Chelsea Glenn
	Teresa Johnson	
Science:	Science: Chad DeCicco	
History:	Timothy Curry Mary Scharf	

Health/PE:	Renetta Meddick	Dr. Melissa Smith
Paraprofessionals:	Kathy D'Alfonso, Joan Flack, Kathie Wright	
Nurses:	Cindy Mendenhall, Tara Kern, Kathy Daws- Lawrence, Kim Hollywood	
Special Areas:	Christina Leto, Allison Amico, Jessica Ippolito, Eileen Fischer	
Counselor:	Brian D'Ottavio	Tara Heffner
Student Assistance Coordinator:	Tina Basile	
Guidance Counselor:	Melissa Pilitowski	
Substitute Teachers	Kathy Assini, Lisa Dolby, Michelle Barbaro	
Substitute Paraprofessional:	Michelle Barbaro, Maureen Servis	
Principals:	Francis Ciociola	
	Jill Bryfogle	
	Paul Berardelli	
	Sydonie Maitland	

Voice Roll Call Vote

 $\overline{\text{Yes} - 9}$ No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 21-22 Sch. B. Non-Athletic Positions: Based upon the recommendation of the Superintendent approved the following 2021-2022 Schedule B Non-Athletic positions as listed:

<u>Activity</u>	<u>Name</u>
Anime Club - High School Advisor	Kimberly Collins
Anglers Club - High School Advisor	Keith Allonardo
Art Club:	
High School	Pamela DeRose
Middle School	Brian Fischer
Black Cultural League:	
High School	Candice Davis
Middle School	♦Candace Wright
	♦Adoree Devine
Choral Music:	_
Director - High School	Vincent DuBeau

Director - Middle School	Felicia Seigel
Class Advisors:	
Senior	Patricia Gaetano
Senior	Melissa Pilitowski
Junior	Laurie Magee
Junior	Brian D'Ottavio
Sophomore	Robert Briles III
Sophomore	Michele DePasquale
Freshman	Pasha Chard
Freshman	Cathleen Hertens
Eighth	Heather Brescia
Seventh	Kristine Jiannotti
Club Interact - High School:	
Advisor	Sarah Duca
Assistant	TBA
DECA - High School:	
Advisor	Eileen Fischer
Assistant	Renetta Meddick
Delsonian - H.S.	Jessica Ippolito
Drama Club - High School	Christine Dougherty
English Club - Middle School	Louis Neglia
Environmental Club - Middle School	Patrick Dougherty
FFA Advisor	Gary Nelson
Foreign Language - Middle School	Gina Atsu-Swanzy
Future Teachers	Jessica Ebinger
Gay-Straight Alliance - High School:	
Advisor	Jessica Ippolito
Assistant	Brian D'Ottavio
Graduation:	
Director	Laurie Magee
Assistant	Melissa Jernegan
History Club - Middle School	Sean Bradley
Honor Society (2) - High School:	

	Pasha Chard
	Cathleen Hertens
Jazz Band - High School	♦Vincent DuBeau
	♦Scott McCarron
Marching Band - High School:	
Band Director	William Woodward
Asst. Band Director	Thomas Dunmore
Band Front Instructor	Phelps Toussaint
Percussion Instructor	Stefan Schuck
Mathematics Club - Middle School	♦Lauren Holding
	♦Kristine Jiannotti
Mock Trial - High School	Christopher Bryan
Peer Mediation - Middle School	Heidi Salerno
Professional Dev. Committee (4):	
	Kathleen Assini
	Jessica Graham
	Renetta Meddick
	Mary Scharf
Renaissance Club (2) - High School:	
Co-Advisor	Timothy Keck
Co-Advisor	Ashley Caspermeyer
Renaissance Club - Middle School:	
Advisor	Susan Tiernan
Assistant	Heidi Salerno
Rowan Mentoring Advisor - High School	Candice Davis
School Play - Middle School:	
Director	Chelsea Glenn
Assistant	Ashley Dobleman
School Play - High School:	
Director	Christine Dougherty
Assistant	Christine Garnier
Set Constructor	Pamela DeRose
Scenic Artist	Pamela DeRose

	1
Costume Mistress	Emma Arroyo
Costume Assistant	TBA
Vocal Instr.	Abigale Bilinski
Pit Conductor	TBA
Choreography	Abigale Bilinski
Rehearsal Asst./Box Office:	Christopher Bryan
Piano Accompanist	TBA
Step Team - High School	Kimberly Collins
Student Council - High School:	
Advisor	Melissa Pilitowski
Assistant	Abigale Bilinski
Student Government - Middle School:	
Advisor	Sean Bradley
Yearbook - High School:	
Advisor	Renetta Meddick
Assistant	Eileen Fischer
Yearbook - Middle School	Mary Scharf

(♦ will split stipend)

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 20-21 Sch. B Non-Athletic

Position:

Based upon the recommendation of the Superintendent approved the following 2020-2021 Schedule B Non-Athletic position as listed:

School Play - High School:	
Set Constructor	Pamela DeRose

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 20-21 Subs for Sch. B Non-Athletic Positions: Based upon the recommendation of the Superintendent approved the substitution of the following Schedule B Non-Athletic positions for the 2020-2021 school year only as listed:

School Play - High School:	
Videographer (In place of Costume Assistant)	Daniel Cliver

Virtual Play Advisor (In place of Pit Conductor)	Christopher Bryan
American Sign Language Coach (In place of Pit Conductor)	Pamela Maxwell
Digital Music Coordinator (In place of Pit Conductor)	Robert Simmons

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 2021 S.H.A.P.E. Positions:

Based upon the recommendation of the Superintendent approved the following staff for summer 2021 S.H.A.P.E.

positions at a previously approved rate as listed:

COORDINATOR:	Courtney Nicholson	
ELA:	Patrick Dougherty	
	Louis Neglia	
матн:	Thomas Keller	
	Kristine Jiannotti	
ENRICHMENT:	Sean Bradley	
	Jennifer Macielag	
	Matthew Nicastro	
SEL Counselor:	Raymond Phillipp	

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions - 0

Motion Carried Unanimously

Aprv. ESY Based upon the recommendation of the Superintendent approved the following staff for the summer Extended School Staff: Year program from July 6 to August 5, 2021 at a previously approved rate as listed:

Teachers: (up to 21 days)	Paraprofessionals: (up to 20 days)
Karen Armistead	Kathy D'Alfonso
Abigale Bilinski	Robert Gaetano
Brian Carione	Charles Jones
Ashley Dobleman	Maureen Servis
Christine Dougherty	Darrin Stalling
Ronald Flaim	

Chelsea Glenn	Counseling Services:	
Teresa Johnson	Lisa Elisio	
Heidi Salerno	Nurse:	
Dr. Melissa Smith	Kathy Daws-Lawrence	

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. CCBI Trips:

Based upon the recommendation of the Superintendent approved the following teachers to participate in Compensatory Community Based Instruction trips during the summer for up to 4 days as listed:

<u> </u>	
Karen Armistead	Ronald Flaim
Abigale Bilinki	Teresa Johnson
Brian Carione	Heidi Salerno
Ashley Dobleman	Dr. Melissa Smith
Christine Dougherty	

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Staff for Hershey Park Trip: Based upon the recommendation of the Superintendent approved the following staff to attend the senior trip to Hershey Park on June 8th through June 10th, 2021 as listed:

Abigale Bilinski	Jessica Ippolito
Kevin Briles, III	Maureen Servis
Susan Coppola	Melissa Pilitowski
Shane Dooley	Kenneth Schoudt
Brian D'Ottavio	Cindy Mendenhall (nurse)

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Summer Transportation Staff:

Based upon the recommendation of the Superintendent approved the following summer bus drivers, summer bus aides, and summer bus garage staff at a previously approved rate as listed:

Karen Alexander Elaine Hansen		Lorianne Patterson	Mary DeMarco	
Deloris Anderson Samuel Hutson		Lisa Poynor	Emilia DiBenedetto	

Kathleen Aunchman	Darlene Jackson	Mary Richey	Colleen Donnelly	
David Baxter	Donna Jeffreys	Kathy Sacerdote	Dorothy Greenwood	
Christina Bittle	Veronica Keener	Barbara Salcedo	Nanette Ianni	
Linda Bond	Cindy Kirby	Sharon Sheridan	April Jones	
Judith Camp	Diane Laspee	Carol Simmons	Nadia Lane	
Joann Conto	oann Conto Barry Levy		Lou Ann Lindmeier	
Stacey Culbreath	Stacey Culbreath Rosette Lewis		Julie Mistichelli	
Marie Dawalt Daniel Marandino		Shirley Swanson	Josette Mungiole	
Michele Dell'Aringa Christine McCorriston		Lisa Thomas	Dana Parker	
Lawrence Deschler Kimberly McLaughlin		Jerry Thompson	Maryann Pizzo	
Michelle Dick	Michelle Dick Robert Miles		Sherry Whartenby	
Timothy Ewing	Susan Moore	Valerie Warder		
Michael Ganci	Barbara Pagliarini	Tina Young		

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Summer Custodians:

Based upon the recommendation of the Superintendent approved the following summer custodians at a previously approved rate as listed:

Kathy D'Alfonso	Joseph McNamara
Laura Copeland	Russell Streater

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. 21-22 Emp. Exhibits: Based upon the recommendation of the Superintendent approved the 2021-2022 employment exhibits as listed:

- 1. Exhibit A: Bus Drivers/Bus Aides
- 2. Exhibit B: Non-Unit Personnel
- 3. Exhibit C: Instructional Aides/Custodial Unit/Secretaries Unit
- 4. Exhibit D: Administration
- 5. Exhibit E: Substitute Bus Drivers/Substitute Bus Aides/Permanent Substitute Bus Drivers/Substitute Custodians/Summer Custodians
- 6. Exhibit F: Non-Renewal Staff

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions -0Mr. Frank Borelli - Yes Mrs. Kathie Catucci – Yes Mr. Joseph Darminio, Sr. - Yes Mrs. Tina DeSilvio - Yes Mr. William DiMatteo - Yes Mr. Garry Lightfoot - Yes Mrs. Desiree Miller - Yes Mr. David Piccirillo - Yes Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Staff Reports as Listed:

Based upon the recommendation of the Superintendent approved the renewal of the following staff reports as listed

- 1. Exhibit A-1: Tenured Staff Report
- 2. Exhibit A-2: Non-Tenured Staff Report

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Mr. Frank Borelli - Yes

Mrs. Kathie Catucci - Yes

Mr. Joseph Darminio, Sr. - Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo – Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. Admin. Carry-Over

Days:

Based upon the recommendation of the Superintendent approved the administration carry-over days

Motion by Mr. Frank Borelli, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

BUDGET AND FINANCE COMMITTEE - Mr. David Piccirillo

Aprv. Board Secretary Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Treasurers Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of March 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of March 2021

See Page(s) ______ of minutes

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo Voice Roll Call Vote Yes - 9 No - 0 Abstentions -0Motion Carried Unanimously Aprv Board Sec. Approved Board Secretary certification, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 which certifies that there Cert.: are no changes in anticipated revenue amounts or revenue sources. See Page(s) ______ of minutes Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo Voice Roll Call Vote Yes - 9 No - 0 Abstentions -0Motion Carried Unanimously Aprv Board Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review Cert: of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo Voice Roll Call Vote Yes - 9 No - 0 Abstentions -0Motion Carried Unanimously Aprv. Transfers: Approved the Report of Transfer for March 2021 See Page(s) of minutes Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo Roll Call Vote Yes - 9 No - 0 Abstentions -0Mr. Frank Borelli - Yes Mrs. Kathie Catucci - Yes Mr. Joseph Darminio, Sr. - Yes Mrs. Tina DeSilvio - Yes Mr. William DiMatteo - Yes Mr. Garry Lightfoot - Yes Mrs. Desiree Miller - Yes Mr. David Piccirillo - Yes Ms. Diane Trace - Yes Motion Carried Unanimously

Aprv. Bills: Approved the monthly bill list as distributed

i.	Bill Operating List	\$ 454,702.43
ii.	Hand Checks	\$ 508,804.95
iii.	Cafe, Athletic, & Postage Bills	\$ 37,277.36

See Page(s)	 of minutes

Motion by Mr. David Piccirillo, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Mr. Frank Borelli - Yes

Mrs. Kathie Catucci - Yes

Mr. Joseph Darminio, Sr. - Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes

Ms. Diane Trace - Yes

Motion Carried Unanimously

EDUCATION COMMITTEE – Ms. Diane Trace

Aprv. Clinics/ Workshops: Based upon recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	Location	<u>Workshop</u>	<u>Date</u>	Reg. Fee	Mileage & Tolls	Lodging & Meals	<u>Total</u>
Christopher Gehringer	Virtual	Advancing Tech Talent & Diversity Community Meeting	5/26/21	No Cost			No Cost
†Dr. Melissa Smith	Virtual	Hill Country Summer Institute 2021	6/14/21 - 6/15/21	\$160.00			\$160.00
†Scott Gutelius †Michele DePasquale †Olivia Orlandini	Virtual	UT Arlington AP Summer Institute	6/14/21 - 6/17/21	\$575.00 (each)			\$1,725.00 (total)
†Alexa Happ	Virtual	Northeastern University AP Summer Institute	6/14/21 - 6/17/21	\$575.00			\$575.00
Heidi Salerno	Virtual	Accelerate Your Students' Communicative Proficiency	Various Dates	\$149.00			\$149.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (➤ Paid for with Perkins)

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Mr. Frank Borelli - Yes

Mrs. Kathie Catucci – Yes

Mr. Joseph Darminio, Sr. - Yes

Mrs. Tina DeSilvio - Yes

Mr. William DiMatteo - Yes

Mr. Garry Lightfoot - Yes

Mrs. Desiree Miller - Yes

Mr. David Piccirillo - Yes Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. 21-22 Credit Recovery Vendors: Based upon recommendation of the Superintendent approved Apex, Educere and GCIT as the credit recovery vendors for the 2021-2022 school year

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Submission of FY22 Perkins

Grant:

Based upon recommendation of the Superintendent approved submission of the FY22 Perkins Grant

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions – 0

Motion Carried Unanimously

Aprv. 19-20 ASPR:

Based upon recommendation of the Superintendent approved the Annual School Performance Report for the 2019-2020 school year

Motion by Ms. Diane Trace, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

POLICY – Mrs. Desiree Miller

Aprv. Policies and Regulation:

Based upon recommendation of the Superintendent approved on first reading the following policies and regulation as listed:

as notea.	
Policy #7425	Lead Testing of Water in Schools (M) - Revised
Reg #7425	Lead Testing of Water in Schools (M) - New
Policy #8561	Procurement Procedures for School Nutrition Programs (M) - Revised
Policy #2415.01	Academic Standards, Academic Assessments and Accountability - Abolished
Policy #2415.03	Highly Qualified Teachers – Abolished

Motion by Mrs. Desiree Miller, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

ATHLETIC - Mr. Garry Lightfoot

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. 20-21 Athletic Positions: Based upon recommendation of the Superintendent approved the following athletic position for the 2020-2021 school year as listed:

<u>Name</u>	<u>Sport</u>	Action
Michael DiFrancesco	Volunteer Boys Track & Field Coach	Assign

Motion by Mr. Garry Lightfoot, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

BUILDING AND GROUNDS COMMITTEE - Mr. William DiMatteo

(All approvals are pending insurance certificates)

Aprv. Facility Use Requests:

Based upon recommendation of the Superintendent approved the following facility requests as listed:

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Township Youth Summer Basketball League - Robert Briles	Middle School	6/20/21 - 7/20/21	5:00pm - 9:45pm
Spring Craft Show - Gary Nelson	HS Parking Lot	5/15/21	8:00am - 4:00pm

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

CAFETERIA COMMITTEE - Mrs. Tina DeSilvio

Aprv. Café Report: Based upon recommendation of the Superintendent approved the following cafeteria report for March 2021 as listed:

Total Income	\$ 44,372.72	
Total Expense	\$ (35,889.84)	
Net Income or (Loss)	\$ 8,482.88	
Average Daily Attendance	1548	
Average Daily Participation	440	
Percentage of Participation	28%	

Motion by Mrs. Tina DeSilvio, seconded by Mr. William DiMatteo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

TRANSPORTATION - Mr. Joseph Darminio

SUPERINTENDENT'S REPORT - Dr. Piera Gravenor

Aprv. Spec. Ed. Student Tuition Placement:

Based upon recommendation of the Superintendent approved the following special education tuition student placements as listed:

Ī	<u>initials</u>	<u>DOB</u>	Township	Classification	<u>School</u>	Contracted Educational Tuition
	B.S.	9/28/06	Clayton	SLD	Homebound Instruction	N/A

Motion by Mr. William DiMatteo, seconded by Mr. Joseph Darminio, Sr.

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. April HIB:

Based upon recommendation of the Superintendent approved the receipt of the April 2021 <u>HS/MS</u> HIB report as presented

Motion by Mr. William DiMatteo, seconded by Mr. Garry Lightfoot

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. March HIB:

Based upon recommendation of the Superintendent approved the March 2021 HS/MS HIB report as presented

See Page(s) of minutes

Motion by Mr. William DiMatteo, seconded by Mr. Joseph Darminio, Sr.

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

DISTRICT REPORTS:

- A. * Teacher Observation
- B. Enrollment
- C. Attendance
 - 1. HS
 - 2. MS
- D. * Suspension
 - 1. HS
 - 2. MS
- E. * Transportation
- F. * T&E/Curriculum/Monitoring/Staff Development
- G. * CST
- H. * Supervisors' Reports:

Mr. Nicholson

Mr. Schoudt

Mrs. Rucci

- I. Principals Educational Activities
 - High School
 - Middle School
- J. Nurses' Reports

- High School
- Middle School
- K. Guidance
- L. * Maintenance
- M. Fire Drills/Crisis Drills

Dates: 04/15/21 & 04/30/21 **Times:** 11:02 am & 9:50 am

Locations: Main Panel & Non-Fire Evacuation – H.S.

 Dates:
 04/20/21 & 04/23/21

 Times:
 9:40 am & 10:13 am

 Locations:
 Gym & Evacuation – M.S.

* On File Superintendent's Office

EXECUTIVE BOARD MEMBERS REPORT - Mrs. Desiree Miller

None

School Business Administrator's Report – Mr. Joseph Collins

Aprv.
Ratification of the DRTA
Agreement:

Based upon recommendation of the Superintendent approved the ratification of the agreement between the Delsea Regional Transportation Association and Delsea Regional High School District for the term of July 1, 2020 through June 30, 2025

Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo

Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Mr. Frank Borelli - Yes
Mrs. Kathie Catucci - Yes
Mrs. Joseph Darminio, Sr. - Yes
Mrs. Tina DeSilvio - Yes
Mr. William DiMatteo - Yes
Mr. Garry Lightfoot - Yes
Mrs. Desiree Miller - Yes
Mr. David Piccirillo - Yes
Ms. Diane Trace - Yes

Motion Carried Unanimously

Aprv. End of Year Balance Transfer: Based upon recommendation of the Superintendent approved available balance transfer as of the end of the year to the capital reserve account up to an amount of \$950,000

Motion by Mr. William DiMatteo, seconded by Mr. Joseph Darminio, Sr.

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Aprv. Maint. Reserve Transfer: Based upon recommendation of the Superintendent approved available balance transfer as of the end of the year to the Maintenance Reserve up to an amount of \$500,000

Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS:

Mrs. Marsha Bilinski stated that she was very impressed with the senior pictures displayed in front of the school Mrs. Marsha Bilinski questioned if the senior trip was usually to Florida
Dr. Piera Gravenor stated that the senior trip was usually to Florida

EXECUTIVE SESSION:

Executive Session Begins 8:06 p.m.: Recommend the Board enter Executive Session to discuss matters as listed below:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately <u>8:16</u> PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Negotiations

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on May 5, 2021

Joseph M. Collins, Board Secretary

Motion by Mr. David Piccirillo, seconded by Mrs. Desiree Miller

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0

Motion Carried Unanimously

Adjourn Executive:

Motion by Mr. Joseph Darminio, Sr., seconded by Mr. David Piccirillo that the executive session be adjourned at 8:16 p.m.

Adjourn
Regular:

Motion by Mr. William DiMatteo, seconded by Mr. David Piccirillo that the meeting be adjourned at 8:17 P.M.

Voice Roll Call Vote
Yes - 9 No - 0 Abstentions – 0

Sincerely,

Joseph M. Collins
Business Administrator
Board Secretary

Voice Roll Call Vote

Yes - 9 No - 0 Abstentions -0