

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT**  
**APRIL 10, 2024**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.**

\*Subject to change

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

A.

**5. Reading of the Minutes**

A. Regular Session - 3/6/24

B. Executive Session - 3/6/24

C. Special Meeting Session - 3/13/24

D. Special Meeting Executive Session - 3/13/24

E. Special Meeting Session - 3/19/24

**6. Communications**

A.

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Joseph Darminio - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following teaching staff hire for the 2024-2025 school year as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
John Gavalchin	Social Studies Teacher	MS	3	BA	\$59,576	9/1/24
Kurt DeWoody	Science Teacher	HS	9	BA	\$69,576	9/1/24

2. I make a motion to approve the following non-teaching staff hire for 2023-2024 as listed:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Charles Kern	Bus Driver	\$21.66	3/25/24

3. I make a motion to approve following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Stacey Culbreath (Transportation)	3/7/24 through 6/5/24	Unpaid leave 3/7/24 through 6/5/24	3/7/24 through 6/5/24	N/A

4. I make a motion to approve the following retirement and resignations as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Nicole Pratt - <i>Resignation</i>	Business Office Administrative Assistant	4/12/24
Stacey Culbreath - <i>Resignation</i>	Bus Driver	4/27/24
Barbara Pagliarini - <i>Retirement</i>	Bus Driver	7/1/24
*Lorraine Patterson - <i>Retirement</i>	Bus Driver	7/1/24

5. I make a motion to approve the following staff for summer 2024 ESY positions at a previously approved rate as listed:

<b><u>Co-Coordinators:</u></b>	Abigale Jones
(Not to exceed 30 hours each)	Chelsea Glenn
<b><u>Teachers:</u></b>	David Allonardo
(Not to exceed 20 days, including planning day)	Leah Christenson
	Ashley Dobleman
	Lisa Dolby
	Christine Dougherty
	Patrick Dougherty

	Ronald Flaim
	Chelsea Glenn
	Teresa Johnson
	Abigale Jones
	Heidi Salerno
<b>Counselors (ESY &amp; SHAPE):</b>	Lisa Elisio
<i>(Not to exceed 20 days between both counselors)</i>	Tara Branco
<b>Nurse (ESY &amp; SHAPE):</b>	Tara Kern
<i>(Not to exceed 20 days, including planning day)</i>	
<b>Substitute Nurse (ESY &amp; SHAPE):</b>	Marc Haro
	Kathy Daws-Lawrence

- I make a motion to approve Lisa Dolby as a substitute teacher for Alternative School & Bookbinder Program for the 2023-2024 school year at a previously approved rate
- I make a motion to approve the following 7th period stipends for the 2023-2024 school year as listed:

Gary Watkins	\$5,000.00 <i>(Prorated - anticipated dates: 4/8/24 to 6/14/24)</i>
Douglas Richardson	\$5,000.00 <i>(Prorated - anticipated dates: 3/15/24 to 6/14/24)</i>

- I make a motion to approve the following detention monitors for the 2023-2024 school year at a previously approved rate as listed:

Patricia Gaetano	Adam Stewart
------------------	--------------

- I make a motion to approve Mary Scharf for three hours of professional development preparation and two hours of professional development presenting to provide mentor training for the entire district at a previously approved rate *(Paid through Title IV funds)*

**B. Budget and Finance - Mrs. Cheryl Beck - Chairperson**

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of February. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
- I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2024. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2024.
- I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources

4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for February 2024
6. I make a motion to approve the following preliminary bills as listed:

i.	<u>Operating Bills</u>	\$1,534,467.55
ii.	<u>Hand Checks</u>	\$203,251.24
iii.	<u>Cafeteria, Athletic, &amp; Postage Bills</u>	\$84,228.50

**C. Education - Mr. Frank Borelli - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Tara Branco Candice Davis Christine Garnier Sarah Jones Juliette Tobin	Delsea Regional HS	Restorative Justice Training	3/19/24 & 3/20/24	No Cost			No Cost
Amanda Lawless	Scotland Run Golf Club, Williamstown	South Jersey Choir Directors Association Spring Meeting & Workshop	4/26/24	No Cost	\$3.20		\$3.20
Gillian Moore	Rutgers University, Piscataway	Engaging Students in Middle School Civics	5/9/24	No Cost			No Cost
Evan Scott Kristine Jiannotti Taylor Lento Marissa Vance	Rowan University	Building Thinking Classrooms	5/22/24	\$199.00 \$199.00 \$199.00 \$199.00	\$8.93 \$6.96 \$7.99 \$7.80		\$207.93 \$205.96 \$206.99 \$206.80
Amanda Lawless Scott McCarron	Seven Star Diner, Sewell	SJBODA Spring Membership Meeting	5/22/24	No Cost No Cost	\$15.98 \$2.35		\$15.98 \$2.35

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

(\* Paid for with Restorative Justice Grant)

2. I make a motion to approve the following graduate coursework as listed:

<u>Name</u>	<u>Course</u>	<u>Cost</u>
Ashley Caspermeyer	Remote Poetry Writing	\$1,095.00
Ashley Caspermeyer	Adaptation	\$1,095.00
Alexa Happ	Instructional and Curricular Design for Online, Blended and Customized Instruction	\$1,805.25
Brianna Rucci	Empowering Teams Through Creative PD	\$918.00
Brianna Rucci	Research Concept Paper	\$612.00

3. I make a motion to approve the following Rowan University student for clinical placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Juliana Miele	<i>Fall 2024: 9/3/24 - 10/25/24 (Monday/Wednesday) Spring 2025: 3/17/25 - 5/9/25 (Five days/week)</i>	Health & Physical Education	Tabitha Mackenzie	HS

4. I make a motion to approve Steven Rios, a health and physical education Rowan College student to shadow Juliette Tobin for the day on April 4, 2024

**D. Policy - Mrs. Barbara Doherty - Chairperson**

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy 1140</u>	Educational Equity Policies / Affirmative Action (M) - <i>Revised</i>
<u>Policy 1523</u>	Comprehensive Equity Plan (M) - <i>Revised</i>
<u>Policy 1530</u>	Equal Employment Opportunities (M) - <i>Revised</i>
<u>Regulation 1530</u>	Equal Employment Opportunity Complaint Procedure (M) - <i>Revised</i>
<u>Policy 1550</u>	Equal Employment / Anti-Discrimination Practices (M) - <i>Revised</i>
<u>Policy 2423</u>	Bilingual Education (M) - <i>Revised</i>
<u>Regulation 2423</u>	Bilingual Education (M) - <i>Revised</i>

**E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson**

*(All hiring is pending completion of required state paperwork)*

1. I make a motion to approve the following athletic position for the 2023-2024 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Jake Carlson	Volunteer Boys Tennis Coach	Assign

2. I make a motion to approve the following athletic positions for the 2024-2025 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Jessica Hartwell	Head Field Hockey Coach	Assign
Jason Volpe	Head Football Coach	Assign

3. I make a motion to approve student athletes to travel to Boston for National Track & Field from March 8th, through March 10, 2024
4. I make a motion to approve the girls basketball team to travel to Daytona Florida December 26 through December 31, 2024

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the following facility requests as listed:

*(All approvals are pending insurance certificates)*

<b>Name of Person/Organization</b>	<b>Facilities Requested</b>	<b>Date Requested</b>	<b>Time</b>
Senior League Rec Softball - Dave Lamach - Team Lakers & Nick Locilento - Team Project Refit	Freshman Softball & Baseball Fields	Sunday's, April through June	8:00a.m. - 2:00p.m.
Franklin Township Spring Basketball - Joseph Ingram	MS Gym	4/9/24 - 6/13/24	6:00p.m. - 8:30p.m.
Silcott/Madden Lacrosse Clinic - Kristy Silcott	MS Soccer Field	4/22/24, 5/6/24 & 5/20/24	3:30p.m. - 5:30p.m.
Police Youth Week - Officer Rojas	MS Gym, Various Classrooms, Outside Fields	6/17/24 - 6/21/24	7:00a.m. - 3:00p.m.
Franklin Township Summer Basketball League - Robert Briles	HS & MS Gym	6/17/24 - 7/30/24	5:00p.m. - 9:00p.m.

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Township Police Cadet Training - Matt DeCesari	HS Gym	4/7/24	7:00a.m. - 11:00a.m.

**G. Cafeteria - Mrs. Ellen Gaglianone - Chairperson**

1. I make a motion to approve the following cafeteria report for February 2024

<b>Total Income</b>	\$78,691.20
<b>Total Expense</b>	\$(78,256.18)
<b>Net Income or (Loss)</b>	\$435.02
<b>Average Daily Attendance</b>	1570
<b>Average Daily Participation</b>	727
<b>Percentage of Participation</b>	46%

**H. Transportation - Mr. David Dempsey - Chairperson**

1. I make a motion to approve the following 2023-2024 Transportation Jointure as listed:  
a. Rancocas Valley School District

**I. Superintendent's Report**

1. Recommend the Board approve the following special education tuition student placement as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
W.P.	8/25/09	Delsea	OHI	Home Instruction	N/A

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
3/15/24	Mercer County Community College - NJFFA Horticultural Expo	Patrick Dougherty
4/13/24	Somerset Vo-Tech School, SkillsUSA State Competition	Leah Christenson & Daniel Cliver
4/16/24	Sam's Club, Williamstown - SAVE 18-21	Lisa Dolby
4/24/24	Belleplain State Forest, Woodbine - AP Environmental Science	Pasha Chard
4/25/24	History of Italian Immigration Museum, Philadelphia - 11th & 12th Grade Italian	Christina Leto
4/29/24	Constanta Wellness and Healing at Safe Haven Farm, Mullica Hill - HS Wellness Group	Tina Basile-Feoli

<u>Date</u>	<u>Location</u>	<u>Name</u>
5/15/24	Northeast Precast, Vineland - CAD and Construction Classes	David Daigle
5/16/24	Cape May County Zoo - Gay-Straight Alliance	Jessica Ippolito
5/22/24	Corson's Inlet State Park, Ocean City - AP Environmental Science	Pasha Chard
5/23/24	Barnes Museum, Philadelphia - Art Club	Pamela DeRose
5/28/24	Clayton HS - HS Concert Band	Dr. Vincent DuBeau
5/29/24	NJ Convention & Expo Center, Edison -Construction Industry Career Day	Susan Helsel
5/30/24	IUOE Local 825 Training Center, Dayton, NJ - CTE Electrical Class	Susan Helsel
5/30/24	African American Heritage Museum of Southern NJ, Atlantic City - BCL	Candice Davis

3. Recommend the Board approve Grasso Concrete, LLC to install bollards in front of the HS & MS entrances and by the maintenance/transportation trailer (*Paid for through the Bipartisan Stronger Connections Grant funds*)
4. Recommend the Board approve South Jersey Glass and Door to install safety film on various windows and doors to prevent the shattering of glass (*Paid for through the Bipartisan Stronger Connections Grant funds*)
5. Recommend the Board approve the February 2024 HS/MS HIB report as presented last month
6. Recommend the Board acknowledge the receipt of the March 2024 HS/MS HIB report as presented
7. District Reports:
  - a. Teacher Observations
  - b. Enrollment
  - c. Attendance:
    1. HS
    2. MS
  - d. Suspension:
    1. HS
    2. MS
  - e. Transportation
  - f. T&E/Curriculum/Monitoring/Staff Development
  - g. CST
  - h. Supervisors' Reports
    1. Dr. Berner
    2. Mr. Schoudt
    3. Mrs. Rucci
  - i. Principals' Educational Activities
    1. High School
    2. Middle School
  - j. Nurses' Reports
    1. High Schools
    2. Middle School
  - k. Guidance
  - l. Maintenance



m. Fire Drills/Crisis Drills:

<b><u>HIGH SCHOOL</u></b>	<b><u>Fire Drill</u></b>	<b><u>Crisis Drill</u></b>
<b>Dates:</b>	3/21/24	3/27/24
<b>Times:</b>	2:25p.m.	9:45a.m.
<b>Locations:</b>	Main Panel	Non-fire Evacuation

<b><u>MIDDLE SCHOOL</u></b>	<b><u>Fire Drill</u></b>	<b><u>Crisis Drill</u></b>
<b>Dates:</b>	3/15/24	3/25/24
<b>Times:</b>	10:31a.m.	2:16p.m.
<b>Locations:</b>	D-Wing	Evacuation

9. **Student Board Member Report - Miss Ella Blithe**
  - A. Update
10. **Executive Board Member's Report - Mrs. Cheryl Beck - Chairperson**
  - A. Legislative Update
11. **School Business Administrator's Report**
  - A. Recommend the Board approve the 2022-2023 Annual Comprehensive Annual Financial Report
  - B. Recommend the Board approve the 2022-2023 Auditor's Management Report
  - C. Recommend the Board approve the 2022-2023 Audit Synopsis
12. **Old Business**
  - A.
13. **New Business**
  - A.
14. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.
15. **Executive Session**
  - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION**  
**Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1.

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on April 10, 2024

\_\_\_\_\_  
Joseph Collins, Board Secretary

**16. Adjournment**

PG/mc  
Encl.