

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT
JANUARY 8, 2025
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

*Subject to change

1. Call to order - 7:30 P.M.

As Board Secretary of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. SECRETARY BOARD OF EDUCATION - Joseph Collins

For the information of the Board, the following candidates were elected as a result of the November 2024 Annual School Election and will be made part of the minutes

A. Elected to a full 3 year term as listed:

Franklin Township

- David Dempsey - 5,765 votes
- Joseph Darminio, Sr. - 5,791 votes

Elk Township

- Garry Lightfoot, Jr. - 1748 votes

4. Administration of Oaths

5. Board Nomination for President

- A. Recommend that the Board open the nominations for president
- B. Recommend that the Board close nominations for president
- C. Recommend that the Board cast the Ballot

PRESIDENT BOARD OF EDUCATION - Newly Elected

6. Board Nominations for Vice President

- A. I make a motion to open nominations for vice-president
- B. I make a motion to close nominations for vice-president
- C. I make a motion for the Secretary to cast the ballot

7. Reorganization Items and Appointments (President reads motion)

- A. I make a motion to adopt all existing board policies and regulations
- B. I make a motion to appoint _____ as delegate to the New Jersey School Boards Association for 2025
- C. I make a motion to appoint _____ as the alternate delegate to the New Jersey School Boards Association for 2025
- D. I make a motion to appoint _____ as delegate to the Gloucester County School Boards Association
- E. I make a motion to appoint _____ as the alternate delegate to the Gloucester County School Boards Association
- F. I make a motion to approve parliamentary procedures for Board meetings
- G. I make a motion to approve the curriculum and textbooks
- H. I make a motion to approve the Board of Education Regular Meeting and Special Meeting Dates and Times
- I. For the information of the Board the School Ethics Act and Code for School Board Members, pursuant to N.J.S.A. 18A:12-24.1 et seq., have been distributed. Each member of the Board of Education shall sign an acknowledgement of receipt for the Code of Ethics. This acknowledgement of receipt assures that each Board of Education member has read and become familiar with the Code of Ethics.
 - 1. Discussion of Code of Ethics

8. Roll Call

9. Presentations

- A. Music Tech - Dr. Vincent DuBeau
- B. Teacher of the Year Introduction - Ms. Teresa Johnson & Mrs. Karen MacGuigan

10. Reading of the Minutes

- A. Regular - 12/4/24

11. Communications

- A.

12. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

13. Committees:

A. Personnel - Mr. Joseph Darminio - Chairperson

(All hiring is pending completion of required state paperwork)

- I make a motion to approve the following non-teaching staff hires for the 2024-2025 school year as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Cheryl Reis	Substitute Night Custodian	N/A	\$15.13/hr.	12/18/24
Cheryl Reis	Night Custodian	N/A	\$15.49/hr.	1/2/25
Sona Turner	Bus Driver	6	\$23.78/hr.	1/2/25
Kevin Smith	HS Evening Security	N/A	Current Minimum Wage	1/9/25
Kristina Ianni	HS Evening Security	N/A	Current Minimum Wage	1/9/25

- I make a motion to approve following leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Maureen Smashey <i>(Transportation)</i>	12/4/24 through 12/23/24	Paid leave 12/4/24 through 12/23/24	N/A	N/A

- I make a motion to approve the following resignation and retirements as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Francis Foley, Jr. - <i>Resignation</i>	Custodian	1/4/25
Paul Berardelli - <i>Retirement</i>	HS Assistant Principal	3/1/25
Linda Jespersen - <i>Retirement</i>	Child Study Team Secretary	7/1/25

- I make a motion to approve Janelle Cohen as a home instructor at a previously approved rate for the 2024-2025 school year
- I make a motion to approve the following pay rate increase for the 2024-2025 school year as listed:

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Anthony Sacerdote	Substitute Bus Driver	\$22/hr.	\$24/hr.	1/1/25

B. Budget and Finance - Mrs. Cheryl Beck - Chairperson

- I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of November. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2024. The Treasurer's Report and Secretary's Report are in agreement for the month of November 2024
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for November 2024
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,517,744.92
ii.	<u>Hand Checks</u>	\$92,877.61
iii.	<u>Cafeteria & Athletic Bills</u>	\$87,672.24

C. Education - Mr. Frank Borelli - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Abigale Jones	Virtual	LEGAL ONE Anti-Bullying Specialist (ABS) Online Certificate Program	Virtual	\$500.00			\$500.00
Melissa Pilitowski	Haddonfield Memorial HS	South Jersey I&RS Consortium Meeting	1/14/25	No Cost			No Cost
Lisa Dolby Douglas Richardson	Virtual	Federal Wage & Hour and Child Labor Laws, OSHA 10 Plus, Designing & Implementing Student Training Plans	1/30/25 - 6/27/25	\$832.00 \$832.00			\$832.00 \$832.00

Name	Location	Workshop	Date	Reg. Fee	Mileage & Tolls	Lodging & Meals	Total
Christa Lopez	Virtual	Helping your English Language Newcomers: Strategies that Work	2/3/25	\$295.00			\$295.00
Scott McCarron Amanda Lawless	Atlantic City Convention Center	NJMEA State Conference	2/20/25 - 2/21/25	\$90.00 \$200.00	\$153.25 \$41.00		\$243.25 \$241.00

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

(* Paid for with Restorative Justice Grant)

2. I make a motion to approve the contract for services from Corwin for the Summer 2025 Teacher Professional Development Institute paid for through the Bipartisan Stronger Connections Grant
3. I make a motion to approve submission of three School District Opioid Recovery Grants (District Improvement Grant, Model Programs and Best Practices Grant, Innovation Grant) in the amount of \$500,000 each (*\$1.5 million in total*)
4. I make a motion to approve the following Rowan University students for clinical placement as listed:

Name	Dates	Subject	Cooperating Teacher	School
Laila Blanchard	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	History	John Gavalchin	MS
William Brennan	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	History	John Gavalchin	MS
Nathaniel Cotto	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	History	John Gavalchin	MS
Emily Fontelera	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	History	John Gavalchin	MS
Adam Sager	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	History	Sean Bradley	MS
Tate Sorber	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	History	Sean Bradley	MS
Adam Swider	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	History	Sean Bradley	MS

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Alisha Weiss	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	History	Sean Bradley	MS
Gabriella Lenahan	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	English	Donna Ragonese	MS
Taylor Ort	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	English	Donna Ragonese	MS
Leann Perry	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	English	Donna Ragonese	MS
Nicholas Sands	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	English	Donna Ragonese	MS
Damien Grooms	Observation Hours	Athletic Training	Kevin Briles	HS
Nicole Focht	January through May	Athletic Training	Kevin Briles	HS
Brendan MacCauley	January through May	Athletic Training	Kevin Briles	HS
Marissa Daily	2/14/25 to complete 21 hours	Art	Soyan Unkow	HS
Angelina Norman	2/14/25 to complete 21 hours	Art	Soyan Unkow	HS
Samantha Piperno	2/14/25 to complete 21 hours	Art	Soyan Unkow	HS

5. I make a motion to approve the following graduate coursework as listed:

<u>Name</u>	<u>Course</u>	<u>Cost</u>
Ashley Caspermeyer	Remote Fiction Workshop	\$1,095.00
Ashley Caspermeyer	Professional Writing and Editing Practicum	\$1,095.00
Brianna Rucci	Finalizing the Dissertation	\$290.00
Brianna Rucci	Evidence Based Learning & Teaching	\$1,224.00
Brianna Rucci	Global Perspectives	\$1,224.00

D. Policy - Mrs. Barbara Doherty - Chairperson

1. None

E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following athletic positions for the 2024-2025 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Kalin Priest	Volunteer Girls Indoor Track & Field Coach	Assign
Steve Jillard	Volunteer Wrestling Coach	Resign
Steve Jillard	Girls Head Wrestling Coach *\$4,500.00 stipend	Assign
Christian Cortese	Assistant Baseball Coach	Assign
John Malatesta	Assistant Baseball Coach	Assign
Konnor Reilly	Assistant Freshman Baseball Coach	Assign
Abigale Jones	Head Unified Winter & Spring Coach	Assign
Susan Coppola	Assistant Unified Winter Coach	Assign
Christine Dougherty	Assistant Unified Spring Coach	Assign
Patrick Dougherty	Assistant MS Track & Field Coach	Assign
Kalin Priest	Assistant Girls Spring Track & Field Coach	Assign
David Diaz	Assistant Girls Spring Track & Field Coach	Assign
Victoria Miller	Assistant Softball Coach	Assign
Tara Branco	Assistant Softball Coach	Assign
Jake Carlson	Volunteer Boys Tennis Coach	Assign
Shannon Sausman	Volunteer Swim Coach	Assign
Layla Stalling	Assistant MS Track & Field Coach	Assign

2. I make a motion to approve the following student for an overnight stay and cost as listed:

<u>Name</u>	<u>Location</u>	<u>Event</u>	<u>Date</u>	<u>Lodging & Meals</u>	<u>Total</u>
Cameran Smith <i>(12th Grade student)</i>	Atlantic City Convention Center	NJMEA State Conference <i>(Acceptance into State Honors Modern Band)</i>	2/19/25 - 2/21/25	\$420.00	\$420.00

F. Building and Grounds - Mr. William DiMatteo - Chairperson

- I make a motion to approve the following facility requests as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Midget Wrestling Tournament - Kurt DeWoody	HS Gym, Bathrooms, Concession Stand	1/26/25	6:00am - 5:00pm
Franklin Twp. Basketball Pictures - Joseph Ingram	MS Cafe.	1/3/25	4:30pm - 9:00pm

G. Cafeteria - Mrs. Ellen Gaglianone - Chairperson

- I make a motion to approve the following cafeteria report for November 2024 as listed:

Total Income	\$70,751.64
Total Expense	\$(81,442.71)
Net Income or (Loss)	\$(10,691.07)
Average Daily Attendance	1555
Average Daily Participation	732
Percentage of Participation	47%

H. Transportation - Mr. David Dempsey - Chairperson

- None

I. Superintendent's Report

- Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
C.R.	1/1/10	Delsea	OHI	Homebound Instruction	N/A
O.J.	2/4/08	Delsea	CI	Homebound Instruction	N/A
A.K.	11/11/09	Delsea	N/A	Camden High School	\$143.42/per diem
K.L.	2/28/09	Delsea	MD	Homebound Instruction	N/A

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
1/6/25	DECA Competition, Cherry Hill Doubletree, Marlton - HS SAVE & 18-21	Lisa Dolby
1/8/25	Shoprite, Glassboro - 18-21 SAVE Transitions	Douglas Richardson
1/13/25	Sam's Club - 18-21 SAVE Transitions	Lisa Dolby
1/22/25	Gloucester County Courthouse - Mock Trial Competition	Christopher Bryan
1/27/25	Wood Lanes, Pilesgrove - 18-21 Transition SAVE	Lisa Dolby
1/29/25	Gloucester County Courthouse - Mock Trial Competition	Christopher Bryan
2/1/25	Gloucester County Courthouse - Mock Trial Competition	Christopher Bryan
2/5/25	Gloucester County Courthouse - Mock Trial Competition	Christopher Bryan
2/19/25 - 2/20/25	Sk8 47 Skating & Fun Center, Franklinville - CTE Students	Ashely Dobleman Jessica Strang
3/14/25	Camden County College, Live from Surgery - HS AP Biology	Michael Monteleone
3/14/25	Camden County College, Live from Surgery - MS Honors Science	Shannon Godfrey

3. Recommend the Board approve the November 2024 HS/MS HIB report as presented last month
4. Recommend the Board acknowledge the receipt of the December 2024 HS/MS HIB report as presented
5. District Reports:
- a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Dr. Berner
 2. Mr. Schoudt
 3. Mrs. Rucci
 - i. Principals' Educational Activities
 1. High School
 2. Middle School

- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

<u>HIGH SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
Dates:	12/20/24	12/20/24
Times:	9:10a.m.	11:45p.m.
Locations:	Main Panel	Secure

<u>MIDDLE SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
Dates:	12/17/24	12/16/24
Times:	9:13a.m.	9:03a.m.
Locations:	A-wing	Secure

- 14. **Student Board Member Report - Miss Jameela Gibbs**
 - A. Update
- 15. **Executive Board Member's Report - Mrs. Cheryl Beck - Chairperson**
 - A. Legislative Update
- 16. **School Business Administrator's Report**
 - A. Recommend the Board approve the 2023-2024 Annual Comprehensive Annual Financial Report
 - B. Recommend the Board approve the 2023-2024 Auditor's Management Report
 - C. Recommend the Board approve the 2023-2024 Audit Synopsis
 - D. Recommend the Board approve the 2023-2024 Corrective Action Plan
 - *E. Recommend the Board approve the 2025-2026 Budget Calendar as presented
- 17. **Old Business**
 - A.
- 18. **New Business**
 - A.
- 19. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**
 The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

20. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on January 8 , 2025.

Joseph Collins, Board Secretary

21. Adjournment

FC/mc
Encl.