

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT
FEBRUARY 5, 2025
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

***Subject to change**

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

A. Drama Students Presentation of The Wizard of Oz - Christine Dougherty

5. Reading of the Minutes

A. Regular - 1/8/25

6. Communications

A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. **Committees:**

A. Personnel - Mrs. Ellen Gaglianone - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following non-teaching staff hire for the 2024-2025 school year as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Hunter Coombs	Substitute Custodian	N/A	\$15.49	2/5/25

2. I make a motion to approve following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
David Baxter <i>(Bus driver)</i>	1/2/25 through 1/12/25	Paid 1/2/25 through 1/12/25	N/A	N/A
Daniel Marandino <i>(Bus driver)</i>	12/20/24 through 3/1/25	Paid 12/20/24 through 2/10/25	2/11/25 through 3/1/25	N/A
Jerry Thompson <i>(Bus driver)</i>	9/3/24 through 6/17/25	Paid 9/3/24 through 6/17/25	N/A	N/A

3. I make a motion to approve the following retirements as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Laurie Spinner	Custodial Supervisor	3/1/25
Allison Amico	HS Math Teacher	7/1/25
Martin Monteleone	HS Science Teacher	7/1/25
Brian DuBois	HS English Teacher	8/1/25

4. I make a motion to approve the following change in degree status as listed:

<u>Name</u>	<u>From</u>			<u>To</u>			<u>Effective</u>
	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	
Ashley Caspermeyer	9	BA	\$69,576.00	9	BA+15	\$70,076.00	2/1/25

5. I make a motion to approve the following 2024-2025 Schedule B Non-Athletic positions as listed:

<u>Activity</u>	<u>Name</u>	<u>Action</u>
School Play - High School:		
Costume Assistant	Susan Coppola	Resign
Costume Assistant	Pamela DeRose	Assign

6. I make a motion to approve Daniel Cardona as the Alternative School & Bookbinder Guidance Counselor for the 2024-2025 school year at a previously approved rate
7. I make a motion to approve the revised 2024-2025 Rates of Pay to reflect the new current minimum wage

B. Budget and Finance - Mr. Dave Piccirillo - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of December. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2024. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2024
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for December 2024
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$794,204.19
ii.	<u>Hand Checks</u>	\$83,517.65
iii.	<u>Cafeteria & Athletic Bills</u>	\$88,444.40

C. Education - Mr. Frank Borelli - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Anne Papiano	Washington Township High School	Meeting with Gloucester County High School Media Specialists	2/14/25	No Cost	\$12.69		\$12.69
Lisa Niemi	Virtual	Developing the Comprehensive Equity Plan	2/18/25	\$125.00			\$125.00
Doug Richardson Lisa Dolby	Virtual	Marketing Matters: Making the Most of CBI through Community Partnerships	2/20/25	No Cost			No Cost
Tara Kern Marc Haro	NJPSA/FEA Conference Center, Monroe Twp.	School Health: Understanding Evolving Legal Obligations and Empowering School Nurses and School Physicians	2/26/25	\$150.00 \$150.00	\$68.62 \$13.16		\$218.62 \$163.16
Shane Dooley	Bioresource Engineering Laboratory, New Brunswick	Irrigation Systems: Design and Installation	3/3/25 - 3/6/25	\$795.00	\$244.40		\$1,039.40
Tina Basile-Feoli	Crowne Plaza, Plainsboro Township	The Association of Student Assistance Professionals of NJ 38th Annual Conference	3/6/25 - 3/7/25	\$350.00 <i>(includes \$50 membership fee)</i>	\$34.69	\$122.00	\$506.69
Kenneth Schoudt	Hard Rock Hotel, Atlantic City	DAANJ State Conference 2025	3/12/25 - 3/15/25	\$475.00			\$475.00

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Shane Dooley	Bioresource Engineering Laboratory, New Brunswick	Irrigation Systems: Repair and Maintenance	3/17/25	\$245.00	\$61.10		\$306.10
Anne Papiano	Abington Friends School, Jenkintown, PA	Accessit US Roadshow 2025	3/17/25	\$95.00	\$50.18		\$145.18
Edward Gonnelli	University Hospital Center for Emergency Preparedness & Response, Trenton	Stop the Bleed Trainer Certification	3/19/25	No Cost	\$58.66		\$58.66
Maureen Smashey Michael Amos	Hard Rock Hotel, A.C.	STS 55th NJ Pupil Transportation Conference	3/26/25 - 3/28/25	\$500.00 \$475.00	\$23.83 \$20.68	\$220.00 \$220.00	\$743.83 \$715.68
Brianna Rucci Dr. Lisa Niemi Jessica Cardella Mary Beth Warfield	The Palace at Somerset Park	8th Annual Women's Leadership Conference 2025	4/7/25 - 4/8/25	\$459.00 \$459.00 \$459.00 \$459.00	\$89.54 \$98.48 \$67.68 \$52.64	\$396.00 \$396.00 \$396.00 \$396.00	\$944.54 \$953.48 \$922.68 \$907.64
Doug Richardson Lisa Dolby	Virtual	Quality Career Development: Making the Most of CBI for Career Exploration	5/8/25	No Cost			No Cost

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

(* Paid for with Restorative Justice Grant)

2. I make a motion to accept the successful grant award for the Artificial Intelligence Innovation in Education Grant in the amount of \$75,000.00
3. I make a motion to approve submission of the State Fiscal Year 2024 (SFY24) ESSER Performance Report

4. I make a motion to approve the following Rowan University student for clinical placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Liam Napolsky	1/21/25 through 5/9/25 (25 hours)	Science	Michele Corson	HS

5. I make a motion to approve the following Rowan University students that have rescinded for clinical placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Taylor Ort	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	English	Donna Ragonese	MS
Leann Perry	1/21/25 - 5/9/25 (Or upon completion of 25 hours)	English	Donna Ragonese	MS

6. I make a motion to approve the following graduate coursework as listed:

<u>Name</u>	<u>Course</u>	<u>Cost</u>
Abigale Jones	The Impact of Neurological and Physiological Factors on Student Performance <i>*(Previously approved for \$890.00)</i>	\$897.00
Abigale Jones	Educational Programming for Students with Autism Spectrum Disorders and Other Developmental Disabilities <i>*(Previously approved for \$890.00)</i>	\$897.00
Abigale Jones	Data Driven Decision Making & Collection for Learning Disabilities <i>*(Previously approved for \$890.00)</i>	\$897.00

D. Policy - Mrs. Barbara Doherty - Chairperson

1. I make a motion to approve on first reading the following policies and regulations as listed:

<u>Policy 5512</u>	Harassment, Intimidation, or Bullying (M) - <i>Revised</i>
<u>Policy 5533</u>	Student Smoking (M) - <i>Revised</i>
<u>Regulation 5533</u>	Student Smoking - <i>Revised</i>
<u>Policy 7441</u>	Electronic Surveillance in School Buildings and on School Grounds (M) - <i>Revised</i>
<u>Regulation 7441</u>	Electronic Surveillance in School Buildings and on School Grounds (M) - <i>Revised</i>
<u>Policy 9320</u>	Cooperation with Law Enforcement Agencies (M) - <i>Revised</i>
<u>Regulation 9320</u>	Cooperation with Law Enforcement Agencies (M) - <i>Revised</i>

E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following athletic positions for the 2024-2025 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Zachary Mayo	Freshman Softball Coach	Assign
Thomas Freeman	Volunteer Boys Golf Coach	Resign
Robert Gaetano	Volunteer Boys Golf Coach	Assign
Joshua Taylor	Assistant Boys Tennis Coach	Assign
Jason Volpe	Spring Weight Room Supervisor	Assign
Rachel Kashow	Volunteer Girls Indoor Track & Field Coach	Resign

2. I make a motion to approve the following coaches to chaperone sports trips to Myrtle Beach as listed:

<u>Sport:</u>	<u>Name:</u>
Baseball	Vince Londino, Christian Cortese, John Malatesta
Softball	Scott Gutelius, Victoria Miller Tara Branco, Julia Voluntad

** Trips were approved in October 2024*

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility requests as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Gloucester County Christian School - William Capel	HS Track & Press Box	5/1/25 <i>(Rain date 5/6/25)</i>	9:00am - 2:00pm
Franklin Township Little League - Matthew DeCesari	JV, Freshman Baseball, & Softball Fields	3/1/25 - 6/30/25 <i>(Monday - Saturday)</i>	<i>(Various times)</i>

[^] Custodial & transportation costs required

G. Cafeteria - Mrs. Cheryl Beck - Chairperson

1. I make a motion to approve the following cafeteria report for December 2024 as listed:

Total Income	\$63,662.90
Total Expense	\$(82,288.67)
Net Income or (Loss)	\$(18,625.77)
Average Daily Attendance	1554
Average Daily Participation	808
Percentage of Participation	52%

H. Transportation - Mr. David Dempsey - Chairperson

1. I make a motion to approve the following 2024-2025 Transportation Jointures as listed:
- Glassboro Board of Education
 - Vineland Board of Education
 - Newfield Board of Education

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
L.B.	7/26/10	Newfield	OHI	Homebound Instruction	N/A
S.B.	7/10/08	Delsea	OHI	Daretown School	\$65,601.00/year
K.A.	5/15/09	Delsea	MD	Homebound Instruction	N/A

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
C.C.	11/26/11	Delsea	General Ed.	Pine Hill School District	\$114.89/per diem
C.G.	9/29/07	Delsea	General Ed.	Pine Hill School District	\$102.01/per diem
M.G.	6/2/08	Delsea	CI	Homebound Instruction	N/A
G.A.	3/5/05	Delsea	MD	Atlantic County Special Services	\$2,420.00/ESY Only

2. Recommend the Board approve the following tuition to Gloucester County Vocational Technical School for the 2024-2025 school year as listed:

97 Students attending	\$2,592.00/year per student
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3. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
2/6/25	Danny's Pizza Pizzazz - 18-21 SAVE Job Placement & Training	Lisa Dolby Doug Richardson
2/7/25	BJ's Wholesale, Deptford - CBI Personal Shopping	Lisa Dolby Doug Richardson
2/8/25	Clearview High School - Mock Trial County Finals	Christopher Bryan
2/10, 2/11, 2/18, 2/24, 2/25, 3/3, 3/4, 3/10, 3/11, 3/17, 3/18, 3/24, 3/25, 3/31, 4/1, 4/7, 4/8, 4/14, 4/15, 4/28 4/29, 5/5, 5/6, 5/12, 5/13, 5/19, 5/20, 5/27, 6/2, 6/3/25	Danny's Pizza Pizzazz - 18-21 SAVE Work Placement	Lisa Dolby Doug Richardson
2/11, 2/12, 2/18, 2/19, 2/25, 2/26, 3/4, 3/5, 3/11, 3/12, 3/18, 3/19, 3/25, 3/26, 4/1, 4/2, 4/8, 4/9, 4/15, 4/16, 4/29, 4/30, 5/6, 5/7, 5/13, 5/14, 5/20, 5/21, 5/27, 5/28, 6/3, 6/4/25	Homeward Bound - 18-21 SAVE Work Placement	Lisa Dolby Doug Richardson
2/12/25	Bowlero, Blackwood - MS SAVE Program	Chelsea Glenn
2/13/25	Salem County Correctional Facility - Law Enforcement CTE	Edward Gonnelli
2/20/25	Washington Township HS - Gloucester County Teen Summit Prep Mtg.	Melissa Pilitowski

<u>Date</u>	<u>Location</u>	<u>Name</u>
2/27/25	Coriell Institute for Medical Research, Camden - Honors Science 8	Shannon Godfrey
2/28/25	Eight Ten Billiards & Bowling, Vineland - 18-21 CBI Social Outing	Lisa Dolby Doug Richardson
3/3/25	Sam's Club, Williamstown - CBI-Drama Club Project Shopping	Lisa Dolby Doug Richardson
3/4/25	Pennsylvania Convention Center - Horticulture Students	Patrick Dougherty
3/14/25	Mercer County College - FFA NJ Horticulture Expo	Patrick Dougherty
3/14/25	Rowan University - HS Teen Summit	Melissa Pilitowski
3/22/25	Somerset County Vocational & Technical HS - SkillsUSA Competition	Leah Christenson Daniel Cliver
3/28/25	Rowan College of SJ Cumberland Campus - Spanish 3 Honors & Hispanic Heritage Club	Jessica Colon

4. Recommend the Board approve the December 2024 HS/MS HIB report as presented last month
5. Recommend the Board acknowledge the receipt of the January 2025 HS/MS HIB report as presented
6. District Reports:
 - a. Teacher Observations
 - b. Enrollment
 - c. Attendance:
 1. HS
 2. MS
 - d. Suspension:
 1. HS
 2. MS
 - e. Transportation
 - f. T&E/Curriculum/Monitoring/Staff Development
 - g. CST
 - h. Supervisors' Reports
 1. Dr. Berner
 2. Mr. Schoudt
 3. Mrs. Rucci
 - i. Principals' Educational Activities
 1. High School
 2. Middle School
 - j. Nurses' Reports
 1. High School
 2. Middle School
 - k. Guidance
 - l. Maintenance

m. Fire Drills/Crisis Drills:

<u>HIGH SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
Dates:	1/29/25	1/11/25
Times:	1:00p.m.	11:45a.m.
Locations:	Main Panel	Lockdown

<u>MIDDLE SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
Dates:	1/29/25	1/16/25
Times:	9:03a.m.	11:40a.m.
Locations:	Kitchen Exit	Lockdown

9. Student Board Member Report - Miss Jameela Gibbs

A. Update

10. Executive Board Member's Report - Mrs. Cheryl Beck - Chairperson

A. Legislative Update

11. School Business Administrator's Report

A.

12. Old Business

A.

13. New Business

A.

14. Citizens - (Time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

15. Executive Session

A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on February 5 , 2025.

Joseph Collins, Board Secretary

16. Adjournment

FC/mc
Encl.